

Board Meeting no 8 – December 3rd 2018

Minutes



PhD Chapter at KTH

Place: Teknikringen 10a, Ångloket, Second floor

Time: 19:00-20:00, December 3rd 2018

1. Opening formalities [19:00-19:05]

- a. Meeting opening at 19:00
- b. Invited: chapter board and head of educational affairs.
- c. Choice of meeting chairperson: Robin
- d. Choice of meeting secretary: Fangkai
- e. Choice of meeting minutes checker: Emma
- f. Latest protocol checking and signing:
- g. Attendance: Tage, Robin, Emma, Kateryna, Fangkai

2. Reports & updates [19:05-19:10]

- a. Board Reports
- b. KL Report (THS Central)

3. Discussion points [19:10-20:00]

- a. Chapter meeting - 30 min
 - i. Elections - do we have candidates?
 1. By-election for auditor: No candidate yet.
 2. Nominating Committee (at least 3): Not decided
 3. Standard Bearer: Robin
 4. Vice Standard Bearer: Robin
 - ii. Motions - expected and received
 1. Starting the committee "Female Doctoral Committee"
 2. Omar - Time compensation: will be presented by Tage, motion is attached to the chapter meeting agenda.
 - iii. Propositions - Status update
 1. Board definition.
 2. Overlapping working year for the board.
 3. Chapter uniform: add 'social' section to bylaws
 4. Application for funds: Jesper is preparing; need to write background and suggestions
 5. Board Report Deadline: Since we are still waiting for the last board's reports; a proposition that the reports should be finished by end of October after resignation (this will, in case of approval, apply for our board report)
 6. Approval of past actions
 7. Budget
 8. Time Compensation
 - iv. Other issues

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1. Approval of resignation: a motion for resignation will be proposed to the chapter meeting. If accepted a board member position will be announced.
 2. By-election: proposition for nominating committee, standard bearer, vice standard bearer and auditor will be made.
 3. Christmas dinner: Suggestions: food, small gifts e.g. chocolate bars (packed), candies.
- b. Folders: folders issue discussed in earlier board meeting were shown to board members - 5 min

4. Decision points [] No decision points

5. Development of Current Events/Initiatives [20:00-20:04]

- a. Event for the 6th of December - Pedagogical meetup about how to make a poster
waiting for answers from KTH

6. Additional issues and information [20:04-20:06]

- a. Planning for the preparation for the coming chapter meeting (December 10th), shopping and cooking.

7. Meeting closed [20:06]

Meeting closes at 20:06

Protocol,

Meeting chairperson: Robin Palmberg

Signature: _____

Secretary of the meeting: Fangkai Yang

Signature: _____

Minutes checked by: Emma Riese

Signature: _____