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Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, April 24th 2023

### §1. Opening formalities [15:00-15:15]

- a. Meeting opening
- b. Invited: chapter board, auditors, WoP  
*Attendees: Beatriz, Daniel, Mohammad, Elina, Doga, Saumey, Sahba, Jana.*
- c. Choice of meeting chairperson  
*Mohammad Abuasbeh was appointed as Chairperson.*
- d. Choice of meeting secretary  
*Daniel Medeiros was chosen as meeting secretary.*
- e. Choice of meeting minutes checker  
*Beatriz Pérez Horno was chosen as minutes checker.*
- f. Approval of meeting agenda  
*The meeting agenda is approved.*
- g. The latest protocol checking and signing  
*Latest protocol was checked and approved.*

### §2. Reports & updates [15:15-15:55]

- a. Board reports
  - i. KTH PhD Survey  
*Mohammad related that the survey was finalized and will be sent for the councils for the review this week, and will also share with the board for testing purposes. The aim is to send the surveys next week.*
  - ii. Time Compensation Guidelines for PhD Representatives at SCI School.  
*Mohammad explained that the current guidelines are under revision, and he will have a meeting with Mattias Åstrand (SCI Council - Chairperson) regarding the budget for time compensation due to a change in FA and what seems to be lack in following the intended procedure when it comes to time compensation guidelines revision by the school.*
  - iii. Supervisor of The Year Award



Sahba informed that the deadline for nominations was until last Sunday, and nearly sixty nominations were received as it is slightly more than last year. He also mentioned that the next step is to start anonymizing the nominations and distributing them to the committee. He hopes the entire process, including feedback from the committee, will take three weeks. Mohammad suggested contacting KTH Ceremonies responsible to do the Award during the PhD Graduation ceremony.

iv. Meetings with Vice-Rector and Rector

Mohammad had a meeting with new rektor and pro-rektor. Mohammad presented an introduction to the PhD Chapter structure, purpose, advocacy, activities (Nationally, Regionally and Locally at KTH) and the main focus areas. Mohammad also invited Saumey Jain to this meeting as the PhD representative at the faculty council.

b. THS Central

i. FEST and STAD courses from KTH.

THS/KTH will offer the FEST courses, fully in Swedish. Mohammad will check the possibility of signing up some people for them.

c. From KTH Central Organizational Bodies

1. University Board (Sv. Universitetsstyrelsen, US)

Mohammad said that there was a presentation of the scholarships and the budgets, amount of applications. There was another meeting with a general presentation about the financial year of KTH as well. It was the last meeting of the current board members.

2. Faculty Council (Sv. Fakultetsråd, FR)

Saumey explained that he was not invited to the last meeting. He mentioned that they got feedback from UKÄ regarding the employment guidelines but doesn't seem to affect PhD students.

3. Education Council (Sv. Utbildningsnämnd, UN)

Doga said that an external visit is going on at KTH for exchange of information and he will be tomorrow together with Maja (from THS) to present about the PhD Chapter and Migration law, etc.

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4. Third Cycle Education Committee (Sv. Forskarutbildningsutskottet, FU)  
Doga explained that there will be a retreat for the committee but he will not be able to attend, and is looking for a replacement. There were discussions about the funding of PhD courses.
5. Employment Council (Sv. Anställningsnämnden, AN)  
Saumey explained that the discussions are the same as the FR.
6. Ethics Council (Sv. Etikutskottet)  
Elina said that the mandate for the ethics council is until 31 Dec 2023, and they asked us to arrange a new representative, since my mandate (Elina) is finishing in July. The council is arranging seminars on ChatGPT and academia. The council is working on establishing the basic values of KTH to align with the ethics values of the state, which will begin when the work for the development plan of KTH will start. There are ideas on taking input from other universities regarding over/under reporting of ethics cases.
7. Future Faculty errands  
Running as usual, there are some imbalances on the amount of FF tasks so far.
8. Equality council  
Elina reported: The Equality Office (EO) updates the Social page and places all relevant documents (e.g. KTH-JML action plan, Schools' JML reports, the slide from Today) there. We will have 3 meetings during HT23, EO will send a doodle. A day boarding with FFA is to be planned, possibly during VT24. The agenda for all future meetings will include a section where the EO reports on their activities and anchors current issues with us. We will arrange an in person open forum with: Margareta Norell Bergendahl (2023 Gold Medal in Industrial Cooperation), Susanne Norgren (2023 Bergsmedaljen) and Petra Wadström (2023 KTH's big prize). I and the Equality Office will develop the idea further. Next meeting, June 8. On the agenda:
  - The dean talks about JML and quality work at KTH.
  - Kristina Fritz talks about opportunities on leadership courses for managers.



**§3. Discussion points [15:55-16:50]**

- a. Next Chapter Meeting  
Mohammad explained that he is planning to have the meeting in the first or second week of June.
  - b. PhD Chapter funding on the Anti-discrimination event  
Daniel explained that the EECS Council contacted the board about an event funded by the PhD Chapter Board to Tage Mohammadat, which was claimed to be “supported by the PhD Chapter”. The Board decided to notice that this support was exclusively financial, as the organizer is a PhD student and applied as such (not as organization), but the Board has no relation to the content or how it was presented. The presentation content in the event was prepared by a lawyer “Maria Refai” from the Antidiscrimination Bureau in Stockholm. She sent her presentation to the board before the event and the content of that presentation was generic, informative with good general examples and of good value to all PhD students at KTH.
  - c. Managing T-Centralen Pubs and current situation  
Saumey explained that KTH and THS pointed out limitations regarding the serving permits at T-Centralen as they were informed that the Serveringsansvarig should always be part of the Chapter on the permit (in this case, Flygsektionen). The board voted on the presented options. The board agreed unanimously on going with a SA-membership option for the PhD students who have STAD education.
  - d. Incentives for people who works on T-Centralen during Dr. events  
Daniel explained that finding people to run the PhD pubs is increasingly difficult, and asked whether it would be possible to give gift cards or lunch coupons to the people working on the pubs.
  - e. Funding policies for expensive events and partnership with Tickster.  
The board discussed the events which are expensive in the per person cost, and that this is a particular different year. The board discussed that the cost per person should be around 250 kr per person, and in the event that exceeds that limit, it is encouraged to have participants pay part of the cost.
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### §4. Decision points [16:50-17:00]

- a. Per capsulam decision 2023-03-29: Daniel Medeiros (board member) and Cecilie Holmen (Bachelors at KTH) requests 2600 kr for a lunch seminar to masters/bachelors students that are interested in pursuing a PhD at KTH or other universities. The event is jointly organized with EStER (Engineering Students Interested in Research) and will have the participation of multiple PhD students as well. 30 people are expected in the event. [Approved.](#)
- b. Per capsulam decision 2023-04-05: Daniel Medeiros (board member) requests 3000 kr for organizing a Research Night, an event for work and mingling at T-Centralen. The money will be used for buying pizzas, and 40 people are expected there. [Approved.](#)
- c. Per capsulam decision 2023-04-11: Beatriz Pérez Horno (board member) requests 3000 kr for organizing hiking trips for PhD students during the summer. The money will be used for food, first aid kits, and the rental of camping gear. [Approved.](#)
- d. Per capsulam decision 2023-04-11: Beatriz Pérez Horno (board member) requests 1000 kr for organizing a team building cottage for the board during June. The money will be used for food and other extra material. [Approved.](#)
- e. Per capsulam decision 2023-04-12: Suzanna Pozzoli (EECS Council Vice-chairperson) requests 12 500 kr to host a Karaoke Night for the EECS students. The money will be used for pizza and minor products such as napkins and plates. 60 people are expected. [Approved.](#)
- f. Per capsulam decision 2023-04-17: Elina Charatsidou (board member) requests 20 000 kr for holding a 2 hour event on twerking and pole dancing. The money will also be used for buying drinks and fika for mingling after the main event as well as renting the dancing studio and paying the dancing instructors. 44 people are expected. [Approved.](#)
- g. Per capsulam decision 2023-04-17: Mattias Åstrand (SCI Council Chairperson) requests 200 kronor for buying fika for the upcoming council meeting. [Approved.](#)



- h. 2023-04-24: Emily Christley (ITM PhD Council) requests 4125 kronor for summer events. The invitation will be extended to all PhD students following the INDEK PhD programme which includes roughly 25 PhD students. [Approved.](#)
- i. Jana Vasiljevic (SCI) requested 20 000 kr for a Escape Room. The event was approved under the premise that the Tickster platform will be tested used for collecting a 50 kr fee from the SCI students. [Approved.](#)
- j. Emily Christley (ITM) requests 4125 kr for organizing a social events for PhDs at INDEK on June 14th. Expected cost per person is 275 kr per person, 15 people in total. Event will happen at Boulebar in Hagaparken and is mostly for playing and mingling. Cost breakdown is 150 kr/person for Boulebar and 125 kr for an "aperitif". [Approved.](#)
- k. The board decided to offer a gift card or similar of up to 300 kr/person for the people who work on PhD Pubs as STAD/FEST. [Approved.](#)

#### **§5. Meeting closure [17:00]**

Free chat with the Presidium [17:00-17:30]