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Place: <https://kth-se.zoom.us/j/63553634309>

Time: 15:00-17:00, June 05th 2023

### **§1. Opening formalities [15:30-15:35]**

- a. Meeting opening
- b. Invited: chapter board, auditors, WoP
- c. Choice of meeting chairperson
- d. Choice of meeting secretary
- e. Choice of meeting minutes checker
- f. Approval of meeting agenda
- g. The latest protocol checking and approval

### **§2. Reports & updates [15:05-15:45]**

- a. Board reports
  - i. KTH PhD Survey.
  - ii. Supervisor of The Year Award.
    - i. Sustainable Academia Seminar & Workshop in collaboration with Eurodoc
- b. THS Central
  - i. FEST courses.
  - ii. Access to Chapter Hall & Nymble during Summer
- c. From KTH Central Organizational Bodies
  1. Future Faculty errands
  2. ASP Reading Group

### **§3. Decision points [16:00-16:05]**

- a. Per capsulam decision 2023-05-30: Daniel Medeiros (PhD Chapter Board) requests 2000 kr to use to buy food and refreshments for the people working on the PhD Pub.
- b. Per capsulam decision 2023-05-31: Sahba Zojaji (PhD Chapter Board) requests 4500 kr to buy fika for about 30 attendees for the Supervisor of The Year Award ceremony.



- c. Per capsulam decision 2023-06-03: Mehmet Kaan Etikan (ABE Council) requests 5000 kr for a barbeque party for the ABE party 100 people on June 15th.

**§4. Meeting closure [16:05]**