



Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, November 14th 2022

§1. Opening formalities [15:00-15:05]

- a. Meeting opening: 15:15
- b. Invited: chapter board, WoP, Auditors
Attendees: Daniel Medeiros, Fabio de Ferrari, Mohammad Abuasbeh, Sahba Zojaji, Saumey Jain.
- c. Choice of meeting chairperson
Mohammad Abuasbeh was chosen as Meeting Chairperson.
- d. Choice of meeting secretary
Daniel Medeiros was chosen as Meeting Secretary.
- e. Choice of meeting minutes checker
Saumey Jain was chosen as Minutes Checker.
- f. Approval of meeting agenda
The agenda was approved.
- g. The latest protocol checking and signing
The latest protocol was approved and signed.

§2. Reports & updates [15:05-15:45]

- a. Board reports
 - i. Lundeqvist's foundation for ship engineering research
Lundeqvist Foundation had a contact with Mohammad in relation to their yearly award as the Foundation needed approval from a PhD student representative due to a requirement in their statutes. There was a proposal for the winner and Mohammad examined the candidate applications and approved the proposed candidate as there was sufficient reasoning for it.
 - ii. SULF Contact Day
Daniel, Doga and Mohammad went to Västerås for the SULF Contact Day. There were talks about what SULF is, what SULF is currently working on,



- some feedback from the participants, and how to deal with work environment / mental issues.
- iii. Time Compensation Report Fall 2022.
Mohammad informed that he started to prepare the documents and also started to communicate with the different councils.
 - iv. ITM PhD Students Survey.
Mohammad explained that the survey was done, the analysis was concluded and started the communication phase of the results and ITM started the supervision council. The PhD Council started to share its preliminary results and will follow-up in December.
 - v. Workshop on Gender-Based Violence for doctoral students - KTH-Chalmers PhD students
Mohammad informed that received over 110 replies of “accepting” or “tentatively accepting” messages. He informs that Elina has attended and will ask her to follow up later.
 - vi. Upcoming study visit to Scania
Sahba explained that the visit will happen on 17th, and Scania will provide food and transportation for a full-day visit. There are roughly 25 people confirmed to go (number set by Scania due to physical limitations) and over 70 that applied to go.
 - vii. Origami Workshop
Saumey informed that the event will happen on this wednesday (16th), everything is all set for this event and a 300kr gift card will be given to the person teaching the workshop.
 - viii. PhD Pub
Saumey informed that Beatriz and one member of the CBH council will be at the bar. He also informed that he applied for the approval of KTH and it was granted.
 - ix. BodyFlight
Fabio explained that the event is happening, 50 people have signed up as of today. He checked different places for food and chose one.
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- b. THS Central
 - i. FEST and STAD courses from KTH.

Mohammad said that people have received their STAD certificates, Saumeey also sent the physical copies.
- c. From KTH Central Organizational Bodies
 - 1. Strategic Council (Sv. Strategiskt råd, SR)

Fabio explained that the next meeting is tomorrow. He also said that very little material was sent in advance.
 - 2. Education Council (Sv. Utbildningsnämnd, UN)

Doga was absent but he will follow-up with updates on the next meeting.
 - 3. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU)

Doga was absent but he will follow-up with updates on the next meeting.
 - 4. Employment Council (Sv. Anställningsnämnden, AN)

There were discussions regarding the refinement of employment and promotion guidelines.
 - 5. Language Committee (Sv. Språkkommittén)

Daniel Berlin is the one attending this and Mohammad thinks that they will have a meeting soon. Follow-up later.
 - 6. Ethics Council (Sv. Etikuskottet)

Daniel participated in this meeting instead of Elina. There was mostly discussions about the whistleblowing and that KTH has a secure channel to report misdemeanors.
 - 7. Future Faculty errands
Saumeey said that everything is going okay.
 - 8. Scholarship Council (Sv. Stipendierådet)

Fabio has nothing to report. Next meeting 2023.
 - 9. Academic Reference Group for Sustainability
Nothing to report.
 - 10. Equality council



There was the gender-based violence workshop was done in coordination with the Equality council. Mohammad has not any other details but Elina will also follow-up later.

§3. Discussion points [15:45-16:30]

- a. Funding Request for Discrimination Action by Tage Mohammadat.
The board attendees discussed the request. Mohammad will follow up with him.

§4. Decision points [16:30-17:00]

- a. Per capsulam decision 2022-11-14: Request for up to 20000 kr for the buying a total of 1000 high quality pins for PhD chapter Board, Functionaries, School Councils and active PhD Chapter members. **Approved.**
- b. External STAD Course for a participant with budget of 2400 kr.
Background: Due to some miscommunication, a participant from a school PhD Council ended up registering and participating in the STAD course from Stockholm Region. The board was invoiced for 2400 kr for the course. **The board approves the expense on an exceptional basis but strongly discourages external training done outside THS/KTH in the future. This was approved with 4 votes for, 1 vote against and a casting vote by the Chair. Any other invoices sent to the board without prior approval will risk being rejected.**
- c. A PhD student SEED at ABE school is organizing a social event for PhD students. They request a budget of 1000 kr for the event.
Approved.

§5. Meeting closure [17:00]

The meeting was closed at 16:58.

Free chat with the Presidium [17:00-17:30]