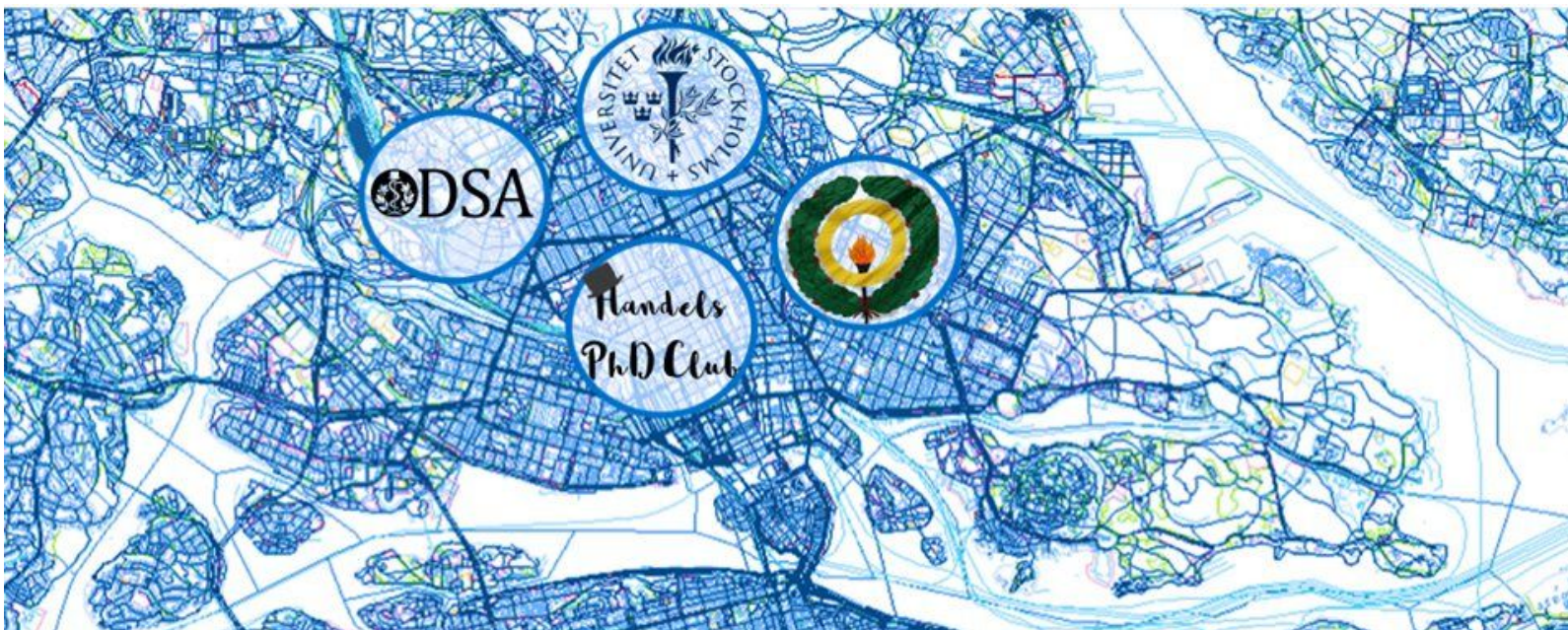


Stockholm PhDs /Stockholms Doktorander



Collaboration Charter Memorandum of Understanding

Adopted by Stockholm PhDs' Federal Assembly on the 20th of february 2020 and shall henceforth be valid till amended, replaced or repealed.
Antogs av Stockholms doktoranders federala församlingen möte den 20 februari 2020 och gäller tills vidare.

This charter is the grounding statutes for the collaboration platform
Dessa stadgar är grundläggande stadgar för församlingen



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Document History

Version	Description, By	Date
	Conception of the collaboration without formalities with participants CDR/SUS: Pil Maria Saugmann, Markus Fjellström Dr/MF: Leif Karlsson, Qiaoli Wang Dr/THS: Robin Palmberg, Tage Mohammadat	18-08-18
STHLMPhDs-2019/G000	Provisional version drafted based on input from: CDR/SUS: - CDR/SöderS: Paul Shefrey Dr/MF: Qiaoli Wang, Mirco Martino, Sebastian Ols Dr/THS: Emma Riese, Tage Mohammadat PhD/SASSE: Erik Markus, Michael Klug, Lina Thomas	2019-11-12
STHLMPhDs-2020/G000	Proposed reference charter for a preliminary reading, without comments: Dr/MF: - Dr/THS: - CDR/SUS: - CDR/SöderS: - PhD/SASSE: -	2020-02-02
STHLMPhDs-2020/G001	Presented charter for a second reading, with concurred in amendments. Clauses with dissenting opinions are removed. Editorial changes performed. Dr/MF: - Dr/THS: - CDR/SUS: - CDR/SöderS: - PhD/SASSE: -	2020-02-03
STHLMPhDs-2020/G002	Established reference for statutes certified after a second reading amendments. Dr/MF: - Dr/THS: - CDR/SUS: - CDR/SöderS: - PhD/SASSE: -	2020-02-20



Nomenclature

HEI: Higher Education Institute

KTH: Kungliga tekniska högskolan

KI: Karolinska Institutet

SU: Stockholm University

SSE: Stockholm School of Economics

SH: Södertörns Högskolan

MF: Medicinska Föreningen

SUS: Stockholms universitets studentkår

THS: Tekniska högskolans studentkår

SASSE: The Student Association at Stockholm School of Economics

SöderS: Studentkåren vid Södertörns högskola i Stockholm

Dr: Doktorandsektionen

DSA: Doctoral Student Association

CDR: Centrala Doktorandrådet

SSCO: Stockholms studentkårer centralorganisation (Stockholm's student unions central organisation)

SFS: Sveriges förenade studentkårer (The Swedish National Union of Students)



Statutes

§1. General

§1.1. Name

The name of the collaboration platform shall be “Stockholm PhDs”. In Swedish “Stockholms Doktorander”, (STHLMPHDs).

§1.2. Purpose and Scope

The objectives of the collaboration platform are

- to offer discussion arena and information sharing venue with the aim of exchanging best practices and lifting up interesting views concerning doctoral education and research.
- to promote, through collective arrangements, a greater unity and fellowship among its members.

The activities shall aim to cover mutual interests of the participatory bodies within Stockholm County.

§1.3. Structure

The structure shall comprise the following bodies:

- a) The Federal Assembly, the highest legislative and decision making body;
- b) Councils & Workgroups, the provisional operative bodies;

§1.4. Symbols

The logotype shall depict the head of Swedish king Saint Eric wearing a doctoral hat.

The colours shall be blue (S4050-R80B) and gold (S0580-Y20R) according to NCS standards.

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DSA/MF (KI):	Dr/THS (KTH):	CDR/SöderS (SH):
CDR/SUS (SU):		



§2. Participatory bodies

Participatory bodies of the collaborative platform in alphabetical order, are:

- a) The Central Doctoral Council at Stockholm University Student Union (CDR/SUS);
- b) The Central Doctoral Council at Södertörn University Student Union (CDR/SöderS);
- c) The Doctoral Student Association at Medicinska Föreningen - Karolinska Institute (DSA/MF);
- d) The PhD Chapter at KTH Royal Institute of Technology Student Union (Dr/THS);
- e) The PhD Club at Student Association at Stockholm School of Economics (PhD Club/SASSE);

Participatory bodies shall be referred to henceforth as participants. Admission of new participants and release of participants shall be made upon an application submitted in writing and approved by the federal assembly meeting. The written application shall be made citing or including the statutory document of the representative body. Accepting participants shall be approved for representative bodies organising or representing doctoral researchers in an institute wholly or partly located in Stockholm. Participation for bodies from Uppsala may be accepted.

Participation for bodies that represent postdoctoral and early-career researchers may be permitted on special grounds.

§3. Federal Assembly

§3.1. Composition

The Federal Assembly shall consist of the spokespersons, chairpersons, presidents or presidium or persons with equivalent capacity and their deputies or vice from the representative bodies listed in the Participation clause §. When representative bodies lack such roles, up to four persons can be formally representatives with voting and decision making rights.

Furthermore, the Federal Assembly Meeting may co-opt additional participants, e.g. doctoral ombudspersons, union representatives, board members from the participatory bodies.

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§3.2. Meetings

The Federal Assembly Meetings (FM) shall be the collaboration's supreme decision-making body.

The Federal Assembly Meeting can co-opt additional participants with rights to reside and to speak.

Four regular meetings can be held every year. In addition, Extra Meetings may be held, if needed. The meetings may be conducted remotely over reliable media.

§3.3. Conduct of business

The Federal Assembly Meeting may conduct business, i.e. make decisions, if a quorum of a simple majority of participants is met and if the summons, including time and location, had been communicated on the organisation's communication channels before the meeting. The agenda and other documents for the meeting should be aimed to be communicated at least four working days before the meeting. When the quorum is not met, the meeting shall not make decisions binding to the participants. The Federal Assembly Meeting can be led by the Chairperson of the representative body hosting the meeting.

§3.4. Decisions

Decisions shall be aimed to be done unanimously. Per capsulam decisions may be made if needed.

§3.5. Voting

All participants of the Federal Assembly Meeting have one vote per participant, excluding co-opted members. Voting methods may include: acclamation, show of hands and secret ballots.

§3.6. Protocol

A protocol recording all decisions may be written, adjusted and signed at the Federal Assembly Meeting, if the Federal Assembly Meeting wishes so.

The Federal Assembly may enact and adopt Memoranda or promemoria (abbr. memo or PM) to communicate reports, recommendations, and positions that Federal Assembly adopted. PMs may be numbered and archived following: STHLMPhDs-YYYY/Kxxx formats whereby, 'YYYY' is a four digit number for the year, 'K' denotes the type of the PM, e.g. G for Governing or guiding documents, M for Minutes, P for Proposals, D for Decisions, R for reports, O for opinions; 'xxx' denotes alphanumerical lexicals for sequence numbers or other details.

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§4. Councils & Workgroups

Councils & Workgroups may be made to execute the Federal Assembly Meeting decisions, including:

- a) Organisational Council concerned with leadership, resources, engagement and organisational issues.
- b) Education & Research Council concerned with quality issues regarding education and research.
- c) Social & Activity Workgroups concerned with organising collaborative events.

The Federal Assembly Meeting shall make decisions regarding the establishment and dissolution of Councils & Workgroups.

§5. Dissolution and Amendment of the Statutes

Proposed amendments to the Statutes or dissolution are to be submitted in writing for consideration at a regular Federal Assembly Meeting.

Approval of any amendments to the Statutes requires a qualified majority of at least (3/4) at a regular Federal Assembly Meeting.

Approval of dissolution of the Statutes requires a qualified majority of at least (3/4) at two regular Federal Assembly Meetings in at least a period of six months separating the meetings.

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