

Board Meeting no 20 – May 27th 2019

Minutes



PhD Chapter at KTH

Place: Teknikringen 10a, Ångloket, Second floor

Time: 18:00-19:00, May 27th 2019

1. Opening formalities [18:00-18:03]

- a. Meeting opening at 18:00
- b. Invited: chapter board and head of educational affairs.
- c. Attendees: Robin, Sriharsha, Tage¹
- d. Choice of meeting chairperson.
- e. Choice of meeting secretary.
- f. Choice of meeting minutes checker.
- g. Approval of the agenda
- h. Latest protocol checking and signing:

2. Reports & updates [18:03-18:05]

- a. Board Reports
- b. KL Report (THS Central)

3. Discussion points [18:05-18:55]

- a. Chapter meeting - 30 min
 - i. [Nominations](#) (Nominating Committee) - 5 min
 - ii. Proposition
 1. [PMs](#)
 - iii. Motions
 1. EECS board motion
 2. DrInK - make a second position
- b. Survey to Ph.D. students (Emma) - 10 min
- c. Applications for funds - 5 min
- d. [Working directives for the PhD chapter](#) (Tage and Emma) - 10 min

4. Decision points []

5. Development of Current Events/Initiatives [18:55-18:56]

6. Additional issues and information [18:56-19:00]

7. Meeting closed [19:00]

Meeting closes at 19:00

¹ The quorum for conducting business was not met due attendees being less than 50%. As per the statutes, not satisfying quorum does not qualify the board to conduct business, i.e. take decisions.