



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2023/2024**

Appendix 1 – Prognosis for Time Compensation on the PhD Chapter Board - VT24

Prognosis¹

Member	Position	Working days ²	Percentage
Daniel Araújo de Medeiros	Chairperson	32	30%
Doga Gürgünoglu	Vice Chairperson	25	23%
Hemanth Venkatesan	Treasurer	16	15%
Sina Sheikholeslami	Council Coordinator	17	16%
Ugne Miniotaite ⁴	Education Manager	24	22%
Andressa Mazur ⁴	Communication Manager	18	20%
Matt Davoudizavareh	Business Liaison	13	12%
Kiran Chhatre	Webmaster	18	20%
Zoé Barjot	Workgroups Manager	17	16%
Mattias Åstrand ³	Events Manager	3	14%
Charlie Björson ³	-	3	2%
Total			190/200%

¹ The formula for the prognosis is a fixed rate (22% for Chairperson, 15% for Vice Chairperson and Treasurer, 12% for the remaining members) added by 4% for each *active* committee the member is participating. See Annex 2 for the active committees and the representants. The prognosis will be adjusted and claimed by the end of the semester.

² Considering that 1 semester has 990 hours, the used formula for conversion is: Time compensation in Percentage = $100 \times [(Actual\ working\ hours \times 1.1432) / 990]$. The constant factor (1.1432) is the multiplier rate between representation activities and working hours.

³ Charlie Björson is not a board member (*styrelseledamot*) but jointly represents the PhD Chapter at the Language Committee (*Språkkommittén*) at KTH together with Mattias Åstrand.

⁴ Time compensation prognosis for Ugne Miniotaite and Andressa Mazur are increased by request.

Background

This time compensation prognosis is inline with the “Guide on Time Compensation” decided on February 2018 by the PhD Chapter Board which can be found on the Annex 1 of the decision [Dr2019-CP-02/0002](#) and subsequent others taken related to that matter.

However, this current document modifies how to calculate the time prognosis in comparison to the initial decision from 2018. This is because past experiences have revealed that there are different demands according to the PhD Chapter position, and hence an equitable base rate of “5%” for all members, as proposed in the first document, is usually not reasonable. Furthermore, there are many other activities that extend the concept of student influence and that should also be accounted for in this base rate.

This prognosis is not final and will be adjusted at the end of the semester, and this fact should be taken into account when using any data from it. The adjustment process can be either an increase or a decrease in the percentage time. The time is subject to an increase when there is more ongoing work than initially foreseen, while a decrease can occur due to a notable absence of the Chapter activities, such as not being present at the board meetings, board activities or at the committee meetings at KTH.

According to the [board meeting on 2023-08-01](#), a board member can only increase his allocated time budget through a previous approval by the board during an ordinary board meeting. The decrease may be executed through a direct conversation between the Chairperson, Treasurer and the Board Member at the end of the semester in order to validate the time spent.