



Place: T-Centralen

Time: 17:00-19:00, November 1st 2021

§1. Opening formalities [17:17-17:30]

- a. Meeting opening
Federico Izzo (Chapter Vice Chairperson) declares the meeting open at 17:21
- b. Invited: chapter board, head of educational affairs and chapter auditors, head of WOP
Attendees: Saiman Ding, Federico Izzo, Jing Jing, Mohammad Abuasbeh, Inês Lourenço. Co-opted member attending: Gloria Samosir.
- c. Choice of meeting chairperson.
Federico was elected meeting chairperson.
- d. Choice of meeting secretary
Mohammad was elected meeting secretary.
- e. Choice of meeting minutes checker
Saiman was elected minutes checker.
- f. Approval of meeting agenda
Added points 2b)-iii, 2b)-iv, 2c)-iv and 2c)-v.
- g. The [latest protocol](#) checking and signing
The latest protocol has been checked and signed.

§2. Reports & updates [17:30-19:45]

- a. Board reports
The board reports are attached to the meeting minutes.
- b. THS Central
 - i. Meeting with THS CFU about student representation issue
Federico attended. Meeting with Amanda and Tilda, THS CFUs. ff@dr and THS CFUs received an email about lack of student (and doctoral students) representatives in recruitment and promotion meetings. Federico answered suggesting that KTH provide training for PhDs rep. to participate in promotion/recruitment committees to optimize what to read, what questions to ask and what is the expectation. It would be useful for example to have a template of questions. ITM council has one that can be shared, so Mohammad can share it. Question is raised: how can the PhDs reps influence the committees when they think the candidate should not pass?



- ii. THSxDr

Dr is going to announce the Chapter meeting soon. The T chapter (and we with them) will probably be moving in the future (>1.5 years) and where can PhD Chapter go?

THS Main + THS international suggested that we can have a joint Chapter hall, where they would help maintaining the space and we can even organize events together. Hanna (THS SSA) proposed for example that we join the physics chapter.

Tomorrow there is going to be the THS president and vice-president council, Federco will attend and will discuss the possibilities for the PhD Chapter.
- iii. Meeting with THS President

Mohammad met with THS President Teo, to talk about the Aliens Act. Since SFS released the public statement, THS now would like to push more about this. They can present to SSCO (Stockholm area student unions) about these PhD issues; SSCO also has contacts with Stockholm politicians. THS wants to write an email to show support, and explain what is going on, and also put some pressure on the rektor.
- iv. Meeting with CFU about FU

Mohammed met with CFU Amanda to explain to FU the problems of the Aliens Act and bring forward a point: if a student has extension to use, it should be put already in the last contract after the 4th year so that it's good for Migrationsverket. Working on a second suggestion: given that FoFu money has been underspent, use it on current students or researchers who are about to apply for PR to get some extension which helps to temporarily solve this issue.
- c. From KTH Central Organizational Bodies
 - i. Strategic Council (SR)

It was cancelled, there's going to be one tomorrow.
 - ii. (FR) Kontinuerlig Uppföljning discussion meeting

Prodekanus shared with Federico and THS CFUs the new template about the program evaluations, including PhD programs. It now includes explicit references to PhD influence, and questions PAs if they don't talk with PhD representatives.

These reports will be used by each school's FA to write a summary report, which will be read and commented by each school's PhD Council Chairperson.



Quality assurance officers (t.ex. Åsa) at GVS and prodekanus want our feedback on quality dialogues reports centrally, so THS CFU and the PhD Chapter will prepare comments to the summary by prodekanus.

iii. EECS HR meeting

Federico talked with HR about how the extension days are calculated, which depend on whether vacations are included or not. It appears as if the vacation percentage should be summed to our effective working days, but HR is not of the same opinion. More meetings will happen.

iv. Pre-meeting FU

Mohammad met with VP for education. It was explained in 2.b.iv

v. KTH Relocation

Mohammad met with Lotta Rosenfeld. She prepared an assessment on the impact of Aliens Act, Mohammad gave her feedback. Mohammad would like to prepare a statistic of how many people are affected.

§3. Decision points [19:45-19:50]

- a. Allocation of funds for giveaway t-shirts and chapter hoodies - test prints: 3700kr.
The allocation is approved with majority.

§4. Discussion points [19:50-20:45]

a. STAD and FEST training

Inês posted a draft on Slack to advertise about STAD and FEST training, the Chapter meeting, PhD pub, and free acroyoga classes. Waiting for feedback from the Board then it will be posted on Facebook.

b. Chapter meeting no.1 discussions: how, where, hybrid/not, food, drinks

The meeting will be in-person. We should include all issues that the PhD chapter work with both educational, work environment, well being, social and future career development.

c. Election organization and campaign strategy

The next chapter meeting agenda will include details about election procedure and board positions and their tasks.

d. Organizing meeting with Nominating Committee

Federico created a doodle with few suggestions this week.

§5. Meeting closure [20:45]



Meeting Chairperson - Federico Izzo

Meeting Secretary - Mohammad Abuasbeh

Meeting Minutes Checker - Saiman Ding

Board member	Report
Federico Izzo	19/10 Meeting with THS CFU about representational issues 19/10 ST Salary ladder seminar 22/10 PhD Pub organization and entrance control 26/10 THSxDr 29/10 Meeting about Kontinuerlig Uppföljning with prodekanus and quality assurance officer 29/10 Meeting with EECS HR about time-extension calculation Strategic errands, Pub errands, Chapter meeting errands, FF errands
Saiman Ding	22/10 Helping with PhD pub 28/10 THS Dr meeting Email commutation errands
Mohammad Abuasbeh	ST Union- Seminar: Your PhD salary - 19th Oct



	<p>22/10 Helping with PhD pub Beredning FU 2 nov: 25th Oct Evaluation of the "Autumn 2021 Survey" ITM New Aliens Act Impact assessment on PhDs and Researchers with Lotta Rosenfeldt 26th Oct THS - PhD Chapter Meeting about new Aliens Act: 28th Oct PhD Chapter- THS pre-meeting forskarutbildningsutskottet 29th Oct.</p>
Inês Lourenco	<p>19-20/10 - Preparations for the PhD pub: contacting people with FEST and submitting the FEST-anmälan, contacting the catering, preparing and printing the flyer, drafting the e-mail to send to everyone, shop for things need for the pub (lottery and drink tickets, hand counter) 22/10 - PhD pub 30/10 - Preparing a facebook publication with information about: FEST and STAD trainings, chapter meeting, acroyoga classes 01/10 - Sending the cinema tickets to the lottery winners 01/10 - Replying THS Armada 01/10 - Food for the board meeting</p>