



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2024/2025**

Agenda for Board Meeting #08

Place: Hybrid Alba nova /Zoom

Date: 23/01-2025

Time: 15.30

Invitees: Board Members, head of WOP, Auditors

Formalities: [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.

Chairperson: Ugne

Secretary: Hilma

Minute Checker: Mehdi

2. Approval of Agenda.

Some small updates

If we have time over, go over Pub-stuff. Otherwise update on slack

3. Eventual matters related to formalities.

Board Reports / Informs: [10 min]

4. Chairperson SFS and visit from UK

SFS: swedish student organisations

Looking over changes in criterias for students/PhD for migration

At some unis some students have had their resident permits revoked

-> We together with SFS can give an official statement about this but we cant do anything about it ● We have no insight in the decisions from the government.

Migrationsverket changes their rules very fast so can be hard

Have we heard about this at KTH? (No)

Better to get more information about this

In lund person helping with migration stuff - would like to have one at KTH

Usually HR can help but depends - some people get no help :/

UK:

UK people want to meet us, going to meet THS and want to chat with us 1-2h. In Februari some time

5. Business Liaison

Good verbal reviews on boat events, want to expand it

Safety concerns - boats equipped with life vests, people required to be able to swim,

Will write funding request

Discussions: [45 - 60 min]

6. Rectors lunch

67 signups right away (80 people max)

Presentation of PhD ladder survey, Rector will answer questions

7. Google Drive setup

Update board reports from different committees

Save minutes from committee meetings, under 2024/2025-> committee

8. PhD Armada Names?

Phuture

PhD Market

Pharm

PhireD

Update:

Many involved

Place and time changed: 31st of March 11-14. Kth innovation office

Food: Keep it formal and only serve snacks or serve wraps?

Talk to councils about companies! They want

Will have website

Name? Mat will take our suggestion to the armada project group

Make poll on slack, one can send suggestions to Matt (or comment on slack)

9. Website

a. [Chalmers doctoral students guild](#)

b. [SASSE](#) - Handelshögskolan

Complains about website looks outdated

keeping prepaid domain -> can't change much

At KTH usually each chapter maintain their own webpage and pay themself

Information on webpage is enough but not as engaging as others

can we make it more engaging by changing?

We are not really using the webpage, mostly only insta and mail

How time consuming is it to keep a webpage updated?

How much would it cost to outsource

Design:

First thing that should show up should be an event calendar with links to register

Fundamental update?

Who should have access to edit?

World press: possible to give persons access to only change certain things

Setup a pipeline for who/how to update/edit webpage

10. Hybrid meetings norm

Much more efficient to have face-to-face meetings
Strive for face-to-face but have an option of hybrid. Keep same zoomlink on drive
Rotate people bringing fika - funded by chapter (max 50 kr/pl)
People need to tell the the board if need hybrid option at least 8h before meeting

11. Working group: document revision

Ugne, Hemanth, Hilma will work on this
- Update documents that have wrong info/logo/..

12. List or representatives

Updated

13. Time compensation prognosis

Updated
We are close to our max 200
CHB have not selected a new council - we will try to help them
Zoe will talk to the councils about time compensation

Decisions: [20 min]

14. Approve Time Compensation Report Councils

Zoe has checked and looks good :)
APPROVED
Scholarship students need to checked with before sending out

15. Approve Time Compensation Prognosis Councils and Central Level

Approved without CBH

16. Approve List of Representatives for Spring 2025

Approved

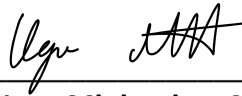
Approved per capsulam decisions:

Approve List of Representatives for Spring 2025
Approve Time Compensation Prognosis Councils and Central Level
Approve Time Compensation Report Councils

17. Pubs

- a. Dates are fine - checked with flyg,
- b. potentially 14th feb - speed dating?
- c. Suggest continuous cleaning of TC - phd chapter payed for latest cleaning
- d. Payment for working on Pub, flyg is fine with dinner (ordering pizza) as payment, maybe have an event as payment for people working more than 3 pubs as well - Hemanth will post on slack
 - i. event: cocktail mixing training, wine tasting, We can put up a budget for amount/pl. Amount will be proposed
 - ii. Schedules for people working on pub
 - iii. Advertise to people

Signed by:



Ugne Miniotaite - Meeting Chairperson



Hilma Karlsson - Meeting Secretary



Mehdi Nourazar Khoshknab - Minutes Checker

Approved per capsulam decisions:

2025-01-17: Steffen Hammer (ITM) requests 1430 for handover lunch for ITM council for 11 people. (130 SEK per person)

2025-01-17: Reserving 400 SEK (200 sek per person max) for handover lunch for Mattias with the new event manager.

2025-01-20: Lucas Åkerstedt (EECS) requests 4500 SEK for tickets to "KTH vs HKL Make Believes (LIU)". The cost is 60 SEK/ticket (maximum of 75 participants, or according to the interest by a Google Form).

Motivation:

"We are requesting funding from the PhD Chapter to provide free tickets for PhD students to attend the most anticipated ice hockey game of the season in the Swedish University Hockey League (SUHL): KTH Hockey vs HKL Make Believes. HKL Make Believes are one of the top team in the University Hockey league. Subsequently, we need all the support we can get.

As PhD students often miss out on many social and extracurricular activities due to demanding schedules - and with many having international backgrounds, making them feel less connected to campus life - we aim to encourage them to join us on our SUHL events. Watch the best winter sport in the world, sing cheering chants and take a break from work and studying. These events provide a unique opportunity to connect with peers in a relaxed, fun environment, fostering a stronger sense of community and pride of being part of KTH.

By offering free tickets, funded by the PhD Chapter, we can:

Encourage increased participation from PhD students in this highly popular university event. Create a more inclusive environment for PhD students to engage with campus life and build connections outside their academic circles.