



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2023/2024**

Minutes for Board Meeting #02

Place: Germund Dahlquist (Lindstedtsvägen 3, 5th floor)

Date: August, 31st from 16:00 to 18:00

Attendees: Daniel, Zoé, Ugne, Andressa, Jana, Fabio, Kiran, Vladilena (SCI), Saumey (EECS), Teo (Auditor), Boel (ABE), Susanna (EECS), Mohammad (ITM), Gregory (CBH), Mattias (SCI), Charlie (SCI).

Fika: Cake from Vete-katten

Formalities: [16:02]

1. Election of Meeting Chairperson, Secretary and Minute Checker.
Zoé Barjot was nominated as Meeting Chairperson, Daniel Medeiros as Secretary and Jana Vasiljevic as Minutes Checker.
2. Approval of Agenda.
Agenda was modified to include the decision related to the funding request approval and a better streamlining of the discussions.
3. Eventual matters related to formalities.
No issues.

Board Reports / Informs: [16:05]

4. Chairperson PhD Reception, retreat for the board, access to T-Centralen, meetings THS x Dr, digital elections, time compensation prognosis, next dates for board and chapter meeting.

Daniel explained that:

- The PhD reception received many old students alongside the new ones, and the three events so far happened very smoothly.
- He asked for notice whether people would join or not the retreat as there is a small window to change the amount of attendees and avoid unnecessary costs.
- All the new students from ABE, EECS, and SCI have access to T-Centralen now, with CBH and ITM currently pending.
- Meetings between THS and Dr will happen bimonthly supposed to bring things that inconvenience any of us.
- The time compensation prognosis was sent as asked by THS and KTH.
- Dates for the next board and chapter meetings are set: September 28th and December 4th for the Chapter Meetings, and October 6th and October 31st for the next Board Meetings.

DM

JV ZB

5. Vice Chairperson: Onboarding (lessons learned, next actions).
Zoé suggested working more closely with the school to help enhancing the onboarding process.
6. Treasurer: Funding Request policy for PhD students.
Postponed initially. At a later moment, Fabio explained the new proposed policy for funding and fast-tracking, where the Chairperson and Treasurer can approve directly if the total cost of the event is below 400 kr. The money is ideally divided 2/5 for Chapter and 3/5 for the councils.
7. Council Coordinator: Meeting with THS.
Jana explained that PhD Chapter also now has access to the THS spreadsheet and this would decrease the amount of issues regarding no notifications of errands.

Decisions: [16:50]

8. To approve the funding request policy as proposed by the Treasurer.
Approved by all board members at the meeting.

Reports from Committees: [16:55]

9. University Board (US)
Daniel briefly explained the current situation of KTH based on what happened at University Board retreat.

Discussions: [17:05]

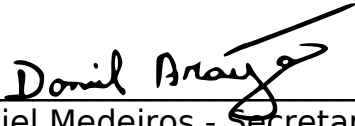
10. Future Faculty: Time compensation vs cash payment? [15 min]
There was a discussion about the possibility of paying attendees of future faculty meetings. The councils will discuss and come back by October, at least how to motivate people.
11. PhD Survey:
 - a. Format of communication: Summary or solution based presentation [20 min]
There were discussions between two options and there was a consensus towards having a big summary as a basis for further presentations, them fit to the audience (management group, educational group, etc). It was also decided to not include individual comments as well, nor to put student suggestions in the first moment (i.e., the board should decide which ones are most viable).
 - b. Prioritization of problems and solutions: where is our focus? [40 min]
 - i. What is to be communicated and focused on? - creation of work groups
Focus on problem aspects. Third cycle courses. Supervision quality. Swedish language. Onboarding and integration.
 - ii. Inclusion of Discrimination and Harassment - can we trust results?
Ugne explained that she is against the inclusion of such results in the summary due to certain issues on the questions and commentaries.
Agreed on not to include.
12. Educational Quality at KTH: problems, forecasts and solutions [30 min]
Not discussed.

The meeting was adjourned at 18:00.

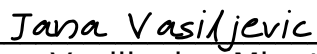
Signed by:



Zoé Barjot - Meeting Chairperson



Daniel Medeiros - Secretary



Jana Vasiljevic - Minutes Checker