



Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, May 08th 2023

§1. Opening formalities [15:00-15:05]

- a. Meeting opening
- b. Invited: chapter board, auditors, WoP
Attendees: Mohammad, Fabio, Sahba, Jana.
- c. Choice of meeting chairperson
Mohammad Abuasbeh was appointed as Chairperson.
- d. Choice of meeting secretary
Jana was chosen as meeting secretary.
- e. Choice of meeting minutes checker
Fabio was chosen as minutes checker.
- f. Approval of meeting agenda
The meeting agenda is approved.
- g. The latest protocol checking and signing
Latest protocol was checked and approved.

§2. Reports & updates [15:05-15:45]

- a. Board reports
 - i. KTH PhD Survey
Mohammad states that we received around 30 tests and feedback from all PhD students councils which were taken in to refine the final version of the survey. Now the Survey has been sent to all KTH PhD students.
 - ii. Time Compensation Guidelines for PhD Representatives at SCI School.
Mohammad had a meeting with Mattias, Charlie and Vlada (SCI Council - Presidium) to formulate a proposal to present to SCI head of school in two weeks.
 - iii. Supervisor of The Year Award
Sahba informed that the nominations were done. The anonymizing of the nominations and distributing them to the committee is currently taking place. Currently waiting for feedback from the committee.



iv. Eurodoc Conference

We received an invitation to Eurodoc conference June 7th-8th in Uppsala.

b. From KTH Central Organizational Bodies

1. Future Faculty errands

Business as usual.

§3. Discussion points [15:45-16:00]

- a. Fabio explained that he is working on a process to facilitate connecting the invoices received to the events/activities associated with it. At the moment all funding requests and invoices are paid up until last week.

§4. Decision points [16:00-16:30]

- a. Per capsulam decision 2023-04-26: Erika Kriukelyte (ABE) requests 1600 kr for 15 people. She wants to do a book club meeting between Ph.D. candidates and young professionals. The invitation is extended between SEED, Urban and Regional Studies, History of Technology, and other departments at the KTH campus. The funding would be used to provide lunch to the participants. (The book is “Less is More. How the degrowth will save the world” by Jason Hickel). **Approved.**
- b. Per capsulam decision 2023-04-27: Jana Vasiljevic (SCI) requested 20 000 kr for a Escape Room for the SCI PhD students. **Approved.**
- c. Per capsulam decision 2023-05-02: Zoé Barjot (ABE Council) requests 300 kr for ABE council fika during the meetings. **Approved.**
- d. Per capsulam decision 2023-05-02: Rohan Kulkarni (SCI) requests 2000 kr for a “Mechanical Students Engineering Meeting” where the money will be used for fika+lunch. 15 people are expected. The intent is to welcome new students, introduce them about the council, department duties, etc. **Approved.**
- e. Per capsulam decision 2023-05-02: Susanna Pozzoli (EECS) requests 800 kr to offer a small “thank-you gifts for everybody who contributed to the offering of the course, to which more than two times the estimated number of participants registered” for the students at the swedish course in Kista (level A1), which was offered for the first time in many years. **Approved.**



- f. Per capsulam decision 2023-05-03: Mattias Åstrand (SCI) requests 10000 sek for Badminton tournament for 40 students. Estimated costs: (10 courts - 4000 sek, 40 rackets - 2000 sek, 5 tubes of balls - 950 sek, 40 bullar - 1400 sek, 40 drinks - 1120 sek). [Approved](#).
- g. Per capsulam decision 2023-05-03: Mohammad (Chapter Board Chair) requests a budget of of 20000 SEK to host a a pre-mingle event held on the 6th of June before the annual [Eurodoc conference](#) which focus on PhD students and early researchers representation and how to create sustainable academia for the young professionals working in it. This year's conference is held in Uppsala from the 7th-8th of June. The premingle will include a presentation session and mingle with some food afterwards. The pre-mingle would be organized by the PhD chapter in collaboration with Eurodoc at KTH. The invitation is extended to PhD councils at all schools and open to all PhD Students at KTH to participate. [Approved](#).
- h. Per capsulam decision 2023-05-05: Beatriz (Event manager) requests 500 sek to organize a boardgame night on the 12th May. [Approved](#).
- i. Per capsulam decision 2023-05-08: Mohammad (Chairperson) requests a budget of 25000 SEK for PhD Survey Participation gift (ice cream coupons) of 35-40 kr/person which the person receives when they complete the survey. The coupons will not be bought at once but instead they will be bought in smaller chunks (ex. 50 or 100) at a time. [Approved](#).

§5. Meeting closure [16:45]

Free chat with the Presidium [17:00-17:30]