

Chapter Meeting no. 4 – June 13th 2022

Agenda



PhD Chapter at KTH

Place: PhD Chapter Hall “T-Centralen”, Drottning Kristinas väg 29

Time: Monday, June 13th 2022, 17:17

1. Opening formalities [17.20-17:40]

- a. Meeting opening
- b. Attendees
- c. Choice of meeting chairperson
- d. Choice of meeting vote counters
- e. Choice of meeting secretary
- f. Choice of meeting minutes checker
- g. Approval of the [latest protocol](#)
- h. Approval of [rules of conduct, motion handling, voting procedure](#)
- i. Approval of the meeting agenda

2. Introductions and Reports [17.40 - 18.10]

- a. Introduction to the PhD Chapter and PhD School Councils
- b. Activity Report from the Board
- c. Activity Report from the School Councils
 - i. ABE
 - ii. CBH
 - iii. EECS
 - iv. ITM
 - v. SCI

3. Decision Points [18.10 - 18.20]

- a. Approval of Resignation of a Nomination Committee Member
- b. Approval of Resignation of the Council Coordinator

4. Elections [18.20-19.15]

- a. Introduction to the election procedures and the Nominating Committee Report
- b. PhD Chapter Board Elections (June 2022 - July 2023)
 - i. Events Manager
 - ii. Education Manager
 - iii. Webmaster
 - iv. Work Groups Manager
 - v. Chairperson
- c. PhD Chapter Board by-elections (Until Dec 2022)
 - i. Business Manager
 - ii. Vice Chairperson
 - iii. Council Coordinator
- d. PhD Chapter Functionaries
 - i. Election of 2022 Nominating Committee (2 positions)
 - ii. Election of 2022 Auditors (2 positions)
 - iii. Election of 2022 Women’s Doctoral Committee: Head of the Committee

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- iv. By-election and election of Masters of Ceremonies (2 positions) :
 - 1. Until Dec 2022
 - 2. From June 2022 until July 2023
- 5. Additional issues and information [19.15-19.25]**
- 6. Meeting closing [19.30]**