Board Meeting n.8 – February 28th 2017
Minutes

PhD Chapter at KTH

Place: HPT library room, Energy Technology Department, Brinellvägen 68, 10044 Stockholm.
Time: Tuesday, February 28th 2017, 16:00-18:00
Food: Dinner 18:30- Döbelns Pasta at Döbelnsgatan 34d Närmaste – T-bana: Rådmansgatan.
Minutes provided by: Abdou
Minutes checked by: Taj

1. **Opening formalities (16.00-16.15)**
   a. Meeting opening at 16.13
   b. Attendees
      iii. Qingbi Liao also attended and left after her election.
      iv. Notified absences: Maria.
      v. Joining on Skype: None.
   c. Andrea is elected as the chairperson, Abdou as the secretary and Taj as the person to check the minutes
   d. Previous protocols checking and signing is done.

2. **Discussion and/or decision points (16:15-17.15)**
   a. Elections of additional members for nominating committee – Andrea
      i. Qingbi Liao presented herself.
      ii. All attendees briefly presented themselves to Qingbi.
      iii. Andrea presented different information to Qingbi about the nominating committee, PhD Chapter organization and other useful information.
      iv. The board asked Qingbi about her motivation, experience.
      v. The board discusses on the election of Qingbi to the nominating committee.
      vi. The board voting: 4 are for, 2 are against and 2 abstained from voting. Thus, Qingbi Liao was elected in the nominating committee.
   b. Discussion on schools merging at KTH – Andrea and Taj
      i. Andrea described the new KTH school reorganization project.
         - Two working groups, each one is working on the merging of 3 schools.
         - There are multiple deadlines to submit reports to the president.

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ii. Tomas described the situation with the student representation in the project.
   - 6 student representatives for each working group.
   - Representatives are chosen from each school.

iii. Taj requested a clear strategy to choose the student representative of the PhD students in the merging project.

iv. Andrea stated that the PhD chapter should discuss with THS and let the councils decide.

v. The board discussed the advantages and disadvantages of merging schools.

vi. Andrea suggested to talk about the representation either by email or by an extra meeting.

vii. Tomas promised to start contacting the people who are responsible for the working groups.

viii. Tomas mentioned that the working groups will not have a meeting before the 15th of March.

c. Discussion of possible name-change for PhD Chapter – Andrea
   i. KTH is pushing THS to have K (Kungliga) in its name.
   ii. Andrea explained the structure of THS and gives some suggestions about renaming the PhD Chapter as well.
   iii. Andrea suggested to postpone the discussion to another date.

d. Project proposal – Abdullah
   i. Abdullah explained his project
      - Seminar with help of SULF about migration rights of PhD students.
      - 1h-2h seminar to explain the rights, changes and benefits.
   ii. Taj disagreed with proposal because it does not fall in the scope of the PhD chapter activities.
   iii. The board voting on the proposal: 7 for and 1 against. Thus, the project was accepted.

e. Project proposal – Andrea
   i. Andrea stated that there are many project ideas but not enough time.
   ii. Andrea suggested to share tasks in organizing projects and improving projects ideas.

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3. Reports & updates (17.15-17.45)
   a. Presidium – Andrea
      i. Actions following Sigbritt’s decisions
      ii. Erasmus for PhD students
          - Someone who can contact the coordinator for further collaboration.
          - Bahram was chosen for that.
      iii. Pubs
          - Omar suggested to keep them in T-centralen.
          - Pubs in Nymble can be advertised as PhD Pubs.
          - Tomas suggested to do both.
      iv. On communications
          - Meeting with Taras as the new communication manager.
   b. Treasurer – Linn
   c. Updates from THS – Tomas
      i. Tomas shared a draft (or recommendation) for statutes points.
      ii. Andrea suggested to include the statutes for the PhD councils and postpone the discussion about it.
   d. Representations (FR, UU, FA, US, etc.) – All
      i. US: KTH yearly report approved
          - Andrea stated that there is a need for more data and statistics.
          - Andrea stated that there is a need for a human-friendly eISP guide.
          - Andrea asked for FA duties documents.
      ii. FR: Change in FR representative
          - There is a need for a representative since Maria is absent.
          - For now, Andrea is the representative and Bahram as the Deputy.
          - Someone to represent scholarship PhD students for 3 meetings per year. Abdullah said that he will do it.
      iii. UU:
          - Afzal described the discussions in the committee such as the eISP.
   e. Feedback on past events/initiatives – All
   f. Updates on PAD responsibilities – Milan
   g. Updates on PhD Chapter Identity – Abdou
   h. Updates about the press kit project – Abdou
      i. Business cards
          - Milan suggested to meet with people who have objections.

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- Deadlines should be set for the business cards.

4. Development of Current Events/Initiatives
   a. Next board meetings responsibilities
      i. March to be reassigned
         - Milan will make the doodle.
      ii. April to be assigned
         - Milan will make the doodle.

5. Additional issues or backup time (17:45-18:00)
   a. More issues to discuss?
      i. Milan mentioned that we should think about the next bootcamp
      ii. Milan will make a doodle for bootcamp.

6. Meeting closed

   The meeting closed at 18.08

Chairperson: Andrea de Giorgio

Secretary: Abderrahman Ait Ali

Minutes approved by: Mohamed Tagelsir Mohamed Elhussei

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