



Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, October 03rd 2022

§1. Opening formalities [15:00-15:05]

- a. Meeting opening
- b. Attendees.
Mohammad, Sahba, Fabio, Saumey, Elina, Doga
- c. Choice of meeting chairperson
Mohammad
- d. Choice of meeting secretary
Sahba
- e. Choice of meeting minutes checker
Fabio
- f. Approval of meeting agenda
Yes
- g. The latest protocol checking and signing
Yes

§2. Reports & updates [15:05-16:00]

- a. Board reports
 - i. First national SFS-DK meeting.
Mohammad attended their 1st meeting. The operational plan was presented and focus areas were sustainable academia, national eISP issues, PhD students wellbeing and following up on the New Aliens Act work done since last year. There were some discussions about how to operate this academic year.
 - ii. Time Compensation Guidelines for PhD Representatives at CBH School.
Mohammad sent the draft file to CBH School Council and School management. The aim is to have the guidelines approved by the end of October.
 - iii. ITM PhD Students Survey.



- ITM launched their survey and have had a 60% participation. They will close it by this Sunday. The aim is to have the results by the end of October.
- iv. SurveyMonkey [Enterprise](#).
Mohammad managed to negotiate a deal and received an enterprise deal with the same price as the previous Team License we had during 2021/2021. We will have five Power Users and unlimited observer's seats in this new deal.
 - b. THS Central
 - i. FEST and STAD courses from KTH.
We managed to fill all five spots available for us for STAD. We are waiting for the final list from THS of FEST participants from the PhD Chapter.
 - ii. Economic council.
Inflation related issues were discussed.
 - c. From KTH Central Organizational Bodies
 - 1. University Board (Sv. Universitetsstyrelsen, US)
There will be a meeting in the coming days.
 - 2. Strategic Council (Sv. Strategiskt råd, SR)
There will be a meeting in the coming days.
 - 3. Faculty Council (Sv. Fakultetsråd, FR)
There will be a meeting in the coming days.
 - 4. Education Council (Sv. Utbildningsnämnd, UN)
See 5 for the minutes.
 - 5. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU)
Doga attended UN and FU meetings. Future education principals were discussed, among which continuous competence development in teaching roles and a leading system for quality development were the most relevant points to PhD students. (Pending info regarding joint PhD & supervisor seminars, planned for ~February 2023)
 - 6. Ethics Council (Sv. Etikutskottet)
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Elina attended the meeting on 27/9 as part of the workgroup manager responsibilities. Meeting in Swedish, simply followed along. Discussions on plagiarism by KTH lawyer, ethical review on PhD proposal.

7. Future Faculty errands

Saumez has issues contacting ABE and CBH schools for representatives.

8. Scholarship Council (Sv. Stipendierådet)

Fabio will attend their meeting on Oct. 10.

9. Academic Reference Group for Sustainability

Beatriz is not present to inform us about the updates. Postponed to the next meeting.

10. Equality council

KTH Equality Office will organize a workshop on gender-based violence for doctoral students Nov 7th, email JML to reserve a seat.

11. ISP focus group

Sahba attended their meeting and several proposals related to Ladok ISP and current eISP systems were discussed.

12. Aliens Act and Migration Law.

Several parties expressed their ideas about the aliens act and migration law and it seems that they are not against it. We are waiting for the new government to form.

§3. Discussion points [16:00-16:50]

a. Input from Course Quality group

It is under revision and they are working on a draft document for master level courses. The board suggested to have PhD course evaluations for all PhD courses and make the results available.

b. Next Chapter Meeting

Mohammad will suggest a day in the last week of October.

c. Joint PhD Pubs with Flyggsektion

Flyggsektion proposed 18 Nov. for it. Saumez will discuss other possible dates.

d. Genera Project.



Elina will have a meeting with Genera Project, 4/10/22 11:00 to understand the procedure needed for KTH to become a member on the project, as requested by the JML responsible Alice Marshall. Afterwards Saumey will inform Alice from JML about the procedure and we will go from there. Tage suggested for WoP to become an independent association and provided its benefits. Stockholm north (antidiskrimineringstockholm.se – [Vi hjälper dig med rådgivning och utbildning i diskrimineringsfrågor.](http://Vi.hjälper.dig.med.rådgivning.och.utbildning.i.diskrimineringsfrågor)) contacted in order to provide a seminar for PhDs on their rights and informing students what they can do and how they can act if they are a victim of discrimination.

e. PhD Salary Negotiation.

Mohammad had a meeting with Olav Vahtras from SACO at KTH. SACO meetings will start having the meeting during October for salary reviews. We aim to participate in the discussion. Mohammad will ask Olav Vahtras for additional information to organize the PhD representation in the discussion of salary review at KTH.

§4. Meeting closure [16:55]

Free chat with the Presidium [17:00-17:30]