



Place: <https://kth-se.zoom.us/j/69633360195>

Time: 17:00-18:26, April 6th 2021

§1. Opening formalities [17:02-17:05]

- a. Meeting opening
After verifying that quorum had been met, the meeting was declared opened at 17:02.
- b. Invited: chapter board, head of educational affairs and chapter auditors
Attended by Gloria, Federico, Sofia, Deniz, Saiman, Jasmin and Inês.
- c. Choice of meeting chairperson
Gloria was elected meeting chairperson.
- d. Choice of meeting secretary
Jasmin was elected meeting secretary.
- e. Choice of meeting minutes checker
Inês was elected meeting minutes checker.
- f. Approval of meeting agenda
The agenda was approved.
- g. The latest protocol checking and signing
The latest protocol was signed.

§2. Reports & updates [17:05-17:41]

- a. Board reports
Board reports are attached to the minutes.
- b. From KTH Central Organizational Bodies
 - i. Workgroup “Time Compensation for Doctoral Students’ Commission of Trust Assignments”
Leif Kari and Johanna Stellan did not have any substantial feedback. The group will prepare a document with their recommendations, the draft is currently circulating within the group.
 - ii. Stockholm Trio
Stockholm Trio is planning a training on ethics to be held on 28th May. The meeting discussed how the pandemic has affected PhD students with HR reps from KI and SU. More impacts were noted for foreign students such as problems with sleep and isolation (although limited data). Feedback was given by PhD reps such as lack of supervision and need for a ‘real’ survey on psycho-social impacts.



- iii. Third Cycle Research Education Committee (Forskarutbildningsutskottet, FU)
Gloria attended as Jasmin's substitute. The meeting discussed time compensation and there was general agreement that any student should have the opportunity to undertake commission-of-trust assignments when elected or appointed, but it was pointed out that financial issues need to be solved by the schools. Discussion of the PhD salary ladder touched on the percentages - would 25/50/75 be better? Leif was reluctant to only time-based criteria. How to move on was posed as an open question and it was acknowledged that criteria could be more clear. Both KTH and the PhD Chapter survey came up, Gloria highlighted supervision, right to annual development talks and the salary ladder.
- iv. Saco-S annual meeting
Deniz, Federico and Gloria attended. Deniz was elected board member of KTH Saco-S. The 'salary ladder' motion was discussed. KTH Saco-S will pursue the time-based approach, but there is a need to consider what the best outcome for PhD students is. Deniz would like to work for a more systematic approach to problems PhD students experience in addition to a case-by-case basis approach. Deniz will attend the monthly KTH Saco-S board meeting dedicated to PhD issues. Federico suggests Ingrid Iliou might be of help to present various cases to highlight the systematic nature of problems PhD students face.
- v. Councils Chairs Meeting (and future meetings)
Attended by Gloria, Federico and Saiman. Touched on a wide range of issues, including social events, supervision, careers events, courses, etc. PhD Council Chairs have received questions regarding the latest salary ladder negotiations. There was a discussion on whether to send out a joint email to ask for the reasoning behind the outcome of this year's negotiations, so that students can be more informed about the processes that affect their conditions.

§3. Decision points [17:41-17:46]

- a. Quality dialogue appointment
The UKÄ coordinator sent a request for (one?) PhD representative. Gloria will ask for clarification about this. Jasmin expressed interest to attend depending on clarifications.



§4. Discussion points [17:46-18:26]

- a. Operational plan 2021/2022, to be presented at Chapter Meeting no. 4 on 10th of May.
 - i. Preparation of a survey for all PhD students to gather info on what to focus on in the operational plan.

This was preliminarily discussed in the Council Chair Meeting. Councils expressed the view that the PhD Chapter needs to work to secure their representation and clarification of the tasks for representatives. They would like to be not just part of discussions, but for their input to also meaningfully influence decisions. In the case that more funding will become available for both the Chapter and school councils to organize events, council chairs called for more coordination of social events between the PhD Chapter and councils in order to avoid competition and 'event fatigue.' PhD Chapter should focus more on the Covid-19 situation and possibility of extension. For some, salary ladder issues were perceived as less relevant.
- b. Promotional campaign for upcoming vacancies

The meeting discussed the need to reach out to councils, social media etc. Gloria and Inês will work on promotion material. More people are welcome to join.
- c. A more detailed plan for the screening of "Picture a Scientist"

Deniz is in contact with the producers. WOP discussed having the panel discussion some time after the screening and would like to see the movie before making a decision. The price range for screenings for different audience sizes was considered reasonable. Deniz is looking for additional funding to complement funding from the PhD Chapter.
- d. Climate Survey on Gender and Diversity issues pertaining to PhD Students

Tabled for the next meeting.
- e. Broadened recruitment and broadened participation (breddad rekrytering och breddat deltagande)

THS will produce a 'student inlaga' and welcomes our input on the PhD student perspective. Discuss this further at the next meeting.
- f. Should we proactively encourage affected students to request a COVID-related extension?

The PhD Chapter discusses different options. A suggestion is to also send out the latest SFS-DK report. A suggestion is to send an email to Councils and for them to inform further.



§5. Meeting closure [18:26]

Protocol,
Meeting chairperson: Gloria Samosir

Signature: _____

Secretary of the meeting: Jasmin Höglund Hellgren

Signature: _____

Minutes checked by: Inês Lourenço

Signature: _____



Attachments

Attachment: Board Reports

Written reports before the meeting

Inês Lourenço	Sent the physical letters to all nominees of the Supervisor of the year Award. Announced the winner by a-mail, facebook and PhD chapter website, and set a date to meet the winner and hand over the award. Replied to e-mails from other professors and councils, like the EECS and CBH schools. Asked THS and KTH to post about the award. Printed the diploma and picked up the award from Emma.
Sofia Broomé	<ul style="list-style-type: none"> * Time comp: Met with Gloria about how the time compensation draft was received at FU, met with workgroup again to talk about feedback (it was mainly positive and it seems like they will go through with it). The workgroup is writing a document for this to go out to the schools, I worked on that document a bit. Still waiting for comments from the others there * Listen to the ST seminar "Hur mår doktoranden" with minister for higher education among others on march 25th * Email vice rektor for research about doctoral student perspective in the RAE. received an answer, and they will bring this question up when going over the drafts in April.
Saiman Ding	<p>JML training 25/03 STAD training 24/03 26/03 Council chair meeting EECS 16/03 Reply email and Communication</p>
Federico Izzo	<p>Attended Saco-S yearly meeting 23/03 Attended Anställningsnämnden 25/03 Attended weekly Presidium meeting 29/03 Attended first Council Chairs meeting 30/03 Standard FF and Treasurer errands</p>
Gloria Samosir	<ul style="list-style-type: none"> - 23/03 Substituted for Jasmin in Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU) - 25/03 Meeting with Sofia regarding time compensation draft - 26/03 Briefly met with Inês and Charley to sign supervisor award letters - 29/03 Presidium meeting Federico - 30/03 Meeting with the school council chairs



	- Read the draft of KTH's self-evaluation on their work in broadened recruitment and started writing feedback as input for the THS report
--	---