

Board Meeting no. 16 – March 28th 2022

Minutes



PhD Chapter at KTH

Place: <https://kth-se.zoom.us/j/67374055769>

Time: 16:00-18:00, March 28th 2022

§1. Opening formalities [16:08-16:16]

- a. Meeting opening
 - i. 16:08
- b. Invited: chapter board
- c. Attendees
 - i. Daniel Berlin, Mohammad Abuasbeh, Jing Jing, and Saumey Jain
- d. Choice of meeting chairperson
 - i. Jing Jing
- e. Choice of meeting secretary
 - i. Daniel
- f. Choice of meeting minutes checker
 - i. Saumey
- g. Approval of meeting agenda
 - i. Approved, but a discussion point about the KTH policy concerning the war in Ukraine is added to the agenda.
- h. The [latest protocol](#) checking and signing
 - i. Approved

§2. Reports & updates [16:16-17:00]

- a. Board reports
 - i. PhD representative - Implementation group EU Charter & Code
Mohammad informs the board about an implementation project. See “Appendix A - Email from Petra Rosenquist, HR-specialist”. He will answer Petra and join the startup meeting.
 - ii. [PhD climbing event](#)
Mohammad shares his experience based on the activity report. The establishment of a climbing group within the chapter to make this a regular event is discussed briefly.
 - iii. Information about budgeting
Saumey informs the board about a meeting with THS regarding the budget and the annual grant from KTH..
- b. THS Central

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- i. Meetings with THS
An email was received on February 25. Mohammad will reply and send out a Doodle to the rest of the board.
- c. From KTH Central Organizational Bodies
 - i. Education Council (Sv. Utbildningsnämnd, UN) (current rep. Daniel)
Daniel attended the Education Council on March 23. The meeting discussed the “Future Leaders” project, admission to master degree programs, quality assurance, a new master degree program in technology-based entrepreneurship, the “PriU” group on digitalization, the “Future Education” project, the upcoming study trip to TU Eindhoven, and the guidelines for third cycle education.
 - ii. Scholarship Council (Sv. Stipendierådet) (current rep. Fabio)
Mohammad reports in Fabio’s place that the previous meeting went well and that there is nothing special to report.
 - iii. ISP focus group (current rep. Sahba)
The ISP focus group has a meeting and here is a summary of the potential migration from GU ISP system to Ladok ISP system. See Appendix B - Email from Sahba

§3. Discussion points [16:55-17:23]

- a. KTH policy concerning the war in Ukraine
 - i. Jing Jing informs the board about the [KTH Policy](#) and suggests that we keep updated.
- b. Migrationsverket communication and organizational responsibilities
 - i. Mohammad gives a brief update on stories of affected individuals and manifestation plans in Stockholm.
- c. Earmarking funds and spending conditions for School Council
 - i. Saumey introduces his work for the rest of the board. As soon as the board has read through the suggestion it should proceed to approve the document.
- d. Supervisor of the year award ([SotYA 2022](#))
 - i. The board members in the meeting (Daniel, Jing Jing, and Saumey) suggest that this point is discussed on Slack, since none of the present individuals are directly involved.
- e. Next PhD Chapter meeting



- i. [Mohammad suggests April 14 at 15:00.](#)

§4. Meeting closure [17:25]



§5. Appendix

Appendix A - Email from Petra Rosenquist, HR-specialist

In 2018, the President and the management of KTH decided to join EU Charter & Code for Researchers, which is a quality assurance system initiated by the European Council. EU Charter & Code embraces 40 general principles that are divided into the areas ethical and professional aspects, recruitment, working conditions and social security, training and development. After an extensive preparatory work, KTH's application was sent to the EU Commission in 2020. In May 2021, the EU Commission announced that KTH had been awarded "HR Excellence in Research" and that KTH had joined EU Charter and Code.

In connection with the approved application, an implementation process shall proceed in a continuous quality work, by integrating the principles of EU C&C in KTH's own quality work and in accordance with the action plan's objectives. According to this, the implementation phase has begun at KTH which involves implementing the measures specified in the action plan, see attached document. Most of the measures have already been implemented by responsible persons /forums, such as the work with the School faculty assemblies and KTH's collegial forum. The remaining work is mainly about the recommendation from the commission described on page 10 of the action plan, in order to find out and study how internal policies are functioning and experienced in the organization, if there are discrepancies between intended goals and how they are experienced by our staff, etc.

In order to assure the operative and executive implementation of this measure, the implementation group should be involved. On page 10 in attached document, you find more information about the composition of the group and the group's tasks. Since the implementation group was decided already in 2021, I need to know if Gloria still is the PhD-representative in the group? Next step will be to have a startup meeting with the implementation group in order to move forward with the planning on how to implement above mentioned study and to make sure that the survey will be reached out to relevant stakeholders. The deadline to submit the results to the European Commission is in April 2023 but we will probably be ready sooner.

Here you find more information about KTH and EU Charter & Code [EU Charter & Code and "HR Excellence in Research"](#) award | KTH. Feel free to come back if you have any questions.

Appendix B - Email from Sabba

The chance to change from ISP to Ladok: It will happen but nobody is sure. It is not clear.



<https://ladok.se/forstudie-isp>

GVS (university administrations) wants it. Katarina Jonsson, the head of the education office, will vote and wants it.

Step one: Ladok consortium will vote about if they will develop an ISP system: May 19, 2022,

Development: 2022-2023, Running: Beginning of 2024

Step two: Each university should decide individually about using the new Ladok ISP system.

Gothenburg is also interested in using Ladok. If they move to Ladok there is a higher chance to change. Probably, the IT platform for Education decides if KTH will use Ladok :

<https://intra.kth.se/en/utbildning/organisation/plattformen-for-utbildningens-digitalisering-1.1048311> you are welcome to give me your thought about the features of a future ISP system from your perspective. I can share them with the ISP group.