



Board Meeting n.8 – February 28th 2017

Minutes

PhD Chapter at KTH

Place: HPT library room, Energy Technology Department, Brinellvägen 68, 10044 Stockholm.

Time: Tuesday, February 28th 2017, 16:00-18:00

Food: Dinner 18:30- Döbelns Pasta at Döbelnsgatan 34d Närmaste – T-bana: Rådmanngatan.

Minutes provided by: Abdou

Minutes checked by: Taj

1. Opening formalities (16.00-16.15)

- a. Meeting opening at 16.13
- b. Attendees
 - i. Invited: Abdou - Abdullah - Afzal - Andrea – Bahram - Daniele - Linn - Maria - Milan - Omar - Taj – Tomas.
 - ii. Attendees: Abdou - Abdullah - Afzal - Andrea – Bahram - Linn - Milan - Taj – Tomas.
 - iii. Qingbi Liao also attended and left after her election.
 - iv. Notified absences: Maria.
 - v. Joining on Skype: None.
- c. Andrea is elected as the chairperson, Abdou as the secretary and Taj as the person to check the minutes
- d. Previous protocols checking and signing is done.

2. Discussion and/or decision points (16:15-17.15)

- a. Elections of additional members for nominating committee – Andrea
 - i. Qingbi Liao presented herself.
 - ii. All attendees briefly presented themselves to Qingbi.
 - iii. Andrea presented different information to Qingbi about the nominating committee, PhD Chapter organization and other useful information.
 - iv. The board asked Qingbi about her motivation, experience.
 - v. The board discusses on the election of Qingbi to the nominating committee.
 - vi. The board voting: 4 are for, 2 are against and 2 abstained from voting. Thus, Qingbi Liao was elected in the nominating committee.
- b. Discussion on schools merging at KTH – Andrea and Taj
 - i. Andrea described the new KTH school reorganization project.
 - Two working groups, each one is working on the merging of 3 schools.
 - There are multiple deadlines to submit reports to the president.

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- ii. Tomas described the situation with the student representation in the project.
 - 6 student representatives for each working group.
 - Representatives are chosen from each school.
 - iii. Taj requested a clear strategy to choose the student representative of the PhD students in the merging project.
 - iv. Andrea stated that the PhD chapter should discuss with THS and let the councils decide.
 - v. The board discussed the advantages and disadvantages of merging schools.
 - vi. Andrea suggested to talk about the representation either by email or by an extra meeting.
 - vii. Tomas promised to start contacting the people who are responsible for the working groups.
 - viii. Tomas mentioned that the working groups will not have a meeting before the 15th of March.
- c. Discussion of possible name-change for PhD Chapter – Andrea
- i. KTH is pushing THS to have K (Kungliga) in its name.
 - ii. Andrea explained the structure of THS and gives some suggestions about renaming the PhD Chapter as well.
 - iii. Andrea suggested to postpone the discussion to another date.
- d. Project proposal – Abdullah
- i. Abdullah explained his project
 - Seminar with help of SULF about migration rights of PhD students.
 - 1h-2h seminar to explain the rights, changes and benefits.
 - ii. Taj disagreed with proposal because it does not fall in the scope of the PhD chapter activities.
 - iii. The board voting on the proposal: 7 for and 1 against. Thus, the project was accepted.
- e. Project proposal – Andrea
- i. Andrea stated that there are many project ideas but not enough time.
 - ii. Andrea suggested to share tasks in organizing projects and improving projects ideas.



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3. Reports & updates (17.15-17.45)

- a. Presidium – Andrea
 - i. Actions following Sigbritt's decisions
 - ii. Erasmus for PhD students
 - Someone who can contact the coordinator for further collaboration.
 - Bahram was chosen for that.
 - iii. Pubs
 - Omar suggested to keep them in T-centralen.
 - Pubs in Nymble can be advertised as PhD Pubs.
 - Tomas suggested to do both.
 - iv. On communications
 - Meeting with Taras as the new communication manager.
- b. Treasurer – Linn
- c. Updates from THS – Tomas
 - i. Tomas shared a draft (or recommendation) for statutes points.
 - ii. Andrea suggested to include the statutes for the PhD councils and postpone the discussion about it.
- d. Representations (FR, UU, FA, US, etc.) – All
 - i. US: KTH yearly report approved
 - Andrea stated that there is a need for more data and statistics.
 - Andrea stated that there is a need for a human-friendly eISP guide.
 - Andrea asked for FA duties documents.
 - ii. FR: Change in FR representative
 - There is a need for a representative since Maria is absent.
 - For now, Andrea is the representative and Bahram as the Deputy.
 - Someone to represent scholarship PhD students for 3 meetings per year. Abdullah said that he will do it.
 - iii. UU:
 - Afzal described the discussions in the committee such as the eISP.
- e. Feedback on past events/initiatives – All
- f. Updates on PAD responsibilities – Milan
- g. Updates on PhD Chapter Identity – Abdou
- h. Updates about the press kit project – Abdou
 - i. Business cards
 - Milan suggested to meet with people who have objections.

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- Deadlines should be set for the business cards.

4. Development of Current Events/Initiatives

- Next board meetings responsibilities
 - March to be reassigned
 - Milan will make the doodle.
 - April to be assigned
 - Milan will make the doodle.

5. Additional issues or backup time (17:45-18:00)

- More issues to discuss?
 - Milan mentioned that we should think about the next bootcamp
 - Milan will make a doodle for bootcamp.

6. Meeting closed

The meeting closed at 18.08

Chairperson: Andrea de Giorgio _____ 

Secretary: Abderrahman Ait Ali _____ 

Minutes approved by: Mohamed Tagelsir Mohamed Elhussei _____ 