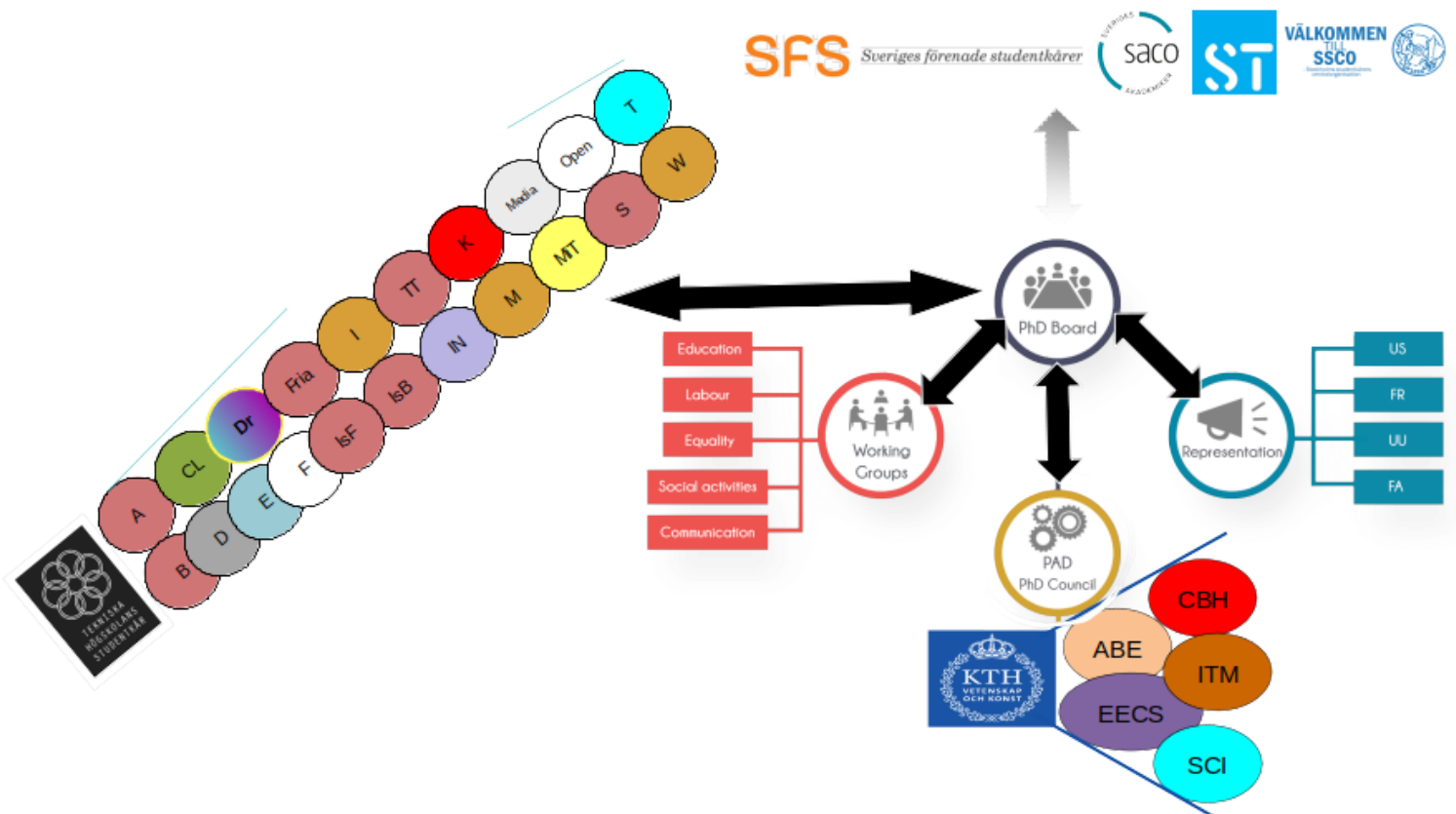


# It is Election Time!



## Vacancies

[Chairperson](#)

[Education Manager](#)

[Event Manager](#)

[Workgroups manager](#)

[Webmaster](#)

[Communication Manager](#)\* (By-elections)

[Council Coordinator](#)\*<sup>1</sup> (By-elections)

[Master of ceremonies group \(DrInK\)](#)

[Nominating committee](#) (By-elections)

<sup>1</sup> \* Election for the post would be valid on the condition that resignation of the current member is approved.



## Board member: Chairperson

Currently assumed by: Emma Riese

Typical tasks: 2-4 chapter meetings, 10 university board meetings, 10-20 PhD chapter board meetings, 4 chairpersons councils, and occasional strategic discussions with KTH PhD Student Councils, Stockholm's doctoral associations.

Approximate workload: 20%-60%

Mandate: July 2020-June 2021

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

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## Work description

Part of the presidium of the PhD chapter board of directors.

Strategic responsibility: Responsible for the future of the chapter and for having a strategy for how the activities during the coming year should affect the chapter.

Representational tasks: The Chairperson is the main nominee for the role of (PhD) student representative in the University Board (US) at KTH. Functions as contact person for the chapter in all tasks that are not related to any of the other representational tasks.

Board tasks: Responsible for the progress of the work of the board, calls to and leads the board meetings.

Chapter tasks: Calls to and leads the chapter meetings, ultimately responsible for the communication with the chapter. Union tasks: Represents the chapter in the Ordföranderådet (OR) at THS Student Union.

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

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## Application

Apply via: [dr.kth.se/vacancies](http://dr.kth.se/vacancies) by May 17.

Interview: May 20 - May 22.

For questions, email: [nominations@dr.kth.se](mailto:nominations@dr.kth.se)



## Board member: Webmaster

Currently assumed by: Karl-Johan Westrin

Typical tasks: Website/IT resources management, 2-4 chapter meetings, assigning 20-30 representatives for future faculty errands, 2-10 future faculty meetings (recruitment, promotions and docent appointment), 10-20 PhD chapter board meetings, cooperation with the communication manager.

Approximate workload: 8%-12%

Mandate: July 2020- June 2021

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

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## Work description

Part of the communication group in the PhD chapter board of directors.

IT responsibility: Responsible for the information technology part of the PhD Chapter. Make sure that web pages, social media and mailing lists are updated and working. Works in close collaboration with the communication manager.

Representational tasks: Coordinates the chapter in the Future Faculty group at KTH Board tasks:

Board tasks: Makes sure that the platforms for communication are working as they should and updates it accordingly to fit with new needs and possibilities in technology.

Chapter tasks: Same as board tasks . Substitute: Communication manager

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

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## Application

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## Board member: Communication manager

Currently assumed by: Lorenzo Marchetti<sup>2</sup>

Typical tasks: secretary for 2-4 chapter meetings, general communication and newsletter responsibility, secretary for 2-10 future faculty meetings (recruitment, promotions and docent appointment), 10-20 PhD chapter board meetings, cooperation with board members with IT/webmaster focus.

Approximate workload: 8%-12%

Mandate: July 2020-December 2020 (by election)

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

## Work description

Part of the communication unit in the PhD chapter board of directors.

Communication responsibility: Responsible for the communication of the board through the information channels described in the communication policy. Works in close collaboration with the Webmaster

Representational tasks: Represents the chapter at the Language Committee at KTH Board tasks:

Board tasks: Responsible for taking the minutes during the board meetings. Also responsible for management of documentation and data within the board and chapter.

Chapter tasks: Responsible for taking the minutes during the chapter meetings. Substitute: Webmaster

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

## Application

Apply via: [dr.kth.se/vacancies](http://dr.kth.se/vacancies) by May 17.

Interview: May 20 - May 22.

For questions, email: [nominations@dr.kth.se](mailto:nominations@dr.kth.se)

<sup>2</sup> Election for the post would be valid on the condition that resignation of the current member is approved.



## Board member: Education manager

Currently assumed by: Gloria Samosir

Typical tasks: 2-4 chapter meetings, 8-10 education board meetings, cooperation with board members with councils focus.

Approximate workload: 8%-12%

Mandate: July 2020- June 2021

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

## Work description

Part of the studies liaison unit in the PhD chapter board of directors.

Educational responsibility: Responsible for the educational issues that might affect the work and studies of the PhD Students. Works in close collaboration with the Council coordinator.

Representational tasks: Represents the chapter at the Education Committee at KTH Board tasks: Responsible for addressing issues related to education at board meetings and informing the board about educational changes.

Chapter tasks: Responsible for collecting and addressing issues related to education among the chapter members. Work closely with the board member with focus on councils.

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

## Application

Apply via: [dr.kth.se/vacancies](http://dr.kth.se/vacancies) by May 17.

Interview: May 20 - May 22.

For questions, email: [nominations@dr.kth.se](mailto:nominations@dr.kth.se)



## Board member: Council Coordinator

Currently assumed by: Alessandro Enrico<sup>3</sup>

Typical tasks: 2-4 chapter meetings, 2-10 future faculty meetings (recruitment, promotions and docent appointment), 10-20 PhD chapter board meetings, cooperation with board members with educational focus.  
Approximate workload: 8%-12%

Mandate: July 2020-December 2020 (by election)

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

## Work description

Part of the studies liaison unit in the PhD chapter board of directors.

Educational responsibility: Responsible for the educational issues that might affect the work and studies of the PhD Students. Focuses on gathering information from the councils about the education and work at department level. Works in close collaboration with the Education manager.

Representational tasks: Represents the chapter at the directors of doctoral studies group at KTH Board tasks: Responsible for addressing issues related to education at board meetings and informing the board about educational changes.

Chapter tasks: Responsible for collecting and addressing issues related to education among the councils. Substitute: Education manager

Union tasks: Liaison with labour unions and the Skolråd (SR) of THS student union

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

## Application

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Interview: May 20 - May 22.

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<sup>3</sup> Election for the post would be valid on the condition that resignation of the current member is approved.



## Board member: Event manager

Currently assumed by: Deniz Yildiz

Typical tasks: 2-4 chapter meetings, 2-10 future faculty meetings (recruitment, promotions and docent appointment), 10-20 PhD chapter board meetings, 2-8 events, cooperation with board members with focus on business and workgroup. Responsibility for PhD chapter 40th birthday on March 24, 2020.

Approximate workload: 8%-12%

Mandate: July 2020- June 2021

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

## Work description

Part of the social group in the PhD chapter board of directors.

Event responsibility: Responsible for coordination and communication about the events that take place within the chapter. Also responsible for the communication between the board and the Master of Ceremonies group. Works in close collaboration with Business manager and Working group manager.

Representational tasks: Represents the chapter at the KTH Sustainability Council.

Board tasks: Coordinator of the events that the board wants to organize. Responsible for giving the plan of the events to the Communication manager.

Chapter tasks: Coordinator of the events that chapter members want to organize. Substitute: Business manager, Working group manager.

Union tasks: Liaison with Lokalansvariga & Events-related associations at THS union.

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

## Application

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Interview: May 20 - May 22.

For questions, email: [nominations@dr.kth.se](mailto:nominations@dr.kth.se)



## Board member: Workgroups manager

Currently assumed by: Sofia Broomé

Typical tasks: 2-4 chapter meetings, 2-10 future faculty meetings (recruitment, promotions and docent appointment), 10-20 PhD chapter board meetings, establishing contact with master of ceremonies group (DrInK) for pubs, and provisional representational workgroups appointed by KTH or THS, cooperation with board member with focus on business and events.

Approximate workload: 8%-12%

Mandate: July 2020- June 2021

Note<sub>1</sub>: The workload is adjusted based on assigned duties as agreed according to internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

Note<sub>2</sub>: The workload is considered as formal leave from work/studies as per the [higher education ordinance](#) 5 kap §7 and 6 kap §29 and subject to time compensation as per Rector's decisions, e.g. [DnrV-2016-0451](#) and internal union guidelines, e.g. the chapter [working directives](#) - economy and finances.

## Work description

Part of the social group in the PhD chapter board of directors.

Working group responsibility: Responsible for the coordination and communication of the working groups that might arise within the chapter. Works in close collaboration with Business manager and Event manager.

Representational tasks: Represents the chapter at the Equality Committee at KTH Board tasks: Communication between the board and the working groups.

Chapter tasks: Coordinating and communicating between the working groups. Also responsible for the chapter hall.

Union tasks: - Substitute: Event manager, Business manager

Note<sub>3</sub>: as per [chapter statutes](#) §3.1, "The board can re-assign the aforementioned responsibilities among members; if need be."

## Application

Apply via: [dr.kth.se/vacancies](http://dr.kth.se/vacancies) by May 17.

Interview: May 20 - May 22.

For questions, email: [nominations@dr.kth.se](mailto:nominations@dr.kth.se)





# Chapter Functionaries

## Master of Ceremonies (DrInK)

Vacancies\*

- Master of ceremonies (1)
- Stewards (open)

Mandate:

Period of: Jul 2020 to June 2021

## Nominating Committee Members

Vacancies\*

- 1 to 2 members of the committee (3 filled)

Mandate:

Provisional period of: Jul 2020 to December 2020 (by election)

## Standard bearers (filled)

Vacancies\*

- Standard bearer
- Deputy standard bearer

Mandate:

Provisional period of: Jan 2020 to December 2020

## Auditors (filled)

Vacancies\*

- Standard bearer
- Deputy standard bearer

Mandate:

Provisional period of: Jan 2020 to December 2020

\*Responsibilities of the role are described in the [PhD Chapter Statutes](#)