



**PhD Chapter at THS | Doktorandsektionen vid THS  
Board 2023/2024**

## **Agenda for Board Meeting #06**

**Place:** Teknikringen 42, 4th floor (Room: PATOS)

**Date:** February, 1st from 15:00 to 17:30

**Invitees:** Board Members, Auditor, THS CFU

*All doctoral students are welcome to watch a board meeting,  
contact [board@dr.kth.se](mailto:board@dr.kth.se) if you wish to do so.*

**Formalities:** [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.
2. Approval of Agenda.
3. Eventual matters related to formalities.

**Board Reports / Informs:** [20 min – 30 min]

4. Round of introductions for new board members.
5. Chairperson: General information, usage of functional emails.
6. Education Manager: Kickoff Fakultetsnämnden, FuSam
7. Events Manager: PhD Reception Jan 2024.
8. Workgroups Manager: Comparison previous vs new onboarding for PhD students.
9. Council Coordinator: Status on time compensation prognosis for the councils.
10. Webmaster: Digital funding request / Updates on website.

**Decisions:** [10 min – 30 min]

11. To declare void the elections for SCI PhD Council Chairperson at SCI PhD Council and appoint Ibrahim Batayneh as SCI PhD Council Chairperson, and both Gian Cherrie Lee and Giovanni Marco Saladino as SCI PhD Council Vice Chairpersons until next elections, retroactive from January 1st, 2024.
12. To extend all the mandates of the ITM PhD Council until January 12th, 2024, retroactively from January 1st, 2024.
13. To approve the list of participants for KTH Central level representation. (Appendix 2).
14. (*tentative*) Daniel Medeiros (Chairperson) requests 170 000 kronor to hold a 2 days music festival within KTH premises (DOCTUNES - Doctoral Orchestra & Compositions Together Under Nature's Early Sunshine). The money will be used to pay the rental of infrastructure (aided by RN Eventteknik) and also the chapter bands.
15. (*tentative*) DrInK requests 30 000 kronor to host a comedy night in April with the comedian Al Pitcher.

16. (*tentative*) To approve the time compensation prognosis, together with its claiming plan, for the Chapter Board with the modifications described in the previous section. (Appendix 1).
17. (*tentative*) To approve the budget up to 11 000 kronor for 10 jackets and 10 t-shirts for the new board members and new functionaries.
18. (*tentative*) To approve 4350 kr for implementing features in the VoteIT system, used for digital elections during December 2023.
19. (*tentative*) To appoint Zoé Barjot as coordinator for the Supervisor of The Year Award 2023, and allocate 10 000 kronor for eventual costs with the engraving of the trophy and the ceremony.

**KTH Committees:** [ 20 - 30 min ]

20. University Board (US)
21. Faculty Council (FR)
22. Education Board (UN)
23. Third Cycle Education Committee (FU)
24. Employment Board (AN)
25. Equality Council
26. ISP Focus Group
27. KTH Committee for Deviation of Good Research Practices
28. Working Group for Thesis Templating
29. Future Faculty Errands

**Discussions:** [60 min – 120 min]

30. Chairperson: Time compensation guidelines for the board and prognosis for VT2024 (Appendix 1).
31. Chairperson: Frequency of board meetings and dates for the next board and chapter meetings.
32. Chairperson: Discussion on current working groups and their representatives.
33. Chairperson: JML issues in Future Faculty processes.
34. Communications Manager: Welcoming Letter (Appendix 3).
35. Communications Manager: Newsletter.
36. (Previous board meeting) How to incorporate JML and Sustainability in our positions?  
Motion: Change WoP to JML committee vs create new position?
37. PhD Ski trip 2024
38. Working group for overseeing events during Spring 2024
39. Survey on PhD Salary Ladder

**Approved *per capsulam* decisions:**

TO BE INCLUDED ON MINUTES