

Chapter Meeting no 3 – June 3rd 2019

Minutes



PhD Chapter at KTH

Place: T-Centralen, Drottning Kristinas Väg 29 (KTH Main Campus)

Time: 18:18, June 3rd, 2019

1. Opening formalities

- a. Meeting opening
Meeting declared open at 18:34
- b. Attendees*
Meeting attendees are reported in attendance list sheet (separate file). 14 Members attending, 3 others attending who could ask questions but not vote.
- c. Choice of meeting chairperson.
Robin Palmberg was elected as meeting chairperson.
- d. Choice of meeting secretary.
Sriharsha Bhat was elected as meeting secretary. Sriharsha had to leave at 19:49 and Emma Riese was elected as a new secretary for the remaining of the meeting.
- e. Choice of meeting minutes checker.
Rinat Yapparov was elected as meeting minutes checker.
- f. Approval of the latest protocol: PhD Chapter Meeting February 27th, 2019
Meeting protocols was approved.
- g. Approval of the meeting agenda
Meeting agenda was approved with 4.m. Election of Master of Ceremonies added.

2. Reports & updates

- a. Board Reports
See attached presentation.

3. Decision points

- a. Proposition to Introduce PM's*
Approved
- b. Motion to Introduce a second Master of Ceremonies*
Approved
- c. Motion to Increase the maximum number of members for the PhD Student Council Board*
Motion withdrawn
- d. Motion for Multiple Vice-chair role in PhD School Councils*
Discussion comments: Milan said the number should be limited to 2 vice-chairpersons to prevent snowballing of vice-chairpersons. Kateryna said more motivating reasons are



necessary, such as different campuses. She recommended adding a sentence saying the PhD Chapter Board must approve it.

Change to motion proposed- "However, the PhD Chapter Board shall have the right to decide on the number of vice chairpersons deemed necessary" in place of "However, the school council meeting or school council board or the school council nominating committee shall have the right to decide on the number of vice chairpersons deemed necessary"

Change to motion approved.

Motion approved with change.

e. Approval of resignation

Resignation of Amanda Kessler from the position of vice standard bearer was approved.

Kateryna Morozovska nominated herself to the position.

Kateryna Morozovska was elected to the position by acclamation.

4. Elections*

a. Election of Chairperson

Nominee: Emma Riese

Decision: Emma Riese was elected as Chairperson by acclamation.

b. Election of Webmaster

Nominee: No nominees

Decision: No decision

c. Election of Education Manager

Nominee: Kasra Khatami Mashbadi.

Decision: Kasra Khatami Mashbadi was elected as Education Manager by acclamation.

d. Election of Event Manager

Nominee: Rinat Yapparov

Decision: Rinnat Yapparov was elected as Event Manager by acclamation.

e. Election of Working group manager

Nominee: No nominees

Decision: No decision

f. By-election for Vice Chairperson

The position of vice-Chairperson was opened.

Nominees:

Alessandro Enrico was nominated by Kateryna Morozovska.

Tage Mohammadat was nominated by Emma Riese



Decision:

Alessandro Enrico withdrew his nomination. Decision of Tage postponed till the end of elections. No decision on Vice Chairperson.

- g. By-election for Treasurer

Nominee: No nominees

Decision: No decision

- h. By-election for Communication manager

Position for Communication Manager was opened.

Nominee: Fatemeh Naqvi was nominated by Sriharsba Bhat.

Decision: Decision postponed to last of elections. No decision.

- i. By-election for Council Coordinator

Position of Council Coordinator was opened.

Nominee: Alessandro Enrico was nominated by Tage Mohammadat

Decision: Alessandro Enrico was elected as Council Coordinator

- j. By-election for Business manager

Nominee: No nominees

Decision: No decision

Decision: Decision postponed to last of elections. No decision.

- k. By-election for Nominating Committee (at least 1)

Nominee: No nominees

Decision: No decision

Kateryna Morozovska proposed the motion to open up for nomination. She nominated herself to be part of the nomination committee. Kateryna was elected as part of the nomination committee.



- l. By-election for PhD council
 - i. *ABE has given a list of proposed representative from the ABE school. The ABE people were elected.*
 - ii. *CBH: presidium & board. CBH has a motion to elect two vice chairs. Tage put in a motion to allow the CBH council to have two Vice Chairs this year. The decision are put to vote. Federico and Alessandro were elected as vote counters. 6 voted for the decision, 3 abstained, 1 opposed. The persons were elected.*
 - iii. *EECS: board, approved by acclamation.*
 - iv. *ITM board, two candidates are presented. Elected*
 - v. *SCI- representatives have been proposed by the school. Tage put in a motion that the persons are elected, given that they accept their nomination. Elected by acclamation with that remark.*
 - vi. *SCI/ABE/ITM: PADs*
- m. Election of Master of Ceremonies
Position for Master of Ceremonies was opened.
Nominee: Federico Rorro
Decision: Federico was elected as Master of Ceremonies by acclamation.
- n. By-election for Vice Chairperson is opened up again. *Tage accepted his nomination. Tage got elected as Vice Chairperson.*
- o. By-election for Council Coordinator is opened up again. *Fatheme rejected her nomination. No decision.*

5. Development of Current Events/Initiatives

- a. *The resigning board has been working on putting together a survey to send out to all Ph.D students, to gather thoughts and opinions of all Ph.D students.*

6. Additional issues and information

- a. *The resigning board will discuss when to host the next chapter meeting to allow to open up for elections for the vacant positions.*

7. Meeting closing at 20:16.

Protocol,

Meeting chairperson: Robin Palmberg

Signature: _____

Secretary of the meeting: Sriharsha Bhat

Signature: _____

Minutes checked by: Rinat Yapparov



Signature: _____

Proposition - Chapter Meeting 20190603

Introduce PM's

Background

The chapter meeting is the highest governing body of the chapter. The chapter meeting is allowed to make decisions regarding the statutes and by-laws of the chapter. However, when it comes to smaller decisions regarding the PhD Chapter's work, it would be useful if the board would be able to create guidelines and rules that are possible to change through board meetings rather than through chapter meetings. To make this possible, the board would like to introduce "PM's" (promemorias) which are rules and guidelines that both the chapter meeting and the board by itself can create and change. Examples of this could be communication policies, workgroup guidelines, etc. Therefore, the board suggest adding this to the bylaws.

Suggestion

To₁ Append section 1.3 "Further Governing Documents" in the bylaws, with the following content:

"1.3.1 The PhD chapter board shall have the right to enact further governing documents that are subordinate to the statutes and bylaws. Such governing documents shall be chiefly communicated through promemorias (PM's) that include: rules, policies, directives, procedures and guidelines"

"1.3.2 PM's shall be created, amended or repealed by the PhD Chapter Board at any official board meeting or by the PhD Chapter Meeting. The PM should include whom it addresses, what the guideline is when the PM was created and by whom as well as when the PM was last updated and by whom. The PM's should be accessible through the official website of the PhD Chapter and whenever a new PM is created or any PM is updated, it should be reported in the following PhD Chapter Meeting."

"1.3.3 Unless a PM is enacted detailing the document archiving, the following applies by default: Formats for diary numbers follow: Dr[YYYY]-[NN]-[SS], whereby: [YYYY] refers to the year of establishing or updating the document, [NN] refers to the body authorising the document, [SS] is a serial number. [NN] is CM for the Chapter Meeting, PB for the PhD Chapter Board or any of its members, CF is for the Chapter Functionaries including auditors, nominating committee, and standard bearers, WG is for Working Groups and Committees subject to the chapter, AB/CB/EE/IT/SC are for the School councils at ABE/CBH/EECS/ITM/SCI respectively."

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On behalf of the board,

Robin Palmberg
Stockholm 27 May 2019



Motion - Chapter Meeting 2019-06-03

Introduce a second master of ceremonies

Background

The chapter currently has a master of ceremonies that is solely responsible for all party activities of the PhD Chapter. As similar work is commonly done by a group of people in other chapters, with two masters to guide them, the board suggests adding a second master of ceremonies. To follow the new trend set by the board, one master should be elected from July to June and the other from January to December. That way, the masters will overlap, and it will be easier to spread knowledge within the group.

Suggestion

To₁ Append “f) Elect one PhD Chapter Master of Ceremonies”

To₂ Append “c) Elect one PhD Chapter Master of Ceremonies”

To₃ Change “The PhD Chapter Master of Ceremonies” in section 5.12.3 in the statutes to “The PhD Chapter Masters of Ceremonies”

To₄ Change section 5.12.4 in the statutes to:

“5.12.4 PhD Chapter Masters of Ceremonies

The PhD Chapter Masters of Ceremonies leads and are responsible for the PhD Chapter MC group operations and functions as hosts/hostesses at PhD Chapter MC Group events.”

On behalf of the Master of Ceremonies Group, DrInK,

Robin Palmberg & Kateryna Morozovska
Stockholm 27 May 2019



Motion - Chapter Meeting 2019-06-03

Increase the maximum number of members for the PhD Student Council Board

Background

The bylaws for the PhD Chapter at KTH (lasted edited on June 8th, 2017) states in 2.9.1 that “*A PhD Student Council Board is elected at a PhD Student Council Meeting and comprises of: a) The PhD Student Council Chairperson; b) The PhD Student Council Vice Chairperson; c) Other members of the PhD Student Council Board, so to have a minimum of 3 (three) members and maximum of 8 (eight) members.*”

However, the school merging has increased the number of school committees and therefore the requirements in terms of representation efforts and allocated time. In particular (at least in EECS school), there is one committee per doctoral program plus the general Third Cycle Education council, so 5 (five) in total. Historically, PhD Student Council Boards have assigned at least 2 (two) students for these tasks to ensure the attendance of at least a representative person to each committee meeting. These committees alone require 10 (ten) members in the Council Board at the EECS school. The representative tasks in the other committees (Strategic, Management, Appointment, Docent, Working Environment) and working groups organized by the school are usually assigned to other members to keep the load on the single student low and favour active participation.

As a matter of fact, the compositions of EECS PhD Student Council Boards in 2018 and 2019 have been approved by THS and by the PhD Chapter Board, despite a number of members of 15 (fifteen) and 10 (ten) for 2018 and 2019, respectively.

To ensure proper representation for the PhD students and to reconcile the de jure rule with de facto practices, the EECS student asks:

Suggestion

To increase the maximum number of members for the PhD Student Council Board from 8 to 16. This would allow having 2 student representatives per education committee (10 in total for our school) and a maximum of 6 (other) members to represent the students in all the other committees and working groups at the local level.

On behalf of the EECS Ph.D. Student Council Board,

Alessandro Enrico
Stockholm 16 April 2019



Motion - Chapter Meeting 2019-06-03

Suggestion for Multiple Vice-chair role in PhD School Councils

Background

After school mergers in 2018, KTH schools became more geographically spread out and its operation became less manageable with one chair and one vice chair roles. CBH school tried out co-chair models to manage the work and found out that it worked to a satisfiable degree.

CBH school council therefore proposes to change the PhD Chapter Bylaws, page 3, §2.9 PhD Student Council Board of Directors (Board) to allow multiple vice chairs for example, on the ground of the number of PhD students in the department/institution, their research field and the geography of their working environment. That way geographically spread out operation can be managed more effectively.

Suggestion

CBH PhD Student Council Board recommend the PhD chapter meeting that in PhD chapter bylaws, section "2 PhD Student Councils", subsection "2.9 PhD Student Council Board of Directors (Board)" **To₁** replace instances of " PhD Student Council Vice Chairperson;" with "PhD Student Council Vice Chairperson(s);"

To₂ add in article "2.9.3 Vacancies" a paragraph "By default, there is one vacancy for the position of PhD student council vice chairperson. However, the school council meeting or school council board or the school council nominating committee shall have the right to decide on the number of vice chairpersons deemed necessary"

On behalf of CBH School Council,

Cevin Zhang,
Stockholm 12 May 2019



Nominating committee report

Background

The PhD chapter meeting opened up for election for the current vacancies as per dr.kth.se/vacancies listed as follows:

Central Vacancies:

PhD chapter chairperson
PhD chapter vice chairperson
PhD chapter treasurer
PhD chapter board #1-#10 (By-elections)
Master of ceremonies group (DrInK)
Nominating committee (By-elections)

School Vacancies:

ITM PhD Student Council
SCI PhD Student Council
ABE PhD Student Council
CBH PhD Student Council Presidium (By-elections)
EECS PhD Student Council Board (By-elections)

As per Monday, 3 June and after interviews and discussions with existing councils, the nominating committee comes up with the following recommendations.

Recommendations

Central vacancies:

1. The nominating committee recommends the chapter meeting to elect Emma Riese as the PhD chapter chairperson.
2. The nominating committee recommends the chapter meeting to elect Rinat Yapparov as board member with focus on event.
3. The nominating committee recommends the chapter meeting to elect Kasra Khatami Mashhadi as board member with focus on education.
4. The nominating committee recommends the chapter meeting to open up the following position for election during the chapter meeting:
 - a. PhD chapter vice chairperson
 - b. PhD chapter treasurer
 - c. Board member with focus on communication
 - d. Board member with focus on business

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- e. Board member with focus on councils
- f. Board member with focus on workgroups
- g. DrInK group:
 - i. Master of ceremonies (1 position)
 - ii. Stewards (open)
- h. Nominating committee (1-3)

School vacancies:

ABE

1. The nominating committee recommends the chapter meeting to elect David Leffler as ABE PhD council chairperson and representative for ABE management group (ledningsgruppen).
2. The nominating committee recommends the chapter meeting to elect Olli Kytömäki as ABE PhD council vice chairperson and representative for ABE strategic council (strategiska rådet).
3. The nominating committee recommends the following as PhD representatives at their respective programmes and department.

Helena Westerlind	Architecture (deputy)
Janek Ozmin	Architecture (main)
Anna Lena Stina Andersson	Architecture (deputy)
Andreas Sjölander	Civil and architectural engineering (deputy)
Cong Wang	Civil and Architectural Engineering (deputy)
David Leffer	Civil and Architectural Engineering (main)
Jonas Hatzenbühler	Civil and Architectural Engineering (deputy)
Maria Nordström	Philosophy and History (deputy)
Anna Wedin	Philosophy and History (main)
Jesse Peterson	Philosophy and History (deputy)
Olli Kytömäki	Real Estate and Construction Management (main)
Mo Zheng	Real Estate and Construction Management (deputy)
Per Sherif Zakhour	SEED (deputy)

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Sofia Eckersten	SEED (main)
Nicolas Francart	SEED (deputy)
Elias Sebastian Azzi	SEED (deputy)
Kelsey Oldbury	Urban Planning and Environment (main)

4. The nominating committee recommends the chapter meeting to elect David Leffer, Olli Kytömäki and Sofia Eckersten as ABE PhD council board.

CBH

1. The nominating committee recommends the chapter meeting to elect Valentina Furlanetto as CBH PhD council chairperson.
2. The nominating committee recommends the chapter meeting to elect Henrik Grimler as CBH PhD council vice chairperson.
3. The nominating committee recommends the chapter meeting to elect Cevin Zhang as CBH PhD council vice chairperson.
4. The nominating committee recommends the chapter meeting to elect Valentina Furlanetto, Henrik Grimler and Cevin Zhang as CBH PhD council board.

EECS

The nominating committee recommends the chapter meeting to elect the following as EECS PhD council board:

Alessandro Enrico, Alexey Metreveli, Dan Pettersson, Dimitrios Voulgaris, Erik Berglund, Estera Stefániková, Lars Herre, Viktoriia Mishukova

ITM

The nominating committee recommends the chapter meeting to elect the following as ITM PhD council:

Lorenzo Marchetti and Devy Kartika Ratnasari.

SCI (school recommendation)

The nominating committee recommends the chapter meeting to elect the following as SCI PhD council:

Anders Johansson, Ross Harnden Ross Harnden, Yulia Mishchenko, Petter Lind Petter Lind, Hjalmar Staf, Carl-Magnus Everitt, Nasrin Altafi Razlighi, Philippe Pierre Haïm Moreillon, Samuel Fromm, Nicolas Offermans, Sagar Zade, Annie Westerlund, Felix Vennberg, Katharina Zeuner, Kian Shaker Doodran, Shan Williams Jolin, Johan Westerborn Alenlöv.

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Stockholm, 3 June 2019

Tage Mohammadat and Robin Palmberg,
The Nominating Committee