



Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, September 19th 2022

§1. Opening formalities [15:00-15:05]

- a. Meeting opening
- b. Invited: chapter board
- c. Choice of meeting chairperson
- d. Choice of meeting secretary
- e. Choice of meeting minutes checker
- f. Approval of meeting agenda
- g. The latest protocol checking and signing

§2. Discussion points [15:45-16:30]

- a. Initiating work with Eva and WoP
- b. Migration of the web services (5 min presentation + approve plan and budget)
- c. Supervisor of the Year (SoTY).
- d. SurveyMonkey [Enterprise](#).
- e. Next Chapter Meeting

§3. Reports & updates [15:05-15:45]

- a. Board reports
 - i. Time Compensation Guidelines for PhD Representatives at ABE School
 - ii. Time Compensation Guidelines for PhD Representatives at CBH School
- b. THS Central
 - i. FEST and STAD courses from KTH. For STAD education 4-5 spots per chapter. More info and to sign up for [STAD](#), **deadline 22 September**. For FEST 13-14 spots per chapter. More info and to sign up for [FEST](#), **deadline 3 October**. Sign up more people as some chapters might not use all of their spots and we might need reserves!
- c. From KTH Central Organizational Bodies



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1. University Board (Sv. Universitetsstyrelsen, US)
 2. Strategic Council (Sv. Strategiskt råd, SR)
 3. Faculty Council (Sv. Fakultetsråd, FR)
 4. Education Council (Sv. Utbildningsnämnd, UN)
 5. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU)
 6. Employment Council (Sv. Anställningsnämnden, AN)
 7. Language Committee (Sv. Språkkommittén)
 8. Ethics Council (Sv. Etikutskottet)
 9. Committee for the assessment of suspected deviations from good research practices (Sv. KTH:s kommitté för utredning av misstänkt avvikelse från god forskningssed)
 10. Future Faculty errands
 11. Scholarship Council (Sv. Stipendierådet)
 12. Academic Reference Group for Sustainability
 13. Equality council
 14. ISP focus group
 15. ASP reading group (created by UN)
- d. Migrationsverket communication and organizational responsibilities

§4. Decision points [16:30-17:00]

- a. Per-capsulam decision 2022-08-24: ITM PhD Council is organizing their PhD survey. In order to motivate participants of students and get as much data as possible to improve the quality of education, they would like to offer small gift vouchers (about 40 kr) to students who participate in the survey. They request a budget of 10000 kr. Approved with 6 yes.
- b. Per-capsulam decision 2022-08-24: ITM PhD Council is organizing their PhD survey. As a thank you for the survey organization volunteers, they request a budget of 3600 kr to host a dinner (6 students, 500 kr each approx) and give a small gift (6 students, 100 kr each). Approved with 5 yes.



- c. Per-capsulam decision 2022-08-24: SCI PhD Council is organizing their council meeting after summer and inviting all the PhD students. They request a funding of 250 kr. Approved with 7 yes.
- d. Per-capsulam decision 2022-08-24: ITRL (ITM) and SEED (ABE) are organizing a mingle for PhD students for two schools as a networking event. They request a budget of 3988 kr for refreshments, prizes for competition and material for organization. Approved with 8 yes.
- e. Per-capsulam decision 2022-08-31: PhD Chapter is organizing a visit to ABB, NKT and Hitachi Energy. The budget requested is 8000 kr for the bus and transport. Approved with 6 yes.
- f. Per-capsulam decision 2022-09-08: Tage Mohammadat is starting an association against discrimination at KTH. He requests a budget of 645 kr for fika for a meeting. Approved with 6 yes.
- g. Per-capsulam decision 2022-09-08: PhD Chapter SurveyMonkey renewal. There is a budget request of 24300 kr for one year and 3 licenses. Approved with 6 yes and 1 no.
- h. Per-capsulam decision 2022-09-09: Beatriz Perez Horno, the event manager requests a budget of 50'000 kr to organize a wide variety of regular events for PhD students. Approved with 6 yes.
- i. Per-capsulam decision 2022-09-12: EECS PhD Council is organizing a Karaoke Night and PhD Pub for EECS and requests a budget of 10'000 kr for refreshments, drinks and other incidentals. Approved with 7 yes.

§5. Meeting closure [17:00]

Free chat with the Presidium [17:00-17:30]