



# Board Meeting n.4 – October 25<sup>th</sup> 2016

## Minutes

PhD Chapter at KTH

Place: XPRESS conference room at Brinellvägen 68, 3rd floor.

Time: Tuesday, October 25<sup>th</sup> 2016, 16:00-18:00

Minutes provided by: Omar

Minutes checked by: Andrea

### **1. Opening formalities (16.00-16.15)**

- a. Meeting opening 16:07
- b. Attendees
  - i. Attending: Abdou - Afzal - Andrea - Linn - Maria - Omar
  - ii. Notified absences: Daniele, Milan, Tomas
  - iii. Joining on Skype: Taj (16:53-18:00) – Milan (only during point 2.f)
- c. Choice of chairperson, secretary and person to check the minutes
  - i. Andrea chairperson
  - ii. Omar secretary
  - iii. Andrea minute checker
- d. Last two protocols checking and signing  
Done

### **2. Discussion and/or decision points (16:15-17.15)**

- a. Accept Didem Gürdür's resignation letter  
Accepted.
- b. Accept Johan Gardebo's proposal: Postpone presentation of previous year budget from winter to summer meeting  
Motion to be presented to the chapter meeting for adjournment of previous year's budget report and freedom of responsibility to the summer meeting. In case the motion is rejected an additional chapter meeting can be organized.
- c. Select next three board meeting dates  
22<sup>nd</sup> of November 2016, 12:00-14:00  
13<sup>th</sup> of December 2016, 15:00 (Board fika)  
25<sup>th</sup> of January 2017, 16:00-18:00 followed by dinner
- d. Select a date for the Statutes workshop  
To be postponed to Spring 2017
- e. Discussion for PhD Chapter winter meeting planning
  - i. Select a date for the meeting  
13<sup>th</sup> of December 2016, from 17:00

**Doktorandsektionen vid Tekniska Högskolans Studentkår**

Drottning Kristinas väg 15 – 10044 Stockholm

<http://dr.kth.se> – [chair@phd.ths.kth.se](mailto:chair@phd.ths.kth.se)

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- ii. Election of new functionaries (e.g. communication officer)
  - Standard bearer and vice standard bearer
  - Vice chair person
  - 2 board members
- iii. Recruitment of new board members (how many?), including new vice chairperson
  - 3 more board members including vice chairperson. Andrea will check with the nomination committee.
- iv. Pub setup, food and beverages – Omar
  - Board members should be there at 16:00.
- v. Agenda for the meeting
  - Presidium to come up with suggestion to be presented in the next board meeting.
- f. Discussion on student case (name redacted)
  - PhD chapter does not deal with individual cases, however, the chapter can guide the student to the right institution(s) to pursue the case. The student is to be referred to the labor unions.
- g. Discussion and approval of stress reduction workshop – Maria and Linn
  - Budget is 4000 SEK, room to be rented (Nymble, musikrumet suggested), depending on the availability of the instructor either in January or 15/16 November. Board approves the proposal.

### **3. Reports & updates (17.15-17.45)**

- a. The PhD Chapter Board
  - i. Presidium – Andrea
    - 1. ITM PhD student council
      - Meeting on 31<sup>st</sup> with FA and PADs.
    - 2. CHE PhD student council
      - Milan and Andrea attended, the working procedures in the council need to be streamlined.
  - ii. Treasurer – Linn
    - 1. Budget for current year
      - Budget proposal attached.

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The income is expected to be less than last year due to lower membership numbers. The proposal to be presented at the chapter meeting.

- iii. Representations (FR, UU, FA, US, etc.) – All
  - Andrea: University board under transition due to the change in rector. New pro-rector presented his vision. Stipendium issue brought up and he wants to abolish the scholarship PhDs and only have employees.
  - Maria: FR discussion on how work around ethics should be organized. Discussion on formation of an ethics committee. Discussion on PhD education quality issues. Suggestion for yearly evaluation and every 4-6 years. Suggestion to include stipendium students in the employee survey and also to introduce an exit survey.
- iv. Feedback on past events/initiatives – All
- b. Pedagogical meetups update – Maria
  - Updates will be sent by email.
- c. The PhD Chapter identity project update – Abdou
  - Updates will be sent by email.
- d. Order of PhD Chapter gadgets update – Afzal
  - Updates will be sent by email.

#### **4. Additional issues or backup time (17:45-18:00)**

- a. ~~More issues to discuss?~~

#### **5. Meeting closed**

The meeting is closed at 18:00.

Chairperson: Andrea de Giorgio \_\_\_\_\_

Secretary: Omar Shafqat \_\_\_\_\_

Minutes approved by: Andrea de Giorgio \_\_\_\_\_