



Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, November 28th 2022

§1. Opening formalities [15:00-15:05]

- a. Meeting opening
- b. Invited: chapter board, auditors, WoP
Attendees: Daniel, Mohammad, Sahba, Saumey, Elina, Fabio, Doga
- c. Choice of meeting chairperson
Mohammad Abuasbeh was chosen as meeting chairperson.
- d. Choice of meeting secretary
Daniel Medeiros was chosen as secretary.
- e. Choice of meeting minutes checker
Saumey Jain was chosen as minutes checker.
- f. Approval of meeting agenda
The agenda was approved.
- g. The latest protocol checking and signing
The latest protocol was checked and approved.

§2. Reports & updates [15:05-15:30]

- a. Board reports
 - i. PhD representative at KF meeting with PhD Councils representatives.
Mohammad Abuasbeh explained what KF (THS Assembly) is and how it works. The Chapter has one representative position filled out of four available. There was a meeting with this representative, the Board and the Councils for explaining how everyone can work together.
 - ii. PhD Students Survey Project.
Mohammad Abuasbeh explained about the interest of doing a student survey at ABE school, and also one at SCI.
 - iii. Onboarding Workgroup
Saumey Jain explained about the recommendation of the Onboarding Workgroup. The workgroup discussed a lot of issues and the interviews



that the workgroup had with the representatives from school councils.

There is a plan and recommendations which are currently written into a report which will be presented to the administration. Saumeey will share the draft of the report for comments if you all have any.

b. THS Central

i. Yearly budget negotiations.

Mohammad explained that he had a brief discussion with Cornella from THS to include our budget in their negotiations with KTH.

c. From KTH Central Organizational Bodies

1. University Board (Sv. Universitetsstyrelsen, US)

Mohammad said that this was the last official meeting of Rektor of KTH, and consisted mostly of the yearly report where it was necessary to read and sign. There was also the official recommendation for the new Vice Rector. Revision of KTH's guidelines for promotions of professors.

2. Strategic Council (Sv. Strategiskt råd, SR)

Nothing to report. Doga explained that the Future's Education seminar took place on Nov. 28, 2022 in Swedish, and the next one will take place on Spring 2023 in English.

3. Faculty Council (Sv. Fakultetsråd, FR)

Nothing to report. Doga explained that the next meeting will be in February and the model of Swedish courses counting as credits will be shown.

4. Education Council (Sv. Utbildningsnämnd, UN)

Nothing to report.

5. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU)

Nothing to report, Doga said that the next Committee meeting is tomorrow.

6. Employment Council (Sv. Anställningsnämnden, AN)

Nothing to report.

7. Language Committee (Sv. Språkkommittén)

Nothing to report.

8. Future Faculty errands



Saumeey explained that things went as usual and everything has been proceeding smoothly.

9. Scholarship Council (Sv. Stipendierådet)

Nothing to report. Fabio explained that the council is meeting in March next year.

10. Academic Reference Group for Sustainability

Nothing to report.

11. Equality council

Elina explained that the next meeting will be in December and that the last meeting was a discussion about how KTH strives in relation to sustainability and that the focus is now on how to correct possible issues that can be better dealt with. KTH is now part of the Genera project similarly to SU, due to the efforts of Elina and Valentina. The first Genera workshop will be organized on Dec 15th.

§3. Discussion points [15:30-16:05]

a. Joint PhD Pub with Flygsektionen (9th December)

Saumeey Jain said that the Chapter has a date booked for the Pub joint with the Flygsektionen. They require two people from the Board to help, and no additional costs for the Chapter (except if sponsoring food).

b. Policy on food/drinks for funded events

The board discussed the issue of funding alcohol drinks on funded events. The board agreed that the money used for funding should not be used for buying any type of alcoholic drinks.

c. Sending emails to PhD students

The board discussed strategies to send emails to PhD students. The board agreed to use BCC when sending emails to students and also adding who sent the email at the signature.

d. PhD students have issues with their supervisors.

The board discussed this issue, and the role of the councils and the PhD ombudsman and how to communicate this to PhD students.



§4. Decision points [16:05-16:30]

- a. Per-capsulam decision 2022-11-21 SCI PhD Council is organizing their last council meeting of 2022 and would like to have fika. They request a budget of 200 kr.
[Approved.](#)
- b. Per-capsulam decision 2022-11-22 Tage Mohammadat, a PhD student requested a budget of 9690 kr for a seminar regarding discrimination by inviting external speakers from Anti-discrimination bureau and fika for the participants. [Approved.](#)
- c. Per-capsulam decision 2022-11-23 SCI PhD Council is organizing an afterwork for PhD students in combination with the election meeting and announcement of results. They request a budget of 19350 kr for food for the participants (100-150 persons). [Approved.](#)
- d. Application for funding decision 2022-11-28 ITM PhD Council is organizing a seminar to present the Survey result followed by a social gathering for PhD students. They requested a budget of 9000 kr for food for the participants (50-60 people). [Approved.](#)
- e. Application for funding 2022-11-28 ITM PhD Council requests a budget of 1325 for fika for the meeting. [Approved.](#)
- f. Application for funding 2022-11-28 EECS PhD Council is organizing a career development event and workshop with an invited PhD alumnus. They request a budget of 1000 kr for refreshments and to buy a small token of thanks for the speaker. [Approved.](#)
- g. Application for funding 2022-11-28 Daniel Medeiros (Board member) is organizing an event to invite PhD Students to watch FIFA's World Cup. He is requesting 15 000 kr, which will cover up to five days of games, rent of a proper venue (as T-Centralen is full booked for December) and snacks/refreshments.
[Approved.](#)

§5. Meeting closure [16:30]

[Meeting was adjourned at 16:30.](#)

Free chat with the Presidium [16:30-17:00]
