

Board Meeting no 16 – April 3rd 2019

Agenda



PhD Chapter at KTH

Place: Teknikringen 10a, Ångloket, Second floor

Time: 18:00-19:00, April 3rd 2019

1. Opening formalities [18:00-18:03]

- a. Meeting opening at 18:00
- b. Invited: chapter board and head of educational affairs.
- c. Choice of meeting chairperson.
- d. Choice of meeting secretary.
- e. Choice of meeting minutes checker.
- f. Approval of the agenda
- g. Latest protocol checking and signing:

2. Reports & updates [18:03-18:05]

- a. Board Reports
- b. KL Report (THS Central)

3. Discussion points [18:05-18:45]

- a. Survey to Ph.D. students (Emma) - 10 min
- b. Applications for funds - 10 min
- c. Updates of the webpage - 10 min (we need to ask Fagkai)
- d. Updating of documents - 10 min (we need to change original files for bylaws, Fatemeh will do it and Robin will check it)

4. Decision points []

5. Development of Current Events/Initiatives [18:45-18:55]

- a. Representation at ITM Conference 11th of April 9-10:30 - 4 min
- b. Next meeting to be moved - 4 min (poll for 10th or 15th of April for board meeting)
- c. Birthday party - 4th of April - 1 min (we need to cancel it)
- d. THS Cocktail party - 1 min (next Saturday)

6. Additional issues and information [18:55-19:00]

7. Meeting closed [19:00]

Meeting closes at 19:00