



ITM School Visit – July 1st 2016 Minutes

THS PhD Chapter at KTH

Place: Brinellvägen 68, 2rd floor. XPRES Lab. (call Andrea for help +4687909065)

Time: Friday, July 1st 2016, 14:00-15:00

Minutes provided by: Abdou

Minutes checked by: Patrick

1. Opening formalities (14.05-14.10)

- a. Meeting opening at 14.15
- b. Attendees: Andrea, Abdou, Patrick, Taj, Sedi, Lukas, Maria, Afzal
- c. Choice of chairperson, secretary and person to check the minutes
 - Chairperson: Andrea
 - Secretary: Abdou
 - Checking the minutes: Patrick

2. ITM School PADs (14.10-14.20)

- a. Introduction of Board Member(s) responsible for ITM School
- b. Introduction of PADs
 1. Sedi:
 - Nomination
 - Interested in equality
 2. Abdou:
 - Help in decision making
 3. Maria:
 - Meet new people
 - Help people
 - Know how the system works
 4. Lukas
 - Position empty, stepped in
 - Help
 5. Taj
 - Got to know PAD in the Boot Camps
 6. Patrick
 - Use available budget for social activities
 - Helped with scholarship issue
- c. Expectations from the meeting
 - Afzal
 - a. How PAD and chapter will help each other
 - Sedi
 - a. Collaboration
 - b. Solve potential problems
 - Maria
 - a. Meet the board and get updates

Doktorandsektionen vid Tekniska Högskolans Studentkår

Drottning Kristinas väg 15 – 10044 Stockholm

<http://phd.ths.kth.se> – chair@phd.ths.kth.se

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- Lukas & Taj
 - a. Meet the board
- Patrick
 - a. Attend a formal meeting
- Andrea
 - a. To learn how to do school visits
 - b. Meeting each other

3. Schools organization and student representatives (14.20-14.40)

- a. Organization of other schools at KTH
 - i. Andrea suggests to improve the external communication in different schools, particularly ITM
- b. ITM School organization
 - i. Andrea points out that the chart is not detailed
 - ii. Lukas, Sedi and Patrick explaining that the information about school organization (chart) are not useful without additional information
 - iii. Lukas mentioned that listed student representatives for ITM school councils are not known among the PADs
- c. Students' right to be represented
 - i. Andrea showed a legal document about students' representability (at least three students)
 - ii. Andrea suggests to help get more student representation through THS.
 - iii. Legally, to be a student representative, the student needs to be a member of a student union (e.g. THS)
 - iv. Maria suggests to proceed step by step, start with urgent issues like time compensation.

4. Reports and updates (14.40-14.55)

- a. Updates from ITM School PADs
 - 1. Course database
 - Shortly mentioned by Andrea
 - Translation to English
 - 2. Election of new PADs
 - Ambitious discussion among all participants about rule of THS, PHD Chapter and former PADs about election procedure and rules.
 - 3. Other updates
 - No other updates are discussed
- b. Updates from PhD Chapter

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1. Boot camp in September (volunteers needed)
 - Briefly mentioned by Andrea
2. ISP help video on PhD Chapter website
 - Briefly mentioned by Andrea
 - Lukas commented that PhDs in their last (finishing end of 2016) do not have to change to the electronic ISP
 - Update the video
3. Other updates

5. Additional issues and information (14.55-15.00)

- a. Scheduling of next ITM School visit
 - Sedi suggests to meet once per year or six months
 - Date is to be decided for the next meeting
- b. More issues to discuss?
 - No more issues were discussed

6. Meeting closed

- Meeting closed at 15.17

Chairperson: Andrea de Giorgio _____ 

Secretary: Abderrahman Ait Ali (Abdou) _____ 

Minutes approved by: Patrick Rohlmann _____ 