

# Chapter Meeting no 1 – December 10th 2018

## Minutes



PhD Chapter at KTH

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Place: T-Centralen, Drottning Kristinas Väg 29 (KTH Main Campus)

Time: 18:18, December 10th 2018

### 1. Opening formalities

- a. Meeting opening
- b. Attendees: See the list of attendees (separate sheet).
- c. Choice of meeting chairperson: Robin.
- d. Choice of meeting secretary: Fangkai.
- e. Choice of meeting minutes checker: Kateryna.
- f. Approval of the latest protocol: PhD Chapter Extra Meeting on June 19th 2018
- g. Approval of the meeting agenda: changed the order of resigning board point after freedom of responsibility (3.a). Tage proposed a motion about appointment of school level representatives (point 3.m). A copy of the proposition is attached and circulated during the meeting.
- h. Vote counter: Amanda, Dimos

### 2. Reports & updates

- a. Resigning Board Report\*: Andrea presents the board report see attachment (separate file). Omar asked Andrea on the board activities.
- b. Audit Report\*: Omar presents the audit report see attachment (separate file). Andrea left the meeting at 19:02.  
Questions to the auditor: Kateryna asked a question on financial responsibility. A member asked a question on the responsibility and role of the auditor.

### 3. Decision points

- a. Freedom of responsibility for the PhD Chapter Board and the PhD Chapter Functionaries:
  - The auditor discussed the meaning of freedom of responsibility.
  - Discussion started
  - A question is asked to Omar on financial regularity and time compensation. Tage proposed suggestions to freedom of responsibility and time compensation. Kateryna proposed a suggestion of application and election procedure.
  - Tage proposed a third option of decision making. Tage's motion is to give freedom of responsibility taking into advisement the recommendation of the auditors as described in the meeting agenda.
  
- The chapter chairperson asked the chapter meeting if they would accept the motion of giving the board the full freedom of responsibility:



- Votes: Yes (1), No+ Abstain (15).
- Decision: The chapter meeting found that the motion does not carry.
  
- The chapter chairperson asked the chapter meeting if it is the intention of the meeting to give the board the freedom of responsibility with Tage's motion, i.e. taking into advisement the recommendation of the auditors as described in the meeting agenda.
- Votes: Yes (5), No (1), Abstain (9).
- Decision: The chapter meeting found that the motion does not carry.
  
- Discussion continued on the meaning and the motivation of the motion and if there are any other alternatives.
  
- The chapter chairperson asked the chapter meeting if it is the intention of the meeting to accept the motion of giving freedom of responsibility with Tage's motion, i.e. versus giving no freedom:
- Votes: Yes (5), No (1) Abstain (9).
  
- Explanation and recounting resulted in: Yes (9), No (1) Abstain (5).
  
- One member left at 19:34.
  
- Decision: The chapter meeting found that it can accept the inclusion of Tage's motion, i.e. give the previous chapter board the freedom of responsibility taking into advisement the recommendation of the auditors as described in the meeting agenda.
  
  
- Next, voting on Tage's motion
- Votes<sup>1</sup>: Yes (7), No (1) Abstain (7).
- Decision: The chapter meeting found that the motion does not carry.
  
- Discussion continued.
  
- One member left at 19:54
  
- The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the motion of giving freedom of responsibility with Tage's motion:
- Votes: Yes (8), No (2) Abstain (7).

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<sup>1</sup> Three members were not eligible to vote due to conflict of interest.



- Decision: It is the meaning of the chapter meeting is to give the previous board a freedom of responsibility taking into advisement the recommendation of the auditors as described in the meeting agenda.
  - Sriharsha left at 19:57
- b. Proposition - Approval of past actions\*.
- Robin presented the proposition and explained its motivation.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (16), No (0), Abstain (0).
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- c. Proposition - Board definition\*:
- Robin presented the motion and explained its motivation.
  - Discussion on the motion started:
  - Kateryna proposed to include master ceremony role in the board. Tage asked if that adds more responsibility to the role of the master of ceremony, e.g. giving them more deciding role and responsibility to implement chapter meeting decisions. Milan commented on possibility for some people to have interest in the ceremony but no interest in the board. Tage asked current and previous master of ceremonies about the risk of having less board meeting attendance because of the role not being traditionally committed to board. Omar and Kateryna acknowledged a risk but the risk was deemed not different from other board member roles.
  - One member (Dimos) left at 20:08. One member (Martin) left at 20:14. Two members (Can and Pouria) left at 20:21.
  - New voting checker: Omar (replaced Dimos).
  - Chapter meeting chairperson proposed to prepare a proposition for next chapter meeting about the inclusion of master of ceremony position to the board.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition as per the agenda, i.e. 10 roles and suggestion to propose a motion about master of ceremony role into the board to next chapter meeting:
  - Votes: Yes (12), No (0), Abstain (1).



- Decision: It is the meaning of the chapter meeting is to accept the proposition.
- d. Proposition - Overlapping working year for the board\*:
  - Robin introduced and explained the motion. Milan, explained the proposition will only be valid if the next proposition is approved.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (12), No (0), Abstain (1).
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- e. Proposition - Chapter uniform\*:
  - Robin introduced and explained the motion. Omar proposed to the motion that the blazer has to be specified as black Blazer in the statutes if the motion carries.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (12), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
  - Two members left at 20:56
- f. Proposition - Application for funds\*:
  - Robin introduced and explained the motion.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- g. Proposition - Board Report Deadline\*:
  - Robin introduced and explained the motion.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- h. Proposition - Budget\*:
  - Robin introduced and explained the motion.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.



- Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- i. Proposition - Time Compensation estimates for the current board\*:
- Robin introduced and explained the proposition.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- j. Proposition - Time Compensation for the resigning board\*
- Robin introduced and explained the proposition.
  - Discussion as to why the numbers are different from the estimates of the current board started.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Decision: It is the meaning of the chapter meeting that the proposition motivated and if necessary revised to explain the difference of current estimates of the board versus time compensation of the resigning board.
- k. Motion - Starting the committee "Female Doctoral Committee"\*:
- Robin introduced and explained the proposition.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
- l. Approval of resignation:
- Robin introduced and explained the proposition.
  - Discussion as to why the board member left started.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition.
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- The chapter chairperson proposed a motion to open for a board member position.



- The chapter meeting accepted the motion. The chapter opened for nomination for a position of a board member.
  - Fatemeh nominated and presented herself and why she wanted to be a member. The chapter meeting asked her questions on her interest and how much she would be able to contribute to the chapter would she be given the position.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the motion.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the motion.
  - Fatemeh is elected as a board member at 21:27.
- m. Proposition - Appointment of school level representatives\*:
- Tage introduced and explained the proposition.
  - Kateryna proposed a motion into the proposition to delegate to the board the task of outreach to each department and carrying out election in fall. The chapter meeting approved the
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the proposition with Kateryna's motion.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the proposition with Kateryna's motion.

#### 4. Elections

- a. By-election for auditor: No candidate/nomination
- Milan's explanation of the role of auditor.
  - Postponed to the next chapter meeting due to lack of nominees.
- b. Nominating Committee (at least 3): No candidate/nomination
- Tage proposed a motion to nominate himself for the position.
  - Tage motivated the self-nomination.
  - The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the motion and elect Tage.
  - Votes: Yes (10), No (0), Abstain (0)
  - Decision: It is the meaning of the chapter meeting is to accept the motion and elect Tage for the nominating committee.
- c. Standard Bearer: Robin is the only applicant at the deadline.
- Robin introduced and explained the position.
  - A chapter meeting member expressed interest.
  - Tage proposed a motion to open for nominations for the standard bearer post.



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- Amanda nominated herself and motivated her nomination.
  - Robin explains the role of standard bearer and vice standard bearer.
  - As Robin is the chapter meeting chairperson, the chapter chairperson role has to be temporarily changed to enable the election. Kateryna nominated herself to be a chapter chairperson. The chapter meeting accepted her nomination. Kateryna was elected as temporary chairperson at 21:50
  - The temporary chapter meeting chairperson suggested election based on ballot. Harsha replaced Amanda as voting counter.
  - Voting counts revealed that Robin got majority of votes.
  - Robin is elected to be the standard bearer.

d. Vice Standard Bearer: No candidate.

- Omar passed a motion to open for the position and nominate Amanda for the position of vice standard bearer.
- Amanda accepted the nomination
- The chapter meeting chairperson asked the chapter meeting if it is the intention of the meeting to accept the motion and elect Amanda.
- Votes: Yes (10), No (0), Abstain (0)
- Decision: Amanda is elected to be the vice standard bearer.

## 5. Development of Current Events/Initiatives

- a. Social Events for PhD Students: brief overview was made pointing to the event calendar published on the chapter webpage.

## 6. Additional issues and information

- Members commented that the meeting was too long. Another member attributed that to the fact that the previous chapter meeting did not get enough attendees and it was not possible to do most of this meeting items during that time.

## 7. Meeting closed at 22:05.

Protocol,  
Meeting chairperson: Robin Palmberg  
Signature: \_\_\_\_\_

Secretary of the meeting: Fangkai Yang  
Signature: \_\_\_\_\_

Minutes checked by: Kateryna Morozovska  
Signature: \_\_\_\_\_



# Attachments



# Proposition - Chapter Meeting 1 2018

Approval of past actions

## Background

Due to an error in the election process for chairperson and vice chairperson, the actions performed during the fall has not been valid according to the statutes and bylaws of the chapter.

However, work has been performed by the persons who were elected, in the belief that they were correctly elected. But according to the statutes, none of the work that has been done by anyone in the board has been valid, due to the lack of chairperson and vice chairperson. In order to validate the elections and the past actions that have been done by the current board, we need the chapter meetings approval.

## Suggestion

**To<sub>1</sub>** approve of the actions that led up to the election of the current chairperson and vice chairperson.

**To<sub>2</sub>** approve of the actions that the current board has performed in the role of the PhD Chapter Board.

On behalf of the board,

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Robin Palmberg  
Stockholm 3 December 2018



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# Proposition - Chapter Meeting 1 2018

Approval of board definition

## Background

As of now the board consists of 10 members including a chairperson, vice chairperson and treasurer. These members are ultimately responsible for the chapter. Apart from working within the chapter, they also work together with KTH Central and the Student Union regarding situations of the PhD Students.

As of now, the board chooses which member should represent the chapter in each council. Our suggestion is to define different areas of responsibility for the board members together with their representative part at KTH Central.

The board proposes these definitions:

### Presidium

The Chairperson and the Vice Chairperson together form the Presidium. They are responsible for the progress of the chapters progress through the board. However, they have different focus areas.

### Chairperson

**Strategic responsibility:** Responsible for the future of the chapter and for having a strategy for how the activities during the coming year should affect the chapter.

**Representational tasks:** The Chairperson is the main nominee for the role of PhD representative in the University Board (US) at KTH. Functions as contact person for the chapter in all tasks that are not related to any of the other representational tasks.

**Board tasks:** Responsible for the progress of the work of the board, calls to and leads the board meetings.

**Chapter tasks:** Calls to and leads the chapter meetings, ultimately responsible for the communication with the chapter.

**Union tasks:** Represents the chapter in the Ordföranderådet (OR) at THS Student Union.

### Vice Chairperson

**Executive responsibility:** Responsible for the executive part of the board. Works in close collaboration with the chairperson.

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**Representational tasks:** The Vice Chairperson is the main nominee for the role of PhD representative in the Faculty Board (FR) at KTH.

**Board tasks:** Responsible for coordinating the work of the board, communicates with the board members to find solutions for cooperation and planning.

**Chapter tasks:** Books the people and locations for chapter events regarding decision making, such as chapter meetings and council election meetings.

**Union tasks:** -

### Finances

#### Treasurer

**Fiscal responsibility:** Responsible for the budget, the accounting and reimbursements.

Works in close collaboration with the Presidium.

**Representational tasks:** Represents the chapter at the Resource Allocation Committee at KTH

**Board tasks:** Responsible for communicating and coordinating the fiscal activities within the board. Also responsible for the prognosis and documentation of the time compensation.

**Chapter tasks:** Responsible for communicating and coordinating the fiscal activities within the chapter. Working groups with their own budget shall communicate with the treasurer to ensure that the money is being accounted for correctly.

**Union tasks:** Represents the chapter in the Ekonomiska Rådet (ER) at THS Student Union.

### Communication

#### Webmaster

**IT responsibility:** Responsible for the information technology part of the PhD Chapter.

Makes sure that web pages, social media and mailing lists are updated and working. Works in close collaboration with the communication manager.

**Representational tasks:** Coordinates the chapter in the Future Faculty group at KTH

**Board tasks:** Makes sure that the platforms for communication is working as they should and updates it accordingly to fit with new needs and possibilities in technology.

**Chapter tasks:** Same as board tasks

**Union tasks:** -

**Substitute:** Communication manager



### Communication manager

**Communication responsibility:** Responsible for the communication of the board through the information channels described in the communication policy. Works in close collaboration with the Webmaster

**Representational tasks:** Represents the chapter at the Language Committee at KTH

**Board tasks:** Responsible for taking the minutes during the board meetings. Also responsible for management of documentation and data within the board and chapter.

**Chapter tasks:** Responsible for taking the minutes during the chapter meetings.

**Union tasks:** -

**Substitute:** Webmaster

### Student Liaison

### Education manager

**Educational responsibility:** Responsible for the educational issues that might affect the work and studies of the PhD Students. Works in close collaboration with Education manager focusing on Councils.

**Representational tasks:** Represents the chapter at the Education Committee at KTH

**Board tasks:** Responsible for addressing issues related to education at board meetings and informing the board about educational changes.

**Chapter tasks:** Responsible for collecting and addressing issues related to education among the chapter members.

**Union tasks:** Represents the chapter in Utbildningsrådet (UR) at THS Student Union.

**Substitute:** Council manager

### Council Coordinator

**Educational responsibility:** Responsible for the educational issues that might affect the work and studies of the PhD Students. Focuses on gathering information from the councils about the education and work at department level. Works in close collaboration with Education manager.

**Representational tasks:** Represents the chapter at the directors of doctoral studies group at KTH

**Board tasks:** Responsible for addressing issues related to education at board meetings and informing the board about educational changes.

**Chapter tasks:** Responsible for collecting and addressing issues related to education among the councils.

**Union tasks:** -

**Substitute:** Education manager



### Social

#### Business manager

**Business responsibility:** Responsible for the connections with research institutes and companies (from hereon: partners) that might be interested in starting collaborations with the PhD Chapter. Works in close collaboration with Event manager and Working group manager.

**Representational tasks:** Represents the chapter at the Central Grants Committee at KTH.

**Board tasks:** Communication between the board and the partners.

**Chapter tasks:** Communication between the chapter and the partners. Set up partner events together with Event manager.

**Union tasks:** -

**Substitute:** Event manager, Working group manager

#### Event manager

**Event responsibility:** Responsible for coordination and communication about the events that take place within the chapter. Also responsible for the communication between the board and the Master of Ceremonies group. Works in close collaboration with Business manager and Working group manager.

**Representational tasks:** Represents the chapter at the KTH Sustainability Council.

**Board tasks:** Coordinator of the events that the board wants to organize. Responsible for giving the plan of the events to Communication manager.

**Chapter tasks:** Coordinator of the events that chapter members wants to organize.

**Union tasks:** -

**Substitute:** Business manager, Working group manager

#### Working group manager

**Working group responsibility:** Responsible for the coordination and communication of the working groups that might arise within the chapter. Works in close collaboration with Business manager and Event manager.

**Representational tasks:** Represents the chapter at the Equality Committee at KTH

**Board tasks:** Communication between the board and the working groups.

**Chapter tasks:** Coordinating and communicating between the working groups. Also responsible for the chapter hall.

**Union tasks:** -



Substitute: Event manager, Business manager

## Suggestion

**To<sub>1</sub>** change the Statutes point 3.1 to account for the information above.

**To<sub>2</sub>** let the current board appoint these positions among themselves.

**To<sub>3</sub>** let the board delegate their defined tasks within the board, if deemed necessary.

On behalf of the board,

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Robin Palmberg  
Stockholm 16 October 2018



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# Proposition - Chapter Meeting 1 2018

Approval of the split of the mandate for the board

## Background

A big issue with changing the whole board at once every summer is that all of the knowledge disappears as long as there is no former board member staying within the new board. In addition, since PhD Students can start at any time of the year it is not always suitable for the mandate to be from July to June.

The current mandate also interferes with the fiscal year which is from January to December, this means that no treasurer will be able to finish one full fiscal year if they are not elected for two mandates.

With this background, the board suggests to split the board in two part, one which has the mandate from July to June and one who has the mandates from January to December. By doing so, we are preserving the knowledge within the board and, in the process, we make it easier to bring in new members in the board since the threshold of participating gets lowered.

The suggested of the mandates are as follows:

### Academic year (July to June)

- Chairperson
- Webmaster
- Education manager
- Event manager
- Working group manager

### Fiscal year (January to December)

- Vice Chairperson
- Treasurer
- Communication manager
- Council coordinator
- Business manager



## Suggestion

**To<sub>1</sub>** add this information to 3.1 in the statutes.

**To<sub>2</sub>** let the board appoint these positions among themselves

**To<sub>3</sub>** let each current board member with the mandate corresponding to the fiscal year have the possibility to choose to continue their mandate until the end of the new mandate (December 2019) or to end it at the end of the academic year (June 2019) with the appropriate by-elections applied.

On behalf of the board,

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Robin Palmberg  
Stockholm 16 October 2018



# Proposition - Chapter Meeting 1 2018

## Approval of chapter uniform

### Background

In order to create a sense of belonging within chapters at KTH, certain chapter uniforms are used. Each chapter has a unique uniform which is described in the bylaws, and which makes it easy to recognize your fellow chapter members or other chapter members. These uniforms are often decorated with badges, pins and other decorations in order to personalize them, along with the person's name and chapter symbol.

Even though the PhD Chapter has had a version of chapter uniforms before, it has not been stated in any official document. The previous chapter uniform has been the same uniform that you carried in your bachelor/master chapter, but since a lot of the PhD Chapter members has not been involved in a bachelor/master chapter at KTH before, this is excluding a large portion of the members. In order to include everyone, a new chapter uniform should be selected which is unique to the PhD Chapter. Other chapters are using tail-coats, overalls, jacquettes or turtleneck sweaters. The board suggests that the PhD Chapter chooses to use black blazers as their uniform, with the PhD Chapter logo on the chest pocket, a gold lining along the left brim, a lining in the carrier's school color along the right brim and the carrier's name/nickname on the back. The board is supposed to encourage the members to use wear their chapter uniform at suitable events.





## Suggestion

**To<sub>1</sub>** add section “3 Social” to the bylaws.

**To<sub>2</sub>** add section “3.1 Chapter Uniform” with the following content to the bylaws:

The chapter uniform of the PhD Chapter is the Blazer, which should be encouraged to reflect the personality and experiences of the member who wears it.

3.1.1 The chapter logo should be attached to the chest pocket.

3.1.2 The left brim (from the wearer’s viewpoint) should have a golden lining.

3.1.2 The right brim (from the wearer’s viewpoint) should have a lining in the color of their school.

3.1.4 The name or nickname of the member should be attached to the upper back part of the chapter uniform.

On behalf of the board,

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Robin Palmberg  
Stockholm 16 October 2018



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# Proposition - Chapter Meeting 1 2018

## Approval Application for Funds

### Background

The PhD Chapter has money that has been accumulating throughout the years. An idea that sparked from the treasurer is to give members of the chapter the possibility to apply for funds from the bank account in order to make events that will benefit the chapter. In order for this to work, there needs to be regulations and procedures for this.

The board therefore suggests that the chapter meeting add this information to the bylaws.

### Suggestion

To<sub>1</sub> add a new section under section 3 in the bylaws called “PhD Chapter Funds” with the following content:

“It is possible for chapter members to apply for funds for creating an event that would benefit the chapter. The amount that will be spent on funds will be decided by the board and approved by the first chapter meeting of the year academic year.

To apply for funds, the applicant fills in the application form that will be found on the website and hands it in to the board. The board then have the power to decide to approve or decline the application fully or in part.”

On behalf of the board,

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Robin Palmberg  
Stockholm 3 December 2018



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## Application for Funds - Form

### 1) Contact info

Name of main responsible:

Other organisers

Email address:

Phone number:

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### 2) Additional information

School(s) of applicants:

Department(s)

Chapter has previously granted funds:  
(dd/mm/yy):

If yes, what date

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### 3) Event

Name:

Event Type:

Expected Number of Participants:

Target Group (e.g. Schools)

Date of Event:

From (dd/mm/yy):

To (dd/mm/yy):

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### 4) Budget

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We have also applied for funding from (if applicable):

Requested Funds (SEK):

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## 5) Attachments

- A short description of the event (min. 500 words)
- Budget proposal for the event

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## 6) Contact

For any questions regarding this document contact [treasurer@dr.kth.se](mailto:treasurer@dr.kth.se)



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# Proposition - Chapter Meeting 1 2018

Addition of Board Report Deadline to the Statutes

## Background

To make the work for the auditors easier, it would be beneficial if there is a deadline for the resigning board to submit their board report, including financial report.

## Suggestion

To<sub>1</sub> add in section “3.11 End of Mandate”.

The Resigning Board is responsible for submitting the board report, including the financial report, before the end of October after resigning.

On behalf of the board,

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Robin Palmberg  
Stockholm 3 December 2018



# Proposition - Chapter Meeting 1 2018

Approval of budget

## Background

The board has made a suggestion for a budget for their mandate and are asking for the approval of the chapter.

<b>Income</b>					
THS	Fixed	51600			
	Variable	-			
Bank Interest	Fixed	-			
	Variable	1000			
Sales and other revenues	Fixed	2000 (Goal)			
	Variable	0			
Sponsorship	Fixed	0			
	Variable	(Goal)			
Total			54600		
Savings (5%)			2730		
Safety (5%)			2730		
Total Saved			5460		
				Remaining Total	49140

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<b>Expenses</b>					
Bank Fee	Fixed	500			
	Variable	0			
KMR	Fixed	1000			
	Variable	1000			
Activities	Fixed	3000			
	Variable	0			
Pub & Parties	Fixed	6000			
	Variable	2000			
T-Centralen	Fixed	1000			
	Variable	4000			
Promotion	Fixed	4000			
	Variable	2000			
Fanborg	Fixed	3000			
	Variable	1000			
Sports Events	Fixed	5000			
	Variable	1000			
PhD Intro Events	Fixed	5000			
	Variable	2000			
Chapter Products	Fixed	1000			
	Variable	500			
One time expenditures		5000			
Total			48000		
				<b>Projected Total</b>	(+) 1140

## Suggestion

To<sub>1</sub> approve the budget presented in this proposition.

On behalf of the board,

\_\_\_\_\_  
Robin Palmberg  
Stockholm 3 December 2018

**Doktorandsektionen vid Tekniska Högskolans Studentkår**  
Drottning Kristinas väg 15 – 10044 Stockholm  
[www.dr.kth.se](http://www.dr.kth.se)



# Proposition - Chapter Meeting 1 2018

Approval of Time Compensation estimates for the current board

## Background

At the beginning of every year, the board is supposed to estimate their time compensation for the coming year, this should then be approved by the chapter.

	Namn	Skolan	Arb. dd.	%(/850 tim)
1	Amanda Kessler	CBH	42	12
2	Elena Malakhatka	ITM	26	8
3	Emma Riese	EECS	42	12
4	Fangkai Yang	EECS	42	12
5	Félix Vautard	ABE	26	8
6	Jesper Karlsson	EECS	42	12
7	Kateryna Morozovska	EECS	68	20
8	Robin Palmberg	ABE	72	21
9	Sriharsha Bhat	SCI	42	12
10	Tage Mohammadat	EECS	68	20
	<b>Total</b>	<b>Tt (Dd)</b>	<b>670/700</b>	<b>191/200%</b>

## Suggestion

To<sub>1</sub> approve the Time Compensation estimates presented in this proposition.

On behalf of the board,

Robin Palmberg  
Stockholm 3 December 2018



# Proposition - Chapter Meeting 1 2018

Approval of Time Compensation for the resigning board

## Background

The resigning board is eligible for time compensation but this needs to be approved by the PhD Chapter Meeting.

	Namn	Skolan	Arb. dd.	%(/850 tim)
HT17				
1	Andrea De Giorgio	ITM	32	30%
2	Antonio Adaldo	EECS	7	6.5%
3	Bahram Saadatfar	ITM	6	5.5%
4	Cong Wang	ABE	7	6.5%
5	Elena Malakhatka	ITM	7	6.5%
6	Fareed Khan	ITM	6	5.5%
7	Milan Jocevski	ITM	8	7.5%
8	Muhammad Afzal	ITM	9	8.5%
9	Tage Mohammadat	EECS	24	22.5%
	<b>Total</b>	<b>Tt (Dd)</b>	<b>112/212</b>	<b>99%/200%</b>

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VT18	Namn	Skolan	Arb. dd.	%(/850 tim)
1	Andrea De Giorgio	ITM	37	21
2	Robin Palmberg	ABE	13	8
3	Zhaoxuan Feng	CBH	8	4
4	Cong Wang	ABE	8	4
5	Elena Malakhatka	ITM	8	4
6	Fareed Khan	ITM	5	3
7	Milan Jocevski	ITM	12	8
8	Muhammad Afzal	ITM	13	8
9	Tage Mohammadat	EECS	27	16
<b>Total</b>		<b>Tt (Dd)</b>	<b>144/350</b>	<b>82/200%</b>

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## Suggestion

To<sub>1</sub> approve the Time Compensation presented in this proposition.

On behalf of the board,

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Robin Palmberg  
Stockholm 3 December 2018



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# Motion - Chapter Meeting 1 2018

Starting the committee “Female Doctoral Committee”

## Background

The network for doctoral students who identify as women at KTH is a network that has existed for two years. The primary objective of the network is to create a space at KTH where women doctoral students at KTH can meet, have events, and participate in and suggest changes in KTH’s work with gender equality and diversity, and to help create more inclusive environments at KTH.

WOP has arranged a few events, such as talks/workshops on Gender Equality (structure and culture), legal rights at KTH as a PhD student, sexual harassment, etc. We have also arranged gatherings with yoga and informal fika.

## Suggestion

**To<sub>1</sub>**, add section “3.2 Female Doctoral Committee” to the bylaws with the following content:

The Female Doctoral Committee is a group for doctoral students who identify as women at KTH is a network that has existed for two years. The primary objective of the network is to create a space at KTH where women doctoral students at KTH can meet, have events, and participate in and suggest changes in KTH’s work with gender equality and diversity, and to help create more inclusive environments at KTH.

3.2.1 The head of the committee is to be elected at the PhD Chapter Winter meeting and the mandate is for one year.

**To<sub>2</sub>**, let the writers of this motion appoint the head of the committee for the first mandate period.

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Diana Rwegasira, Inês Lourenco, Joana Fonseca, Mina Ferizbegovic & Vivian Kimambo  
through Elin Sandberg



Stockholm, 3rd of December 2018

## Proposition - Chapter Meeting 1 2018

Appointment of PhD representatives at the school level

### Background

The PhD chapter board has been trying to synchronise and increase engagement at the commission of trust posts at the school level, i.e. PhD School Councils, within ABE, SCI and ITM schools. Efforts evident from board meetings protocol meetings and other communications since September 2018 till December 2018 have not yielded sufficient mass to enable school council election this autumn 2018 at ABE, SCI and ITM schools; namely to lack of candidacy to presidium roles within these schools.

However, a handful of PhD students within SCI and ABE have expressed sufficient interest. Upon contacts, it is deemed on the assessment of Tage Mohammadat, who has been handling this duty from the chapter board, that they have potential and capacity to contribute towards the chapter and hence this proposition to approve their appointment as follows:

Name	Position
Janek Ozmin	Department & unit representative at ABE/Architecture/Research Representative at the architecture PhD programme
Sofia Eckersten	Department & unit representative at ABE/SEED/Sustainability Assessment and Management Representative at the Land and Water Resources PhD programme
Sagar Zade	Department & unit representative at SCI/Mekanik/Fluid Physics Laboratory Representative at Mekanik PhD programme
Annie Westerlund; Felix Vennberg; Katharina Zeuner; Kian Shaker Doodran Shan; Williams Jolin	Representatives at the applied physics PhD programme
Kelsey Oldbury	Department & unit representative at ABE/SOM/urbana-studier Representative at the Planning and Decision analysis PhD programme



## Suggestion

**To<sub>1</sub>** approve of the appointment at the respective positions as shown in the table for the mandate period of 1st January 2019 to the 31st of December 2019.

**To<sub>2</sub>** approve 5% workload-rate budget for each of the respective positions shown in the table during 2019 calendar year, upon the approval of their elections.

**To<sub>3</sub>** delegate to the chapter board and the PhD chapter nominating committee the task of making a department by department outreach for ABE/SCI/ITM and make a by-election for ABE, SCI and ITM PhD School councils in fall 2019 for the mandate of 2019.

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Tage Mohammadat,  
Stockholm, 10 December 2018