



Place: <https://kth-se.zoom.us/j/62257560819>

Time: 16:15-18:00, September 6th 2021

§1. Opening formalities [16:15-16:19]

- a. Meeting opening
Federico (Chapter Vice Chairperson) declares the meeting open.
- b. Invited: chapter board, head of educational affairs and chapter auditors, head of WOP
- c. *Attendees: Saiman Ding, Jing Jing, Inês Lourenço, Federico Izzo, Mohammad Abuasbeh*
- d. Choice of meeting chairperson
Inês is meeting chairperson
- e. Choice of meeting secretary
Jing is meeting secretary
- f. Choice of meeting minutes checker
Federico is minutes checker
- g. Approval of meeting agenda
Add point 2.d, 2.e, 4.i. All approved
- h. The latest protocol checking and signing
The protocol is approved.

§2. Reports & updates [16:20-17:29]

- a. Board reports
Board reports are attached to the minutes.
- b. THS Central
 - i. THS x Dr
Saiman and Federico attended the meeting, discussed how to spend the money; examples given were LinkedIn seminar/workshop for research communication; and mental health consultation (expertal experts).
 - ii. Presidium x SSA
Federico attended the meeting last Friday. The meeting discussed how many chapter balls THS currently has among other things. At the moment, it is not very relevant.
- c. From KTH Central Organizational Bodies
 - i. Strategic Council (Sv. Strategiskt råd, SR)



- Jing attended SR's meeting and internat on 24 Aug, and 2-3 Sep . The meetings discussed digitalization related strategic development, internationalization strategy, RAE, sustainability, gender equality, 'academic citizenship', KTH's 'unique selling points among' other themes were discussed. The workshop has discussed about learning, learning environment, life-long learning. Full presentations of the speakers can be found in SR's social page.*
- ii. Third Cycle Education Council (Sv. Forskarutbildningsutskottet, FU)
Mohammad attended the FU. The discussion was on KTH innovation, including the development of an introduction course related to innovation. A workshop was proposed. Time compensation guidelines have been sent out by Leif Kari (VP for Education). Inviting a person to introduce more about LinkedIn was suggested. For example, DTU has a course about LinkedIn. Physical meetings at the campus were said to be possible during the fall.
- iii. University Board (Sv. Universitetsstyrelsen, US)
Saiman attended US's meeting and internat on 26-27 Aug. Research reports from all schools were presented at the meeting. It discussed strategies for future research, external funding opportunities, the RAE and the nomination process of the new president of KTH.
- iv. Faculty Council (Sv. Fakultetsråd, FR)
Federico attended the meeting. It discussed the criteria of the next KTH president, possible references to learn about. Simon Edström and Ävelin Pantigoso are on the nomination committee as THS representatives. The change in the rule regarding the procedure highlights that the new president nomination committee is not mandatory to consult FR.
- d. Supervisor of the Year Award
*Inês presents the preliminary schedule:
1st October - Have all the jury members chosen
1st November - Open nominations
1st December - Close nominations
15th January - Deadline to evaluate nominations - can be extended if needed
31st January - Announce the award and hold the award ceremony*
- e. PhD Flyer for new doctoral students



Inês has initiated a flyer with information for new doctoral students. Mohammad mentioned that SFS-DK has prepared a similar guiding document and is supposed to be launched online soon.

§3. Decision points [17:30-17:50]

- a. Allocation of resources and funds for Migrationsverket policy change

The board discussed providing financial support for the media material production for the current PhD students campaign in response to the new Migrationsverket policy change. The preliminary budget is 25,000SEK. The budget is approved unanimously.

§4. Discussion points [17:51-18:48]

- a. Ongoing work about Migrationsverket policy change

-A visual material, eg. short video, which captures the petition and the case, or portraits key stakeholders' opinions on the impact of the new Migrationverket on PhD students

- Close collaboration with SULF (SULF-DK), ST, SFS (SFS-DK), with consultations with relevant lawyers, a petition is published last Friday

- Media outlets also reached university officials, industrial actors, politicians

- Communication with management chains at school and department level

- Slack, Facebook and Whatsapp group

- KTH's official representative - the president's advisor for international affairs (migration related) is engaged with the ongoing work

- b. Meeting with Simon Edström (THS) of the nominating committee for the new KTH Rektor

Simon prefers to meet with the chapter representatives next week. Federico will send a doodle to set the meeting time.

- c. Organization of the Seminar(s) together with ST

-Lilly Rosendal has been assigned 20% workload to work for ST. She is the contact person for the ST board to work together regarding the seminar series.

-A seminar with Olof Landin for PhD representatives, specifically on the ISP, is planned. Federico is currently arranging the time slot for the meeting.

- d. Participation to discussion council "Extern bedömggrupp vid utbildningsutvärderingar" at Göteborgs Universitet.



The group (at Göteborg Universitet) is about external assessment of university PhD education. Within the quality dialog 2021-2022, this program is expected to be completed before may 2022. Reference:

<https://medarbetarportalen.gu.se/internt-itufak/kvalitetsarbete/it-fakultetens-utbildningsutvarderingar/?jsessionid=lku7utar1kxyets6igvtcx43?skipSSOCheck=true>

- e. Reporting School-level time-compensation: how to make it clear and more transparent

This will be discussed next week.

- f. Participation to reference group for online PhD courses in collaboration between KTH and other European universities and research entities

The board discussed and decided to ask the school councils if there is any interest for this call. Federico will send out the email on this and Saiman will bring it up at the next US meeting.

- g. Proposals for spending the budget

- i. Online seminar on mental health with invited (paid) speaker
- ii. Online seminar on job market presentation with LinkedIn experts

The board considered these seminars relevant and Inês showed interest in organising them.

- h. Time-compensation question from the KTD Department at ABE School

The time-compensation for student representative work, as observed, is very local. The problem is usually around the “how”. KTH’s president(Rektor) has decided to allocate the time-compensation budget in 2017 for KTH Central representation. In the new decision the Rektor decided that school level representation should also be compensated but left the “how” to each school.

- i. Possible events

Inês suggested restarting the PhD pub, and the board agreed with the idea. In the meanwhile, the activity will follow the public health guidance. Team building activity, work retreat at museum are also suggested.

Summary of events planned:

- Welcome reception (formal dinner for new students, escape room)
- PhD pubs with limited number of attendees



- *THS Armada (join the team and try to have an hour for PhD students and companies saying what they are searching for)*
- *WOP visit to a museum*
- *Online seminar on mental health*
- *Online seminar on job market presentation with LinkedIn experts*

§5. Meeting closure [18:48]

Inês declares the meeting closed.

Meeting Chairperson - Inês Lourenço

Meeting Secretary - Jing Jing

Meeting Minutes Checker - Federico Izzo



Board Reports

Board member	Report
Inês Lourenço	<ul style="list-style-type: none">- Meeting with Christina Murray regarding the permanent residency permit law- SotY: Updated the planning for the new edition and wrote messages to jury members of the previous edition asking if they would like to continue this year- Planned a flyer for information for new PhD students- Planned the time compensation
Jing Jing	I've attended the Strategic council meeting on 24 Aug, and 2-3 Sep, 2021(internat). In the meanwhile, I took part in the discussions of the chapter related on Slack.
Federico Izzo	Meeting THSxDr 25/08 Premeeting FR 30/08 Meeting FR 01/09 Meeting THS SSA 03/09 Work for ASP läsgrupp, FF errands, Executive errands
Saiman Ding	26/08-27/08 University board meeting 26/08 EECS meeting 40mins Time compensation document and emails 30/08 Meeting with Tina 1.5h 1/09 Meeting with chairs 2h