

# Chapter Meeting no. 4 – May 17th 2021

## Agenda



PhD Chapter at KTH

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**Place:** <https://kth-se.zoom.us/j/69633360195>

**Time:** Monday, May 17th 2021, 17:17

### 1. Opening formalities [17:25]

- a. Meeting opening
- b. Attendees
- c. Choice of meeting chairperson
- d. Choice of vote counter(s)
- e. Choice of meeting secretary
- f. Choice of meeting minutes checker
- g. Approval of the [latest protocol](#)
- h. Approval of the meeting agenda
- i. Approval of [rules of conduct, motion handling, voting procedure](#)

### 2. Introduction and Reports [17:25-18:15]

- a. [Activity Report from the Board](#)
- b. Activity Reports from the School Councils
  - i. ABE
  - ii. CBH
  - iii. EECS
  - iv. ITM
  - v. SCI

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### **3. Incoming Motions [18:15-18:20]**

### **4. Decision Points [18:20-18:30]**

- a. Approval of the [Operational Plan 2021/2022](#)
- b. Approval of resignation of Treasurer

### **5. Elections [18:30-19:00]**

- a. Presentation of the report from the Nominating Committee
- b. PhD Chapter Board positions
  - i. Election of Workgroups Manager
  - ii. Election of Events Manager
  - iii. Election of Education Manager
  - iv. Election of Webmaster
  - v. Election of Chairperson
  - vi. By-election of Treasurer-- until December 2021
  - vii. By-election of Communication Manager -- until December 2021
- c. PhD Chapter Functionaries
  - i. Election of Master of Ceremonies (1 position) -- until June 2022
  - ii. Election of Auditor(s)

### **6. Additional issues and information [19:00-19:15]**

### **7. Meeting closing [19:15]**