



Place: <https://kth-se.zoom.us/j/69633360195>

Time: 17:00-18:00, December 17th 2020

### §1. Opening formalities [17:00-17:05]

- a. Meeting opening  
*After verifying quorum and summon order as per statutes, “§3.7. Conduct of Business” and clauses of working directive “§23. Board meetings,” the meeting was declared opened at 17.02.*
- b. Invited: chapter board, head of educational affairs and chapter auditors  
*Attendees: Gloria Samosir, Jasmin Höglund Hellgren, Sofia Broomé, Tanja Richter, Mohit Daga, Saiman Ding, Deniz Yildiz, Inês Lourenço, Tharagan Kumar (joined after §2.c.v.), and Federico Izzo (co-opted)*
- c. Choice of meeting chairperson  
*Gloria was appointed chairperson*
- d. Choice of meeting secretary  
*Sofia was appointed meeting secretary*
- e. Choice of meeting minutes checker  
*Saiman was appointed meeting minutes checker*
- f. Approval of meeting agenda  
*The agenda was approved with the addition of §2.c.v. and §3.c.*
- g. The latest protocol checking and signing  
*The latest protocol has been signed and uploaded.*

### §2. Reports & updates [17:05-17:20]

- a. Board reports  
*Board reports are attached.*
- b. THS central (KL/KS) and KF  
*Gloria informs about the THS PM which was an agenda point in the recent KS meeting. The new PM states that FR and US student representative appointments will include a doctoral student, but that the appointments will be made by KS and there are no explicit provisions for consultation with the PhD Chapter. This can be taken up again with THS at a later date.*
- c. From KTH Central Organizational Bodies
  - i. University Board (Sv: Universitetsstyrelse)



*A petition was made asking KTH to provide financial aid for fee-paying international students due to Covid-19. KTH Management is discussing what to do with the situation.*

- ii. Strategic Council (Sv: Strategiskt råd)  
*The finalization of the appointment of a new Head of School for EECS was announced. Sonja Berlijn will be the new Head of School for EECS. Examination at large was discussed; the purpose of it, the different forms of it, and ways of adapting examination to an increasingly digitalized educational environment.*
- iii. Board of Education (Sv: Utbildningsnämnden)  
*Mobit suggested creating a workgroup focused on strategic issues related to Third Cycle Education. Issues from the doctoral student survey could be lifted in such a workgroup.*
- iv. Faculty Council (Sv: Fakultetsrådet)  
*The discussion regarding new appointments meeting was carried out. It was discussed who should be present as representatives (teacher, union, student) in these meetings. This will be taken further in the next FR meeting in February. The quality system was discussed as well, including which parameters for courses should be taken into account.*
- v. Time Compensation workgroup

*Tharagan joins the meeting at 5:29 PM*

- *At the last meeting with the workgroup, Sofia presented an overview of the school council work that she had compiled.*
- *Per Olsson presented how to convert THS prognoses to Ladok numbers. Cannot write decimal numbers in ladok. Vacation is not “förlängningsgrundande” for the doctoral student employment. We are waiting for a summary of his conclusions.*
- *Leif raised that percentages can get out of hand if it is allocated financially from central KTH, if they are not accurate.*



- *The workgroup agreed informally that: 1. ideally the work should be budgeted beforehand (so the student can spend time according to that, and not exceed it), 2. it would be good if the “payment”/kontering could happen near in time to the commission of trust assignment.*

**§3. Decision points [17:20-17:35]**

- a. Decision on “Time compensation for Doctoral Representatives/ KTH central and national level (For Calendar Year 2020)”

*Gloria explains the document. The board is asked to vote for it.  
8 yes, 1 no.*

*The time compensation document is approved by a majority vote.*

*Deniz votes no and she will have a conversation with the presidium to clarify her questions. Her reservations are not due to the number and she agrees that she should have seen this before the meeting.*

- b. School Council Elections

*Saiman updates the board on the status of the three schools that finished the elections.  
We are still waiting for CBH. ITM plans to have one Jan 15th.*

- i. ABE

- Chairperson: Siegfried Evens

**PADs** (program responsible PhD student, Sv: Programansvarig doktorand):

- a. Philosophy and History: Erik Isberg
- b. SEED: Nicolas Francart
- c. Urban Planning and Environment: Rosa Danenberg
- d. Real Estate and Construction Management: Melissa Candel
- e. Philosophy and History: Anna Wedin

- ii. EECS

- Chairperson: Wiebke Köpp
- Vice Chairperson: Sina Sheikholeslami



- Social activities: Rodolfo Jordão

**PADs:**

- a. EE: Saumey Jain
- b. ICT: Susanna Pozzoli
- c. CSC - Computer Science: Dimosthenis Kontogiorgos
- d. CSC - Mediated communication: Pavel Karpashevich
- The Council for Third Cycle Education (EECS forskarutbildningsråd): Sina Sheikholeslami, Wiebke Köpp
- The EECS Doctoral Program Executive Committee (Forskarprogramrådet) works on improving graduate education in each of the four doctoral programs:
  - a. EE-E2Doc: Saumey Jain
  - b. ICT: Susanna Pozzoli
  - c. CSC - Computer Science: Dimosthenis Kontogiorgo
  - d. CSC - Mediated communication: Pavel Karpashevich
- Working Environment committee: Alexey Metreveli
- Council members: Sofia Broomé, Dimitrios Stathis, Jordi Altayo Gonzalez, Daniel Lundén

ii. SCI

- a. Chairperson: Kian Shaker
- b. Vice Chairperson: Andrea Benfenati
- c. Webmaster: Clemens Deutsch

**PADs:**

- Solid Mechanics: Magdalena Kaplan
- Vehicle and Maritime Engineering: Clemens Deutsch, Sai Kausik Abburu
- Physics: Andrea Benfenati, Jana Petrović
- Applied Physics: Kian Shaker
- Mathematics: Aleksa Stankovic, Danai Deligeorgaki
- Applied and Computational Mathematics: Federico Izzo, Jevgenija Rudzusika



*The board votes to approve the election decisions from the ABE, EECS, and SCI school councils.*

c. Central Organizations

*New doctoral student representative appointments will need to be made for a number of central organizations.*

- i. Appointments Board (Sv: Anställningsnämnden, AN)  
*Tabled for the first board meeting in Spring 2021.*
- ii. Board of Education (Sv: Utbildningsnämnden, UN)  
*Tabled for the first board meeting in Spring 2021.*
- iii. Faculty Council (Sv: Fakultetsrådet, FR)  
*Tabled for the first board meeting in Spring 2021.*
- iv. Scholarship Council (Sv: Stipendierådet)  
*Tabled for the first board meeting in Spring 2021.*
- v. Stockholm Trio  
*Tabled for the first board meeting in Spring 2021.*

**§4. Discussion points [17:35-18:00]**

- a. Handover: new appointments for numerous central forums, knowledge transfer, and first meeting after the holidays in Spring 2021

*The functions of some of the different central forums are described.*

*Utbildningsnämnden (UN) is the Board of Education. This forum focuses on education as a whole (including first-, second-, and third-cycle education) and educational policy. Strategiskt råd (SR) is the Strategic Council, where university-wide strategic ideas are discussed in a more overarching way. The Stockholm Trio pertains to a collaboration between the “big three” universities of the Stockholm area, namely Karolinska Institute, KTH, and Stockholm University.*

*Mohit discussed strategies for active engagement in central forums.*

*It was agreed that the first board meeting after the winter holidays will take place on Tuesday, January 12th, 2021.*



b. Web Access

*Currently it is unclear who has access to edit the webpage. Suggested division, to make it more structured:*

- i. Admin: Board Members
- ii. Editors: Chapter Functionaries (MC, WoP, NC) and members of KF
- iii. Authors: School Council representatives

*The board approves the suggested structure for edit rights.*

**§5. Meeting closure [18:00]**

*Gloria declared the meeting closed at 18.24*

*The board thanks the outgoing members for their work: Mohit, Tanja, and Tharagan.*

Free chat with the Presidium [18:00-18:30]

Protocol,

Meeting chairperson: Gloria Samosir

Signature: *Gloria*

Secretary of the meeting: Sofia Broomé

Signature: *Sofia*

Minutes checked by: Saiman Ding

Signature: *Saiman Ding*



# Attachments

## Attachment: Board Reports

Written reports before the meeting

Tanja Richter	Communication activities and planning until the end of mandate period (facebook and blog), participation in PhD Chapter meeting elections, writing of a "board member testament," meetup registration checking, meeting with Gloria regarding time prognosis and organizational tasks at the end of mandate period.
Saiman Ding	14/12 attend sci council meeting. 11/12 attend EECS election meeting. Modify and update the time compensation formula. Send out emails for time compensation and reply to emails according to the questions. Update new email lists. Election follows up from different councils
Inês Lourenço	Testimony to summarize the thoughts for the next mandate period, including reflections on the things I would like to do next.
Sofia Broomé	Ethics committee 7/12. Gist of meeting: There should be a committee in place for every misstänkt avvikelse från god forskningssed-errand, not only go by rektor. Chapter meeting 9/12. Checked attendance and counted votes. 10/12. Added clarification to minutes about etikutskottet. 10/12 work on slides for workgroup on time comp. 10/12 Time comp workgroup meeting. 10/12 Language committee
Gloria Samosir	9/12 University Board Meeting 9/12 PhD Chapter Meeting 10/12 Meeting with Tanja to discuss her time compensation 15/12 Strategic Council Meeting 15/12 Meeting with Jasmin to review topics for FA-PA meeting for Friday, Dec. 18th 15/12 substituted Saiman for SCI School Council Election meeting 16/12 Meeting with THS Management Team. Topics of discussion included the THS "influence team" and how they work, seminar/workshop for doctoral student representatives, and follow up on budget proposal.  (Ongoing) correspondences and errands: - Wrote the PhD Chapter Board Activity Report and other Chapter Meeting preparations - Preparing document for Time Compensation for the board members, together with



	<p>Mohit</p> <ul style="list-style-type: none"> <li>- Inquiry emails regarding proposed upcoming change in Ladok to separately register “research work activity” from “study activity”</li> <li>- Checked and adjusted minutes for board meeting no. 9</li> <li>- Checked and adjusted minutes for the winter Chapter Meeting</li> <li>- Finalizing Chapter Meeting attendance list</li> <li>- Various email errands</li> </ul>
Jasmin Höglund Hellgren	<p>Attended PhD Chapter meeting 9/12, took the meeting minutes. Prepared for FU-nät meeting coming up 18/12, sent information emails, read up on material for the meeting etc.</p>
Deniz Yildiz	<p>Chapter meeting, communicating with student regarding a work place issues, wish to bring it up in the meeting.</p>
Mohit Daga	<p># Highlights</p> <p>## Supervisor of the year award ** I have written to all persons behind the nominations about the validity of the nomination ** Posted a blog post about statistics of the award <a href="https://www.dr.kth.se/2020/12/11/statistics-from-supervisor-of-the-year-award-no-nominations/">https://www.dr.kth.se/2020/12/11/statistics-from-supervisor-of-the-year-award-no-nominations/</a></p> <p>## Attended KF meeting on 7/12 * Elisabet was elected as a new election general manager. Also, Josephin was elected as a member of the nomination committee. DR's nominee, Sina, lost the election.</p> <p>## Attended Docent Interivew of Johan Nivebrand, 8 December kl 10:30-12:00 (No one from CBH Council was available)</p> <p>## Attended FR Meeting 10/12</p> <p>## Attended Utbildningsnämnden UN 16/12</p> <p>## Posted blog about experience on representation and way forward for doctoral student representation. This was as per Gloria's suggestions in the last board meeting. <a href="https://www.dr.kth.se/2020/12/10/passing-on-the-experience-how-to-influence-doctoral-student-education-at-kth/">https://www.dr.kth.se/2020/12/10/passing-on-the-experience-how-to-influence-doctoral-student-education-at-kth/</a></p> <p># Other Errands ## Correspondneces * In correspondnece with Kajsa, a journalist who will write an article concerning our blog post related to the presentation at UN in Sweden's premire magazine on university educational affairs: SULF Universitetsläraren. I exchanged several emails and held telephonic conversation with Kajsa. The editor in cheif of SULF, Anders Jinneklint has given this project to Kajsa. I was in touch with him before. It is</p>





	<p>heartening to find that both SULF and UKÄ have shown interest in our advocacy work.</p> <ul style="list-style-type: none"><li>* In correspondence with Jasmin regarding her time compensation.</li><li>* In correspondence with Ines regarding her time compensation and exchanged ideas related to strengthening collaboration with KTH Innovation</li><li>* In correspondence with Gloria regarding the new credit policy for doctoral students</li><li>* in correspondence with Gloria and Saiman about approval of councils and time compensation document.</li><li>* in correspondence with Sofia explaining the ideas behind "swedish as departmental duties"</li><li>* in correspondence with Federico Izzo regarding his on-boarding process.</li><li>* in correspondence with Gloria and Sofia regarding the THS PM. It is disappointing to know that the THS has made changes to the delegation PM where doctoral representatives in FR and US shall be appointed by KS. There is no clause regarding consultation.</li></ul> <p>## PM</p> <ul style="list-style-type: none"><li>*led the development of the PM on time compensation for the board</li></ul> <p>## Meeting protocols (in past mostly not included)</p> <ul style="list-style-type: none"><li>* finalized board meeting and chapter meeting protocols.</li><li>* helped Gloria with the board meeting agenda</li></ul> <p>## Others</p> <ul style="list-style-type: none"><li>* several future faculty errands</li></ul>
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