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Place: <https://kth-se.zoom.us/j/69633360195> and [1440, Lindstedtsvägen 3](#)

Time: 17:00-18:00, September 28th 2020

### §1. Opening formalities [17:00-17:05]

- a. Meeting opening
- b. Invited: chapter board, head of educational affairs and chapter auditors
- c. Choice of meeting chairperson
- d. Choice of meeting secretary
- e. Choice of meeting minutes checker
- f. Approval of meeting agenda
- g. [The latest protocol checking and signing](#)

### §2. Reports & updates [17:05-17:10]

- a. Board reports
- b. THS central (KL/KS) and KF
  - i. Updates from meeting with THS KL on September 16th (Sofia and Gloria)
- c. From KTH Central Organizational Bodies
  - i. Updates from the Board of Education (SV: Utbildningsnämnden, UN) (Mohit)
  - ii. Updates from the Third Cycle Education Committee (SV: Forskarutbildningsutskottet, FU) (Gloria)
  - iii. Updates from eISP focus group (Gloria)

### §3. Decision points [17:10-17:25]

- a. Amendments to the [rules of the Supervisor of the Year Award](#) (Mohit)
  - i. Replace §3.3.1.3. with "Any other conflict of interest mentioned in [KTH policy documents concerning conflict of interest](#)."  
This expands the purview of conflict of interest.
  - ii. Replace wording of "PhD students" with "doctoral students."  
This ensures that the award does not exclude Licentiate students.
- b. Appointment of General Member of the Supervisor of the Year Award Jury
- c. ABE School Council elections. Approval of new PAD (Division of History), Vice Chairperson, and Board members.



**§4. Discussion points [17:25-18:00]**

- a. Producing video for KTH Relocation
- b. Events management
  - i. Yoga activity
  - ii. PhD Chapter pubs
- c. Meetup group for doctoral students (Mohit)

The PhD Chapter organizes several events every year to cater to the needs of doctoral students, but given the limited resources of the PhD Chapter it is not possible to organize engaging events for all doctoral students in an academic year. In the operational plan of the academic year 20-21, the PhD Chapter Board noted, “The Chapter shall aim to create a platform to connect the doctoral students on a common platform where fellowship among the students is promoted.” The aim of this meetup group would be to give a common and exclusive platform to all doctoral students to create and organize events for other doctoral students. The role of the chapter, its board and other functionaries shall be limited to be a facilitator and regulator.

- d. Updates on Swedish language courses for doctoral students (Tanja)
- e. School councils and council coordination
- f. [Chapter pages in Osqledaren](#)

**§5. Meeting closure [18:00]**

**§6. Free chat with Presidium about Chapter Issues [18:00 - 18:30]**