



Place: <https://kth-se.zoom.us/j/67374055769>

Time: 16:00-18:00, April 25th 2022

§1. Opening formalities [16:09-16:25]

- a. Meeting opening
 - i. 16:09
- b. Invited: chapter board
 - i. Attending: Mohammad Abuasbeh, Daniel Berlin, Saumey Jain, Sahba Zojaji, and Fabio De Ferrari
 - ii. Missing: Mayank Sewlia and Jing Jing
- c. Choice of meeting chairperson
 - i. Saumey Jain
- d. Choice of meeting secretary
 - i. Mohammad Abuasbeh
- e. Choice of meeting minutes checker
 - i. Fabio De Ferrari
- f. Approval of meeting agenda
 - i. Approved
- g. The [latest protocol](#) checking and signing
 - i. Approved

§2. Reports & updates [16:24-16:48]

- a. Board reports
 - i. Daniel's presentation in Utbildningsrådet
 1. Daniel gave a presentation about doctoral student representation in "Utbildningsrådet, UR". The discussion was lively and the approximately 20 student representatives participating also experienced a disconnect between first and second cycle education and third cycle education.
 - ii. Saumey informs that we received the first half of our budget grant for 2022 from KTH Central Organizational Bodies



- iii. University Board (Sv. Universitetsstyrelsen, US) (current rep. Mohammad)
 - 1. The discussed 2022 budget (5475 Mkr) around 33% education (25% base funding 8% external) 67 research (25% base funding 42% external). Anders Söderholm is nominated as KTH rektor.
- iv. Faculty Council (Sv. Fakultetsråd, FR) (current rep. Mayank)
 - 1. Mayank has not attended the faculty council meeting. Saumey will contact Mayank to follow up.
- v. Education Council (Sv. Utbildningsnämnd, UN) (current rep. Daniel)
 - 1. Daniel attended the education council's meeting on April 20. There is nothing to report from the meeting that concerns third cycle education.
- vi. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU) (current rep. Daniel)
 - 1. Daniel missed the third cycled education committee's meeting on April 20. The discussed topics were the upcoming two-day conference on May 2-3, UKÄ's focus on broadened recruitment, and the education council's trip to TU Eindhoven.
- vii. Employment Board (Sv. Anställningsnämnden) (current rep. Saumey)
 - 1. Saumey attended the meetings. There is nothing to report from the meeting.
- viii. Strategic Council (Sv. Strategiskt råd, SR) (current rep. Jing)
 - 1. Jing attended the meeting on April 12. The meeting's theme was Future Education. Leif Kari led the meeting and a reflective presentation of the TU Eindhoven and TU Delft was given. A discussion was followed covering points: (1.) How shall we jointly create engagement and motivation for the continued development work? (2.) How shall we jointly work with the continued future education? (3.) What do you need work with regarding competence development at the school level?
- ix. ISP focus group (current rep. Sahba)



1. The Ladok consortium investigates having Ladok manage the study plans (instead of our ISP system). They will decide about it in June.
2. Administrative routines to prevent study plans from being left in the ISP system, for example after degrees have been issued and the doctoral student has left KTH.

§3. Decision points [16:48-17:10]

- a. Per-capsulam decision 2022-04-19. Approval of expenditure of 2000 kr for a career development event organized by EECS PhD Council. The decision was approved with 5 yes.
 - i. [Approved](#)
- b. Per-capsulam decision 2022-04-25 Approval of expenditure of 15000 kr for a Karaoke Night and PhD Pub organized by EECS PhD Council. The decision was approved with 4 yes.
 - i. [Approved](#)
- c. Next PhD Chapter meeting
 - i. [Saumey, Mohammad, and Daniel will attend and report about their roles and responsibilities. Jing, Fabio, and Sahba will not attend, but will tell the attending board members what to report. It is now known if Mayank will join the chapter meeting or not.](#)

§4. Discussion points [17:10-18:22]

- a. Migrationsverket communication and organizational responsibilities
 - i. [Mohammad informs the board about the demonstration and a slack thread is created to discuss communication channels.](#)
- b. Earmarking funds and spending conditions for School Councils
 - i. [Saumey wrote guidelines for fund distribution for school councils and event compensation. He will present it to the chapter meeting.](#)
- c. New representative for the [Ethics Council](#)



- i. Kian can stay as doctoral student representative until early fall, but then we will need to find a new representative. The work to find a successor starts in the chapter meeting tomorrow.
- d. Supervisor of the year award ([SotYA 2022](#))
 - i. Nomination closed 23rd April and received 55 nominations. Evaluation process will start soon. Preliminary plan for the jury to submit their decision by mid May and announce the winner by end of May/Beginning of June.
- e. PhD Pubs
 - i. Next pub is planned for 25th or 27th of May.
- f. 4th PhD Chapter meeting (June 2022)
 - i. Possible dates are discussed, but no date is decided. Board members need to answer a Doodle ASAP.
 - ii. A suggestion for the chapter meeting is that the first 20 people get pre-ordered food and we order pizza for everyone else.
 - iii. The board roles that are open for elections: Chairperson, Vice Chairperson, Board Member/ Education Manager, Board Member / Webmaster, Board Member/ Business Liaison, Board Member/ Event Manager, and Board Member/ Workgroups Manager.

§5. Meeting closure [18:22]