



PhD Chapter Winter Meeting – Dec 5th 2017

Agenda

PhD Chapter at KTH

Place: T-Centralen, Drottning Kristinas väg 29 (KTH Main Campus)

Time: Tuesday, December 5th 2017, 17:00

1. Opening formalities

- a. Meeting opening
- b. Attendees
- c. Choice of chairperson, secretary, and person to check the minutes
- d. Approval of the latest protocol: PhD Chapter Summer 1st & 2nd Meetings 2017
- e. Approval of the meeting agenda

2. Overview of PhD Chapter activities

- a. Presentation of HT2017 activities and action plan for VT2018 activities
- b. Open questions to the board

3. Elections

- a. Treasurer (1 position to be occupied from 2018.01.01 to 2018.06.30)
- b. Additional board member (1 position to be occupied from 2018.01.01 to 2018.06.30 or 2 positions to be occupied from 2018.01.01 to 2018.06.30 if a Treasurer is not elected)
- c. Web and communication manager (1 position to be occupied from 2018.01.01 to 2018.12.31)
- d. Standard bearer (1 position to be occupied from 2018.01.01 to 2018.12.31)
- e. Vice standard bearer (1 position to be occupied from 2018.01.01 to 2018.12.31)
- f. Nominating Committee members (from 3 to 5 positions to be occupied from 2018.01.01 to 2018.12.31)
- g. FR representative (1 position to be occupied from 2018.01.01 to 2018.06.30)

For each point above (3.x) the protocol is:

- Overview of the position
- Suggestion of candidates from the Nominating Committee
- Elections

Note: In case there are no candidates for a position, the PhD Chapter Meeting can delegate the Board to appoint candidates afterwards. Nominations cannot be made during the Meeting.

4. Freedom from Responsibility for the 2016/17 PhD Chapter Board

- a. Presentation of the PhD Chapter Annual Report 2016/17
- b. Presentation of the audit report for 2016/17

5. Meeting Closure

Doktorandsektionen vid Tekniska Högskolans Studentkår

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