



Board Meeting n.7 – January 30th 2017

Minutes

PhD Chapter at KTH

Place: Amiga room (Elevator B- 3rd Floor), Electronic Systems Department, Kistagången 16, 16440 Kista.

Time: Monday, January 30th 2017, 16:00-18:00

Minutes provided by: Afzal

Minutes checked by: Milan

1. Opening formalities (16.00-16.15)

- a. Meeting opening at 16:13
- b. Attendees: Abdou, Abdullah, Afzal, Andrea, Bahram, Milan, Taj, Tomas.
 - i. Notified absences: Maria, Linn, Daniele, Omar.
 - ii. Joining on Skype: None.
- c. Choice of chairperson, secretary and person to check the minutes: Andrea, Afzal, Milan.
- d. Previous protocols checking and signing: Approved, but not signed.

2. Team building (16:15-16.30)

Actions:

- a. Arrangement of team members according to the age in silent mode was performed.
- b. One truth and another false statement was made by a participant. Others were supposed to guess which one is false.
- c. Effective Member Checklist with 6 sections of statements.

3. Discussion and/or decision points (16:30-17.00)

- a. Chapter extra meeting planning – Andrea
Action: Approved. Will be held on 14th of February - Abdullah will be responsible for the preparations and Afzal will be mentor for the preparations. Vice Chairperson election will be held.
- b. PhD Chapter's activities – Andrea
Action: PhD Chapter will get active involvement of PhD students at KTH in different activities like Yoga, mindfulness etc. More activities will be arranged.

4. Reports & updates (17.00-17.45)

The PhD Chapter Board

- a. Presidium – Andrea
Update on time compensation for representatives
Action: Time compensation should be mentioned in ISP. Time for compensations will be distributed by the Board in total amount of time of 2 PhD times (200%). It is only for employed PhDs. Scholarship or Stipendium students cannot take benefit from it.
- b. Treasurer – Linn
Update: Linn was not present in the meeting.
- c. Updates from THS – Tomas

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<http://dr.kth.se> – chair@phd.ths.kth.se



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i. China Scholarship Council (CSC) and applying in competition
Scholarship and stipendium: Discussion at FA and at central level for reallocation of resources about CSC (Chinese Scholarship Counsel), FR and UU are important to places to raise our opinion. Thomas will inform about the change in FR. Maria will not be representative anymore.

ii. MOOCs in PhD Studies

MOOCs in PhD studies is still under discussion.

d. Representations (FR,UU,FA,US, etc.) – All

Change in FR of Maria with Andrea/Bahram, UU meeting is on 1st February 2017.

e. Feedback on past events/initiatives – All

No feedback.

f. Updates on PAD responsibilities – Milan

Every matter is still under discussion. First version is being drafted at the moment.

g. Updates on PhD Chapter Identity – Abdou

Update: Abdou and Milan have worked on business cards and email signatures. Business cards can be printed on one side or both, there is no big difference in cost.

5. Additional issues or backup time (17:45-18:00)

a. More issues to discuss?

No more issues.

6. Meeting closed

Meeting closed at 18:00.

Chairperson: Andrea de Giorgio _____

Secretary: Muhammad Afzal (Afzal) _____

Minutes approved by: Milan Jucevski _____

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