

Chapter Meeting no. 2 – December 14th 2021

Agenda



PhD Chapter at KTH

Place: PhD Chapter Hall “T-Centralen”, Drottning Kristinas väg 29

Time: Tuesday, December 14th 2021, 17:17

1. Opening formalities [17:25-17:45]

- a. Meeting opening
- b. Attendees
- c. Choice of meeting chairperson
- d. Choice of meeting vote counters
- e. Choice of meeting secretary
- f. Choice of meeting minutes checker
- g. Approval of the [latest protocol](#)
- h. Approval of [rules of conduct, motion handling, voting procedure](#)
- i. Approval of the meeting agenda

2. Introduction and Reports [17:45 - 18:15]

- a. Welcome and presentation of the Board
- b. Resigning Board report
- c. Presentation of the Audit report

3. Decision Points [18:15 - 18:20]

- a. Freedom from responsibility for the resigning board (2020/2021) and functionaries.

4. Motions [18:20 - 18:25]

5. Elections [18:25-19:05]

- a. Presentation of the Nominating Committee report
- b. PhD Chapter Board
 - i. Elections (Jan-Dec 2022)
 1. Treasurer
 2. Council Coordinator
 3. Business Manager
 4. Communication Manager
 5. Vice Chairperson
 - ii. By-elections (Jul 2021-Jun 2022)
 1. Events Manager
 2. Education Manager
 3. Webmaster
 4. Chairperson
- c. PhD Chapter Functionaries
 - i. Election of 2022 Nominating Committee (2 positions)



- ii. Election of Masters of Ceremonies (1 position, Jan-Dec 2022)
- iii. Election of 2022 Auditors (2 positions)
- iv. Election of 2022 Women's Doctoral Committee: Head of the Committee

6. Additional issues and information [19.05-19.15]

7. Meeting closing [19.15]