

Chapter Meeting no. 3 – March 28th 2023

Minutes



PhD Chapter at KTH

Place: E36, Osquars backe 2 and on zoom: <https://kth-se.zoom.us/j/67398667196>

Time: Tuesday, March 28th 2022, 17:17

1. Opening formalities [17.28-17:31]

- a. Meeting opening
The meeting was open at 17:28.
- b. Attendees
The list of attendees is attached.
- c. Choice of meeting chairperson
Mohammad Abuasbeh was chosen as meeting chairperson without objections.
- d. Choice of meeting secretary
Daniel Medeiros was chosen as meeting chairperson without objections.
- e. Choice of meeting minutes checker
Fabio De Ferrari and Jana Vasiljevic were chosen as meeting chairperson without objections.
- f. Approval of the [latest protocol](#)
The latest protocol was approved without any objections.
- g. Approval of [rules of conduct, motion handling, voting procedure](#)
The rules of conduct, motion handling and voting procedure were approved without any objections.
- h. Approval of the meeting agenda
The agenda was changed to delay point 2.b to 2.d.

2. Introductions and Reports [17.32 - 19.00]

- a. Welcome and presentation of the Board
Mohammad Abuasbeh gave a welcome speech about student representation, KTH, THS and Dr. structure.
- b. Board Report
Mohammad Abuasbeh presented the activities done by the Chapter during the last 9 months, highlighting the collaboration with national organizations and other student unions, and the priority areas for those collaborations (i.e., Aliens Act). He also explained the different committees that the Board has representation on and other activities at KTH-level (i.e., surveys, advocacy for improved PhD courses, Supervision and learning the Swedish language, social activities, career development).
- c. School councils

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- **ABE:** Hampus (ABE Council Chair) explained that ABE did not have a stable council until the end of the last year and his effort to structure the Council and establish guidelines/processes.
 - **EECS:** Saumey (EECS Council Chair) explained that EECS has been working on updating the ASPs for the programs, including reducing the number of credits for some of the programs. He also mentioned the possibility of students being able to take up to 6 credits of language courses, and the introduction of an A1 Swedish course in Kista. As well as commenting on the benefits from running a survey.
 - **ITM:** Mohammad (ITM Council Chair) spoke about updating the study plans for each programme, the results from the previous survey (i.e., supervision quality, meetings with head of education) and the preparation of a new one.
 - **SCI:** Mattias (SCI Council Chair) explained about the Council work on study plans, that the Council is structured and complete, currently also working on the surveys. There was also the first school-wide event (ice skating). He highlighted some of the problems that happen at school-level (i.e., bad transition of information between staff, time compensation, etc).
- d. THS Report
Maja Rosén (THS Education Manager) spoke about THS and its activities, and that the operational plan is working.
- 3. Elections of functionaries [19:00-19.05]**
- a. Nominating Committee Report
Doga Gurgunoglu (from the nominating committee) explained that none of the positions had received nominations and proceeded to open the positions for nominations.
 - b. PhD Chapter Functionaries
 - i. Election of 2023 Nominating Committee (2 positions)
The position was open for nominations. There were no nominees. Election was postponed until the next chapter meeting.
 - ii. Election of Masters of Ceremonies (1 position, Jan-Dec 2023)
The position was open for nominations. There were no nominees. Election was postponed until the next chapter meeting.
 - iii. Election of Auditors (1 position, July 2022-Dec 2023)

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The position was open for nominations. There were no nominees. Election was postponed until the next chapter meeting.

4. Additional issues and information [19:05-19:50]

Multiple discussions were held on different subjects, such as the appointment of head of schools, and allocation of the funding.

5. Meeting closing [19:50]

The meeting was adjourned at 19:50.