



Place: <https://kth-se.zoom.us/j/69633360195>

Time: 17:00-18:00, February 22nd 2021

§1. Opening formalities [17:00-17:05]

- a. Meeting opening
- b. Invited: chapter board, head of educational affairs and chapter auditors
- c. Choice of meeting chairperson
- d. Choice of meeting secretary
- e. Choice of meeting minutes checker
- f. Approval of meeting agenda
- g. [The latest protocol checking and signing](#)

§2. Reports & updates [17:05-17:25]

- a. Board reports
- b. THS central (KL/KS) and KF
- c. From KTH Central Organizational Bodies
 - i. Workgroup “Time Compensation for Doctoral Students’ Commission of Trust Assignments”
 - ii. Third Cycle Education Committee (Sv: Forskarutbildningsutskottet, FU)
 - iii. Strategic Council (Sv: Strategiskt Råd, SR)
 - iv. SFS-DK: Follow up on the meeting “the doctoral education in the corona pandemic” -- Meeting on March 17th, 18.00-20.00 -- sign up link here: <https://stockholmuniiversity.zoom.us/meeting/register/u5ArcumuqTIqG9OOjMdGS6TzV4OvaF34BWCe>

§3. Decision points [17:25-17:40]

- a. Substitute appointment for Third Cycle Education Committee (Sv: Forskarutbildningsutskottet, FU)
- b. Substitute appointment for Board of Education (Sv: Utbildningsnämnden, UN)
- c. School Council Elections
 - i. CBH
 - ii. ITM
- d. Appointment for Workgroup on “course administration for PhD-studies”, discussing admission to PhD-courses, ladok, administration, etc. In Swedish.



§4. Discussion points [17:40-18:00]

- a. Spring Chapter Meeting (March 8th, 2021)
 - i. Preliminary Agenda: [link here](#)
 - ii. Distribution of Roles
 1. Attendance checkers (2) -- can take screenshots; keep track of someone new joins; ideally keep track of when someone leaves the meeting;
 2. Vote counters (2)
 3. Minutes taker
 4. Minutes checker
 - iii. Vacancies -- advertising and promotional material
- b. Supervisor of the Year Award -- status update
- c. COVID situation for PhD students -- should we request more leniency for PhDs' wishes to work at the office some days a week?

§5. Meeting closure [18:00]

Free chat with the Presidium [18:00-18:30]