



# Board Meeting n.4 – January 12<sup>th</sup> 2018

## Minutes

PhD Chapter at KTH

Place: Brinellvägen 68 – Bäckström seminar room, 2<sup>nd</sup> floor  
Time: Friday, January 12<sup>th</sup> 2018, 17:00-19:00

### 1. Opening formalities (17:00-17:15) opened 17:10

- a. Meeting opening
- b. Attendees
  - i. Invited: Abdullah - Afzal - Andrea - Antonio - Bahram - Cong - Elena - Fareed - Milan - Robin - Tage - Zhaoxuan - Elisabet (THS)
  - ii. Notified absences: Bahram, Fareed
  - iii. Joining on Skype: None
- c. Choice of: Chairperson – Andrea. Minutes provided by – Milan. Minutes checked by – Antonio.
- d. Previous protocols checking and signing

Andrea updates the Board on updates of PhD Chapter web page. All minutes are now signed and uploaded. No new ones to be signed.

- e. Everyone introduces themselves for two new Board members: Robin and Zhaoxuan

### 2. Discussion and/or decision points (17:15-17:50)

- a. Acceptance of resignation letter from Bahram: Unanimously accepted.
- b. Discussion and approval of seminars
  - i. Two short seminars (Abdullah, Cong)

One is about updates of regulation regarding visas at Migrationsverket. Planned for end of March. Abdullah will follow up on this. Other seminar regards scholarship PhDs. There are around 300 of them. It should be regarding status rights and updates. Cong will look into the subject and prepare ideas for next Board meeting.

- ii. Pedagogical seminar (Tage)

Performance-based governance in academia - approved with budget 4000 SEK.

- c. Need for more PhD representatives within the promotion committee, BN and employment committee AU – info and decision (Tage)

Tage volunteers and has been appointed to recruit more people that would be representatives. And also there will be a web page developed to explain importance and need for representatives at promotion committee, BN and AU.

- d. New representative for Språkkommittén / the Language Committee – Robin has been chosen by the Board.



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- e. New representative for Stipendierådet / the Central Grants Committee – Elena has been chosen by the Board.
- f. New event manager (Andrea): Needed, and the call should be made.
- g. The Resource Allocation – is not covered. It should be further discussed in February, and Elisabet will provide more information before next Board meeting.
- h. FR representation – summer Chapter meeting should include voting for FR representative.
- i. New web and communication manager (Andrea): Needed, and everyone should look actively for a candidate and report at February Board meeting.
- j. Board meetings organization (Milan)

Milan to update on KTH Group how things will work, mainly about Doodle, secretary rotations and drafting Agenda.

### **3. Reports & updates (17:50-18:35)**

- a. Presidium (Andrea)

New position for vice-president will be announced.

- b. Treasurer (Andrea, Zhaoxuan)

Transfer has been initiated to new treasurer – Zhaoxuan.

- c. Updates from THS (Elisabet)

Simon is going to be replaced by Sebastian, but Elisabet is staying on PhD issues until the end of her appointment.

- d. Status of work with time compensation (Tage)

Tage has uploaded all documents to KTH Group, and explained them now. Everyone is to think about their activity in the previous semester, and document new activities in the future semesters.

- e. Representations (FR, UU, FA, US, etc.)

To be discussed during February board meeting more in detail.

### **4. Development of Current Events/Initiatives (18:35-18:50)**

- a. PhD Chapter Meetups (Andrea)

Extra Chapter Meeting on Jan 25<sup>th</sup>, probably with Board games since no speaker has been found so far. Vice Chairperson Nominations will be opened by Andrea on the website and the elections will be held at the Extra Chapter Meeting on Jan 25<sup>th</sup>.

### **5. Additional issues or backup time (18:50 - 19:00)**

No additional issues to discuss.



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**6. Meeting closed 19:10**

**Additional note: Zhaoxuan leaves meeting at 17:48, Cong joins the meeting at 17:52.**

**Chairperson: Andrea de Giorgo**

**Secretary: Milan Jucevski**

**Minutes approved by: Antonio Adaldo**

