

# Chapter Meeting no. 2 – December 9th 2020

## Agenda



PhD Chapter at KTH

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**Place:** <https://kth-se.zoom.us/j/69633360195>

**Time:** Wednesday, December 9th 2020, 17:17

### **1. Opening formalities [17.17]**

- a. Meeting opening
- b. Attendees
- c. Choice of meeting chairperson
- d. Choice of meeting secretary
- e. Choice of meeting minutes checker
- f. Approval of the latest protocol
- g. Approval of the meeting agenda

### **2. Introductions and Reports [17.25 - 17.45]**

- a. Welcome and PhD Chapter Board Activity Report
- b. Resigning Board Report
- c. Audit Report

### **3. Decision Points [17.45 - 17.55]**

- a. Freedom from responsibility for the resigning board (2019/2020) and functionaries

### **4. Motions<sup>1</sup> [17.55 - 18.15]**

### **5. Elections [18.15-19.00]**

- a. PhD Chapter Board positions (Nominating Committee)
  - i. Election of Vice Chair -- until December 2021
  - ii. Election of Treasurer -- until December 2021
  - iii. Election of Business Liaison -- until December 2021
  - iv. Election of Communication Manager -- until December 2021
  - v. Election of Council Coordinator -- until December 2021
  - vi. By-election of Webmaster -- until June 2020
- b. PhD Chapter Functionaries
  - i. Election of Women's Doctoral Committee: Head of the Committee -- until December 2021
  - ii. Election of Master's of Ceremonies (one of two positions) -- until December 2021
  - iii. Election of Nominating Committee (3 to 5 members) -- until December 2021

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<sup>1</sup>For details see [www.dr.kth.se/minutes](http://www.dr.kth.se/minutes)



- iv. Election of Standard Bearers
  - a. Standard Bearer -- until December 2021
  - b. Deputy Standard Bearer -- until December 2021
- v. By-election of Auditors (2 positions)

**6. Additional issues and information [19.00-19.15]**

**7. Meeting closing [19.15]**