

Board Meeting no 4 – September 27th 2018

Minutes



PhD Chapter at KTH

Place: Teknikringen 14, room 535

Time: 18:00-19:00, September 27th 2018

1. Opening formalities

- a. Meeting opening at 18:00 Chairperson, secretary and minutes is elected and meeting has been opened
- b. Invited: chapter board and head of educational affairs.
 - i. Attendees: Robin, Tage, Amanda, Elena, Emma, Felix, Shriharasha, Kate, Jesper
 - ii. Absent: Fangkai - proxy votes
- c. Choice of meeting chairperson. Robin
- d. Choice of meeting secretary. Elena
- e. Choice of meeting minutes checker. Tage
- f. Latest protocol checking and signing: checked

2. Reports & updates

- a. Board Reports

Discussion on the collaboration with KTH Innovation and PhD female network. Proposal to contact all existed PhD groups and networks. Emma proposed to organize a poster crash course. Some changes were put into PhD Events Calendar: one PhD Pub on 19.10 was removed and one in November was added.
- b. KL Report (THS Central)

3. Discussion points

- i. Recurring event calendar - Amanda
 1. Send people to FEST Only Tage and Robin can attend
 1. Rules for events:
<https://www.kth.se/social/group/ths-phd-chapter-boar/page/activities-6/>
- ii. Science Slam - Elena

Date and the project planning was discussed and agreed
- iii. Mentorship - Elena

The pilot project framework was presented and we are waiting for the green light from the Ministry of Innovation
- iv. Chapter Uniforms - Robin

Agreed to order black blazers. Robin will order one sample to check
- v. Working plan - Robin

Elena will make a working plan by the next meeting
- vi. KTH Relocation - Robin

Robin shared about the upcoming KTH relocation on 5th Oct. Jesper will attend, Tage will follow him later.



4. Decision points

- i. Budget - Jesper
Jesper has put some corrections to the budget form and all changes were discussed and agreed. Also was proposed an idea to make the saving funding (5%). Some debates were about the budget for PhD Pubs
- ii. Time compensation prognosis - Tage and Jesper
(<https://www.kth.se/social/group/thd-phd-chapter-boar/page/time-compensation-2018-07-12/>)
Jesper has commented on Robin's time compensation prognosis citing it could be problematic that it is 21%, i.e. with 1% more than the maximum 20% departmental duties. The time compensation prognosis has been approved.
- iii. Admission to doctoral studies-workgroup representative
Kateryna Morozovska is appointed as a representative to the workgroup

5. Development of Current Events/Initiatives

- a. Event for the 4th of October
- b. Event for the 10th of October (KF clash)

6. Additional issues and information

7. Meeting closed

Meeting closed at 19:05

Protocol,

Meeting chairperson: Robin Palmberg

Signature: _____

Secretary of the meeting: Elena Malakhatka

Signature: _____

Minutes checked by: Tage Mohammadat

Signature: _____