Statutes

The PhD Chapter at KTH
Doktorandsektionen vid Tekniska Högskolans Studentkår

Antogs av doktorandsektionens möte den 19 mars 2026 och gäller tills vidare.
Adopted by PhD chapter meeting on the 19th of March 2026 and shall henceforth be valid till amended, replaced or repealed.

Dessa stadgar ersätter stadgar som antogs den 30 maj 2024
These statutes replaced Statutes established on 30th May 2024

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Document History

Version	Description, By	Date
1997	Replacing statutes for doctoral union by Mats Dahlgren	1997-05-09
2001	Established reference statutes by chapter meeting (Swedish only)	2001-05-08
2012	Established reference statutes and bylaws with English version	2012-12-13
2014	Established reference for statutes and bylaws English & Swedish	2014-12-12
2017	Established at the PhD Chapter's regular and extra meeting on June 8th, 2017 Changes applied by Andrea de Giorgio	2017-06-08
2019	Updated based on the PhD Chapter's regular meetings on December 10th, 2018 and February 27th, 2019: Section 3.1 updated Section 3.11 updated While updating, an editorial spell check was performed and applied by Robin Palmberg	2019-02-27
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Dr2019-CM-01/0002	Updated based on the PhD Chapter's regular meetings on June 3rd, 2019 and October 18th, 2019: Section 5.12 updated; Editorial changes of "business manager" to "business liaison"; Changes applied by Emma Riese and Tage Mohammadat	2019-10-18
Dr2019-CM-01/0003	Updated based on the PhD Chapter's regular meetings on October 18th, 2019 and December 9th, 2019: Section 2.8 updated; Changes applied by Emma Riese and Tage Mohammadat	2019-12-09
Dr2023-CM-01/0001	Updates based on the two motions approved at PhD Chapter Meetings on 2023-09-24 and 2023-12-04. Sections 2.3.1 and 3.1 were modified. Updated logo and page headers; Changes applied by Daniel Medeiros	2023-12-04
Dr2024-CM-02/0001	Updates based on two motions approved at PhD Chapter Meetings on 2024-05-30 and 2022-12-13, and one of them was not incorporated before. Changes applied by Daniel Medeiros	2024-05-31
Dr2026-CM-01/0001	Updates based on two motions approved at PhD Chapter Meetings on 2025-12-11 and 2026-03-19, and one of them was not incorporated before. Changes applied by Hilma Karlsson	2026-03-19
Dr2026-CM-02/0001	Updates based on two motions approved at PhD Chapter Meetings on 2026-06-03 and 2026-09-30. Sections 1.7, 1.9, and 3.1 were modified.	2026-10-16

	Changes applied by Ivo Bruijl	

Nomenclature

KTH: Kungliga tekniska högskolan (The Royal Institute of Technology)

THS: Tekniska högskolans studentkår (KTH student union)

US: Universitetsstyrelsen (The university board)

SR: Strategiskarådet (The strategical council)

FR: Fakultetsrådet (The faculty council)

UN: Utbildningsnämnd (The education board)

FF: Fakultetsförnyelsen (The future faculty)

FU: Forskarutbildning (The doctoral education)

Dr: Doktorandsektion (Dr)

KS: Kårstyrelnsen (The union board)

SR: Skolråd

UR: Utbildningsråd

OR: Ordfäranderåt

VOR: Vice Ordfäranderåt

ER: Ekonomiskaråd

KF: Kårfullmäktige (The union council or the general assembly)

PAD: Program ansvarig doktorand (PhD student representative for the program)

DrInK: Doktorand Integrerade Klubbmästeriet (Masters of Ceremonies group)

JML: Jämlikhet, mångfald och likabehandling (Equality & Diversity)

SSCO: Stockholms studentkårer centralorganisation (Stockholm's student unions central organisation)

SFS: Sveriges förenade studentkårer (The Swedish National Union of Students)

Statutes

§1. General

§1.1. Name

The name of the PhD student union shall be “The PhD Chapter at KTH”. In Swedish “Doktorandsektionen vid Tekniska Högskolans Studentkår”, (Dr).

§1.2. Purpose

The objectives of the PhD Chapter are to promote more effective and higher quality PhD education and research, promote a stimulating working environment and improve the general conditions for its members. The PhD Chapter should also work towards a greater unity and fellowship among its members.

§1.3. Scope

The PhD Chapter operation shall cover Tekniska Högskolans Studentkår (THS) operation for educational programs of KTH Royal Institute of Technology at third-cycle level.

§1.4. Membership

Members of the PhD Chapter are active students who are admitted in educational programs at third-cycle level at KTH Royal Institute of Technology and who have paid the membership fee for THS.

§1.5. Structure

The PhD Chapter comprises the following governing bodies:

a) The PhD Chapter Meeting (SM);

b) The PhD Chapter Board of Directors (Board);

c) The PhD Chapter Functionaries;

d) The PhD Councils;

e) The PhD Chapter Education Council, consisting of all PhD Program Student Representatives (PADs);

§1.6. Activities

The PhD Chapter activities are subject to:

a) Tekniska Högskolans Studentkår (THS) statutes and bylaws;

b) The PhD Chapter statutes and, if any, bylaws.

§1.7. Operational and fiscal year

The PhD Chapter operational and fiscal years are from 1 July to 30 June.

§1.8. Symbols

§1.8.1. Logotype

The PhD Chapter logotype consists of a torch of enlightenment surrounded by a golden ring and laurel wreath.

§1.8.2. Colours

The PhD Chapter colours are black (S 9000-N) and gold (S 0580-Y20R).

§1.9. Accountability

A council or board member who is present at a meeting shall be accountable for decisions made at that meeting unless he or she has entered reservations to these decisions. However, a member shall not be personally liable for economic compensation unless he or she has been guilty of a crime, gross negligence, or criminal intent.

§2. PhD Chapter Meeting

§2.1. Composition

The PhD Chapter Meeting (SM) is the PhD Chapter supreme governing body and consists of all the PhD Chapter members.

§2.2. Regular and extra meetings

A regular PhD Chapter Meeting should be held each term. Four regular chapter meetings can be held every year. In addition, Extra PhD Chapter Meetings may be held.

§2.3. Conduct of business

§2.3.1. The PhD Chapter Meeting may conduct business if a quorum of at least 10 (ten) members and if the summons, including time and location, has been posted on the PhD Chapter website at least eight working days before the meeting. The agenda and other documents are to be posted in the same way at least four working days before the meeting. In case there are elections, the nominations should close 10 working days before the meeting and the nomination committee report should be made public the same way, at least four working days before the meeting. In the case of digital elections, voting should last at least four working days, counting from the day chapter members are informed. The elections should close at the latest 10 minutes before the Chapter Meeting, that will ratify its result.

§2.3.2. Regular PhD Chapter Meetings are convened by the PhD Chapter Board. The PhD Chapter Meeting is led by the PhD Chapter Meeting Chairperson who is appointed by the PhD Chapter Meeting.

§2.3.3. Extra PhD Chapter Meetings convene within 20 (twenty) working days:

a) By a summon from the PhD Chapter Auditors;

b) When 30 PhD Chapter members request it;

c) When THS Board of Directors or THS Auditors request it;

d) When the PhD Chapter Board finds it appropriate.

§2.3.4. At an Extra PhD Chapter Meeting, the PhD Chapters Auditors may appoint the PhD Chapter Meeting Chairperson. If they do not do so, the PhD Chapter Meeting appoints the PhD Chapter Meeting Chairperson.

§2.4. Motions

Motions to the PhD Chapter Meeting should be submitted in writing by a member to the PhD Chapter Board at least 5 (five) working days before the meeting.

§2.5. Decisions

Decisions may only be made regarding questions that have been included in the agenda.

No person may participate in decisions or lead a meeting treating freedom of responsibility for themselves.

A PhD Chapter member present at the PhD Chapter Meeting is considered participatory in decisions at PhD Chapter Meetings as long as they have not reserved themselves or reported themselves as absent. To report oneself as absent, a written report should be submitted to the PhD Chapter Board or to the PhD

Chapter Auditors before the PhD Chapter Meeting is opened. Reported absences or reservations are to be recorded in the PhD Chapter Meeting protocol.

§2.6. Voting

All PhD Chapter members at the PhD Chapter Meeting have one vote per member. Voting through proxies is not allowed. If a vote is tied, the PhD Chapter Meeting Chairperson has a casting vote, except in elections where a tie is broken by drawing lots.

The PhD Chapter employs voting by acclamation or show of hands. If the PhD Chapter Meeting so desires, a ballot vote, either analog or digital, should be used.

If the voting procedure is occurring during a meeting, PhD Chapter members must be present at the start of the specific point of the agenda to be eligible to vote on the matter at hand. If a digital voting procedure is occurring all PhD Chapter members have the right to vote within the timeframe of the Voting Duration.

§2.7. Protocol

A protocol recording all decisions should be written at the PhD Chapter Meeting.

The protocol should be adjusted by the PhD Chapter Meeting Chairperson and by two other persons appointed at the meeting.

The protocol should include the number of PhD Chapter members present at the beginning and at the end of the meeting and other people present.

The adjusted protocol should be posted on the PhD Chapter website. The protocol should also be sent to THS Board of Directors within two weeks.

§2.8. Calendar

§2.8.1. Fall

During the fall the PhD Chapter Meeting should:

a) Treat the PhD Chapter Board report for the previous operational year;

b) Treat the PhD Chapter Auditors report for the previous operational year;

c) Treat freedom of responsibility for the PhD Chapter Board and the PhD Chapter

Functionaries;

d) Elect at least three people to the PhD Chapter Nominating Committee;

e) Elect the Standard Bearers for the PhD Chapter;

f) Elect one PhD Chapter Masters of Ceremonies;

g) Elect members to the PhD Chapter Board for all positions with a mandate period January-December.

h) Elect the head of female doctoral committee with a mandate period January-December.

§2.8.2. Spring

During the spring the PhD Chapter Meeting should:

a) Elect members to the PhD Chapter Board for all positions with a mandate period July-June;

b) Elect the PhD Chapter Auditors and Deputy Auditor.

c) Elect one PhD Chapter Masters of Ceremonies

§3. PhD Chapter Board of Directors

§3.1. Composition

The PhD Chapter Board of Directors (Board) is composed of:

Presidium Unit

The Chairperson and the Vice Chairperson together form the Presidium. The presidium is responsible for the leadership, and external and internal affairs of the chapter through the board as follows:

Chairperson

Strategic responsibility: Responsible for the future of the chapter and for having a strategy for how the activities during the coming year should affect the chapter.
Representational tasks: The Chairperson is the main nominee for the role of PhD representative in the University Board (US) at KTH. Functions as contact person for the chapter in all tasks that are not related to any of the other representational tasks.
Board tasks: Responsible for the progress of the work of the board, calls to and leads the board meetings.
Chapter tasks: Calls to and leads the chapter meetings, ultimately responsible for the communication with the chapter.
Union tasks: Represents the chapter in the Ordföranderådet (OR) at THS Student Union.

Vice Chairperson

Executive responsibility: Responsible for the executive part of the board. Works closely with the chairperson.
Representational tasks: The Vice Chairperson is the main nominee for the role of PhD representative in the Faculty Board (FR) at KTH.
Board tasks: Responsible for coordinating the work of the board, communicates with the board members to find solutions for cooperation and planning.
Chapter tasks: Books the people and locations for chapter events regarding decision making, such as chapter meetings and council election meetings.
Union tasks: Represents the chapter in the Vice Ordföranderådet (VOR) at THS Student Union.

Finances Unit

Treasurer

Fiscal responsibility: Responsible for the budget, the accounting and reimbursements. Works closely with the Presidium.
Representational tasks: Represents the chapter at the Resource Allocation Committee at KTH
Board tasks: Responsible for communicating and coordinating the fiscal activities within the board. Also responsible for the prognosis and documentation of the time compensation.
Chapter tasks: Responsible for communicating and coordinating the fiscal activities within the chapter. Workgroups with their own budget shall communicate with the treasurer to ensure correct accounting.
Union tasks: Represents the chapter in the Ekonomiska Rådet (ER) at THS Student Union.
Substitute: Vice chairperson.

Communication Unit

Communication manager

Communication responsibility: Responsible for the communication of the board through the information channels described in the communication policy. Works closely with the Webmaster
Representational tasks: Represents the chapter at the Language & Communication Committees at KTH
Board tasks: Responsible for taking the minutes during the board meetings. Also responsible for the management of documentation and data within the board and chapter.
Chapter tasks: Responsible for taking the minutes during the chapter meetings.
Union tasks: Represents the chapter in the reception council (Mottagningsråd), Liaison with the Membership office and Communication network at THS student union.
Substitute: Webmaster

Webmaster

IT responsibility: Responsible for the information technology part of the PhD Chapter. Makes sure that web pages, social media and mailing lists are updated and working. Works closely with the communication manager.
Representational tasks: Coordinates the chapter in the Future Faculty group at KTH
Board tasks: Makes sure that the platforms for communication is working as they should and updates it accordingly to fit with new needs and possibilities in technology.
Chapter tasks: Same as board tasks
Union tasks: Represents the chapter at future faculty group at THS student union.
Substitute: Communication manager

Studies Liaison Unit

Education manager

Educational responsibility: Responsible for the educational and research issues that might affect the study environment and its condition for PhD Students. Focuses on educational development and leads the chapter education council. Works closely with the Council coordinator.
Representational tasks: Represents the chapter at the Education Board at KTH.
Board tasks: Responsible for addressing issues related to education at board meetings and informing the board about educational changes.
Chapter tasks: Responsible for collecting and addressing issues related to education, e.g. via the PADs.
Union tasks: Represents the chapter in Utbildningsrådet (UR) at THS Student Union.
Substitute: Council Coordinator

Council coordinator

Educational responsibility: Responsible for educational issues with employment relations for the PhD Students. Focuses on educational quality issues at the school & department levels. Works closely with the Education manager.
Representational tasks: Represents the chapter at the doctoral education group at KTH.
Board tasks: Responsible for addressing issues related to education at board meetings and informing the board about educational changes.
Chapter tasks: Liaison with PhD councils and addressing related organisational issues.
Union tasks: Liaison with labour unions and the Skolråd (SR) of THS student union.
Substitute: Education manager

Social Unit

Workgroup manager

Workgroup responsibility: Responsible for the coordination and communication of the workgroups, including committees, in the chapter. Works closely with Business liaison and Event manager.
Representational tasks: Represents the chapter at the Equality & Sustainability Committees at KTH
Board tasks: Communication between the board and the workgroups, e.g. WOP@KTH, KF & DrInK.
Chapter tasks: Coordinating and communicating between the workgroups.
Union tasks: Represents JML, international, sustainability & social affairs at THS student union. Represents in KF, if elected, otherwise acts as liaison;
Substitute: Event manager, Business liaison

Business liaison

Business liaison responsibility: Responsible for the connections with research institutes and companies (from hereon: partners) in relation to career development and collaborations with the PhD Chapter. Works closely with Event manager and Workgroup manager.
Representational tasks: Represents the chapter at the Central Grants Committee at KTH.
Board tasks: Communication between the board and the partners.
Chapter tasks: Communication between the chapter and the partners. Set up partner events together with Event manager.
Union tasks: Liaison with Arbetsmarknad groups at THS student union.
Substitute: Event manager, Workgroup manager

Event manager

Event responsibility: Responsible for coordination of events that take place within the chapter and responsible for the chapter hall. Works closely with Business liaison and Workgroup manager.
Representational tasks: Represents the chapter at safety & working environment committees.
Board tasks: Coordinator of the events that the board wants to organise.
Chapter tasks: Coordinator of the events that chapter members want to organise.
Union tasks: Liaison with Lokalansvariga & Events-related associations at THS student union.
Substitute: Business liaison, Workgroup manager

The board can re-assign the aforementioned responsibilities among members; if need be.

The mandates of the positions are as follows:

Operational & fiscal year (July to June)

Chairperson
Treasurer
Webmaster
Education manager
Workgroup manager
Business liaison

Calendar year (January to December)

Vice Chairperson
Communication manager
Council coordinator
Event Manager

§3.2. Eligibility

A doctoral student is eligible to be an elected member of the PhD Chapter Board when both conditions below are satisfied:

1. The doctoral student is a PhD Chapter member;
2. The doctoral student has not been elected to serve for two or more full terms, or a cumulative time of two years or more, at the PhD Chapter Board, consecutive or not, at the time the position mandate is supposed to begin.

§3.3. Elections

The PhD Chapter Meeting elects the Chairperson, the Vice Chairperson, the Treasurer, and the other members of the PhD Chapter Board.

§3.4. Vacancies

Vacancy for the Treasurer, in case this is not elected by the PhD Chapter Meeting or the elected Treasurer resigns, allows the Board to appoint a Treasurer within the remaining members of the Board.

§3.5. Compatibility of roles

A member of the Board can be Chairperson and Treasurer, or Vice Chairperson and Treasurer at the same time.

§3.6. Responsibilities

Members of the PhD Chapter Board are equally responsible for the PhD Chapter and represent the PhD chapter members between chapter meetings. The duties of the PhD Chapter Board are to:

a) Answer to the PhD Chapter Meeting regarding the operations and management;

b) Remit more important decisions to the PhD Chapter Meeting;

c) Implement PhD Chapter Meeting decisions;

d) Manage and be responsible for the PhD Chapter resources, process submitted motions, handle the PhD Chapter correspondence and otherwise manage the ongoing business;

e) Administer elections for provisional posts.

§3.7. Conduct of Business

The PhD Chapter Board may conduct business if both the following conditions are satisfied:

a) at least half the PhD Chapter Board Members are present;

b) the Chairperson or Vice Chairperson is present.

Protocols of the PhD Chapter Board Meetings are to be written and posted on the PhD Chapter website.

§3.8. Voting

The PhD Chapter Chairperson has a casting vote in the event of a tie in the PhD Chapter Board, except in elections.

§3.9. Nomination of functionaries

The PhD Chapter Board can appoint additional PhD Chapter functionaries. In case such positions are held for more than a year, the functionaries need to be re- appointed yearly by the PhD Chapter Board.

§3.10. Nomination of PhD student representatives

The PhD Chapter Board nominates all the PhD student representatives and functionaries to the positions of trust that are formally appointed by KTH and/or THS.

§3.11. End of mandate

At the end of mandate, after new board elections are held, the Board is considered a Resigning Board.

The Resigning Board is responsible for reporting the elections and nominations of functionaries to THS and KTH when the adjusted protocol for the PhD Chapter Meeting is approved.

The Resigning Board is responsible for submitting the board report, including the financial report, before the end of October after resigning.

§4. The PhD Chapter Finances

§4.1. Account signatories

The PhD Chapter Chairperson and PhD Chapter Treasurer are each signatory for the PhD Chapter.

In case the PhD Chapter Chairperson is also appointed PhD Chapter Treasurer, the PhD Chapter Vice Chairperson is added signatory for the PhD Chapter.

In case 1 (one) member of the PhD Chapter Presidium and the PhD Chapter Treasurer are both vacant, 1 (one) member of the PhD Chapter Board is added signatory upon decision of the PhD Chapter Board.

§4.2. Bank account and financial resources

The financial resources and/or bank account can, after approval of the PhD Chapter Board, be at the disposal of the hereto decreed account signatories.

§5. PhD Chapter Functionaries

§5.1. Composition and elections

The PhD Chapter functionaries are divided into three groups:

a) appointed by THS;

b) appointed by the PhD Chapter Meeting;

c) appointed by the PhD Chapter Board.

§5.2. Functionaries appointed by THS

If not elected by the PhD Chapter Meeting, functionaries appointed by THS considering the PhD Chapter Board recommendation:

a) PhD Chapter student representatives at the THS Student Council (KF).

§5.3. Functionaries appointed by the PhD Chapter Meeting

Functionaries elected by the PhD Chapter Meeting comprises:

a) The PhD Chapter Auditors;

b) The PhD Chapter Nominating Committee;

c) The PhD Chapter Masters of Ceremonies;

d) The PhD Chapter Standard Bearers;

e) Female Doctoral Committee;

f) PhD Chapter student representatives at the THS Student Council (KF).

§5.4. Functionaries appointed by the PhD Chapter Board

Functionaries appointed by the PhD Chapter Board comprises:

a) PhD Chapter Web and Communication Manager;

b) PhD Chapter Event Manager;

c) PhD Chapter Graphical Designer;

d) Other PhD Chapter functionaries.

The PhD Chapter Board can directly appoint all the other PhD Chapter functionaries, but it is a good practice to have elections at the Chapter Meeting when possible.

The PhD Chapter Board also nominates all the PhD student representatives to the positions of trust that are formally appointed by KTH and/or THS.

Other PhD Chapter functionaries appointed by the PhD Chapter Board can be exempted from the obligation of being PhD Chapter members, at the discretion of the PhD Chapter Board.

§5.5. Term of office

All PhD Chapter functionaries can only be appointed or elected for a maximum period of one year. PhD Chapter functionaries can hold a position for longer than a year, but in such case they must be appointed or elected again every year.

§5.6. Eligibility

Every PhD Chapter member is eligible to candidate to all the PhD Chapter functionary positions. All the PhD Chapter functionaries – with exceptions for the PhD Chapter Auditors – must be members of the PhD Chapter.

§5.7. Responsibilities

A PhD Chapter Functionary is accountable before the PhD Chapter Meeting.

§5.8. Activities

All the activities of the PhD Chapter Functionaries, except for PhD Chapter Auditors, are subject to the PhD Chapter Board.

§5.9. PhD Chapter representatives at the THS Student Council

The PhD Chapter has the right to be represented at the THS Student Council (KF) by PhD Chapter student representatives.

The number of positions is established yearly by THS, depending on the number of members of the PhD Chapter.

§5.10. PhD Chapter Auditors

§5.10.1. Composition

The PhD Chapter Auditors consist of two Auditors chosen by the PhD Chapter Meeting. Both Auditors must sign the audit report.

§5.10.2. Entitlements

The auditors are entitled to:

a) Have access to all accounting records, protocols and other documents at any time

they so desire;

b) Request and receive information regarding the PhD Chapter operations and

management;

c) Attend all the PhD Chapter Meetings and PhD Chapter Board Meetings with the

rights to speak and put forth proposals;

d) Convene any of the PhD Chapter Meetings and PhD Chapter Board Meetings.

e) Call an Extra PhD Chapter Meeting

§5.10.3. Responsibilities

The auditors are obliged to submit the audit report to the PhD Chapter Board at least 6 (six) working days before a meeting treating freedom from responsibility.

§5.11. PhD Chapter Nominating Committee

§5.11.1. Composition

The PhD Chapter Nominating Committee consists of 3 (three) to 5 (five) people, with a maximum of 1 (one) person who is not a member of the PhD Chapter, and with current or former PhD Chapter Board forming a simple majority.

§5.11.2. Elections

The PhD Chapter Nominating Committee is elected by the PhD Chapter Winter Meeting.

§5.11.3. Responsibilities

The duties of the PhD Chapter Nominating Committee are to:

a) Promote and administer election for PhD Chapter Board vacancies.

b) Interview candidates for the PhD Chapter Board and if required consult third parties for relevant information;

c) Propose nominations to the PhD Chapter members. Nominations are established through simple majority of the committee.

d) Liaison with THS Nomination committee.

§5.11.4. Compatibility of roles

A member of the PhD Chapter Nominating Committee may not nominate themselves for any PhD Chapter Board or PhD Chapter Functionary position. Any potential conflict of interest, according to the standards of KTH, should be stated by the PhD Chapter Nominating Committee members, in which case the PhD Chapter Board holds the right to exclude members from the committee.

§5.12. PhD Chapter Masters of Ceremonies Group (MC group)

§5.12.1. Name

The PhD Chapter Masters of Ceremonies Group (MC Group) is named Doktoranders Integrerade Klubbmästeri, DrInK.

§5.12.2. Responsibilities

The PhD Chapter MC Group is responsible for the PhD Chapter parties, pubs and recreational activities.

§5.12.3. Composition

The PhD Chapter MC Group consists of:

a) The PhD Chapter Masters of Ceremonies;

b) An appropriate number of PhD Chapter Stewards.

§5.12.4. PhD Chapter Masters of Ceremonies

The PhD Chapter Masters of Ceremonies leads and are responsible for the PhD Chapter MC group operations and functions as hosts/hostesses at PhD Chapter MC Group events..

§5.12.5. PhD Chapter Steward

The PhD Chapter Steward task is to assist the PhD Chapter Masters of Ceremonies in their work in the best possible way.

§5.13. PhD Chapter Standard Bearers Group

§5.13.1. Composition

The PhD Chapter Standard Bearers Group consists of:

a) The PhD Chapter Standard Bearer;

b) The PhD Chapter Vice Standard Bearer.

§5.13.2. Responsibilities

The PhD Chapter Standard Bearers Group is responsible for bearing the PhD Chapter Standard on the occasions where it is required. This includes the academic ceremonies of KTH and SSCO.

For the ceremonies where only one standard bearer is allowed to participate, the PhD Chapter Standard Bearer has the formal responsibility to bear the PhD Chapter Standard, given that attendance at the

majority of the ceremonies has been fulfilled, unless agreed otherwise within Chapter Standard Bearer Group and confirmed by the PhD Chapter Chairperson.

§5.13.3. Vacancy or unavailability

If both the PhD Chapter Standard Bearer and the PhD Chapter Vice Standard Bearer are vacant or unable to represent the PhD Chapter at an event, the PhD Chapter Chairperson assigns a stand-in standard bearer to the event.

§6. The PhD Councils

§6.1. Composition

The PhD Students members of the PhD Chapter shall be organised into PhD Councils that correspond with the KTH School to which they are affiliated.

§6.2. Dissolution

The PhD Chapter Meeting shall make decisions regarding the establishment and dissolution of PhD Councils.

§6.3. Regulations

In other respects, the activities of the PhD Councils shall be regulated by the PhD Chapter Bylaws.

§7. Amending the PhD Chapter Statutes

§7.1. Submission

Proposed amendments to the PhD Chapter Statutes are to be submitted in writing for consideration at a regular PhD Chapter Meeting, during which the PhD Chapter Board position on the matter should be given.

§7.2. Approval

Approval of any amendments to the PhD Chapter Statutes requires 2 (two) identical decisions at 2 (two) consecutive PhD Chapter Meetings, at least one of which must be a regular meeting or a qualified majority (3/4) at a regular PhD Chapter Meeting.

§8. Interpreting the PhD Chapter Statutes

§8.1. Overruling

The PhD Chapter Statutes are subject to THS Statutes and Bylaws.

§8.2. Interpretation

If difficulties with interpretation occur, the PhD Chapter Meeting has the right to interpret the PhD Chapter Statutes.

The PhD Chapter Board may, in consultation with the PhD Chapter Auditors, interpret the PhD Chapter Statutes in place of the PhD Chapter Meeting.

§8.3. Language

When both English and Swedish versions of the PhD Chapter Statutes have been established. If interpretations of the two versions differ, the English version is considered valid.