



**PhD Chapter at THS | Doktorandsektionen vid THS  
Board 2025/2026**

## **Agenda for Board Meeting #02**

**Place:** K409 in B-building (Brinellvägen 23)

**Date:** 2025-08-28

**Time:** 15.30

**Invitees:** Board Members, Auditor

**Formalities:** [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.

Hilma Karlsson - Chairperson

Hemanth Venkatesan - Secretary

Dita Anggraini - Minutes checker

Members present at 15:42 - Hilma, Hemanth, Uli, Peiling, Dita, Kaung, Ivo, Markella.

Abhilash joined us at 15:47.

2. Approval of Agenda.

The agenda was approved as is.

3. Eventual matters related to formalities.

No other matters related to formalities. Erik Forsell from KF will be joining at 16:30.

**Board Reports / Informs:** [20 min – 30 min]

4. Committees

- Hilma asked if the board members had contact with their committees.
- Refer to the notes about the committees.
- Hilma shall meet with the Dr. Ombudsman once a month to discuss the problems faced by students.

- CBH council lodged a complaint with the school chief that the students were forced to work with carcinogenic materials without proper training.
  - Uli shall bring these issues to Fakultetsrådet and also work together with FuSAM.
- eISP group has been passed onto Ivo.
- Kaung is working on making the website more engaging and is planning his first Ethics council.
- Provide Kaung with latest news about events, pictures etc. that he can post on the website.
  - Peiling would like to help Kaung with the calendar, to make it into an Outlook calendar.
- WOP - Event - Women students will present their work, venue - library. Team of 3- 4 members.

#### 5. UKÄ lärosätessgranskning [Uli]

- Every 6 years, the Higher education institution does an audit; the audit is in 2026, but KTH must do an internal audit this year.
- Students have been asked to weigh in on the process, but it seems to be unclear how we can go about doing that.
- There are several factors which shall be used as qualifiers. Uli is part of the reference group and shall be our representative in this regard.

#### **Discussions:** [60 min – 90 min]

- 6. Time compensation
  - a. Time for THS

#### 7. Kårfullmäktige - 16.30

Talk with Erik Forsell - joined us at 16:30.

- Speaker of the council.
- THS - centrally, talk of matters of budget, election of the union board, each chapter elects representatives, attends these meetings similar to chapter meetings.
- Two people have shown interest from our chapter.

- Attending regular meetings, each study period, usually five meetings, three in the spring and two in the fall.
- A bit more flexible, having dialogues with their board, to be in line with what the chapter wants.
- Need to be prepared for these meetings. To participate and make their voices heard.
- Meetings are in Swedish, but an interpreter has been provided as and when needed.
- The first meeting is on the 24th of September. The dates for the subsequent meetings are available on the THS website for KF.

## 8. Jubilee Gasque

- The registration forms have been sent out.
- Another email must be sent out explaining the event; there have been some complaints regarding the cost of the event, possibly next week.
  - Maybe the venue must be highlighted.
- The other doctoral sections must be contacted soon. The other chapters at KTH are interested in buying more tickets as well.

## Workgroup manager ideas

## 9. Chapter internal committees [Ivo]

- Focus on the internal committees. Events seem to happen in an ad-hoc way.
- Formalize initiatives and to have a structure around these initiatives.
- Giving more visibility to some important positions such as people who organize PhireD, DrInK members.

## 10. Communication to members [Ivo]

- How can communication with the chapter members be improved?
- To have a better overview of the events happening.

## 11. Internal administration [Ivo]

Hilma talked about the THS app, to have centralized communication between different chapters, including purchasing tickets etc.

## 12. Website Posts and Events [Kaung]

Uli - When students log in to Canvas, under Services, there should be a tab for the Chapter mentioned. Maybe it is a talking point for FuSAM, to alter the website, if you are registered as a PhD student.

#### 13. Podcast announcement [Peiling]

Last year, November, the podcast was started.

Peiling has an account on Spotify, not needed to have it on the Apple podcasts.

Must be announced on the newsletter, to add the logo next to the Instagram logo on the website.

#### 14. Yoga session [Peiling]

Yoga session next month. Peiling wants to organise it on a biweekly basis.

Abhilash - how many people? 30 could be accommodated in the venue.

Markella wants to do a similar event with WOP. It is good to do as many events if it is popular.

#### 15. Personalized career consulting support for PhD [Markella]

- Career consulting sessions- 30-minute sessions offered by KTH. But this information is not known. Maybe it is good to
- Career counselling session for doctoral students as part of the PhireD event. Workshops similar to the ones in the retreat could be a part of PhireD as well.
  - Academy vs industry - pros and cons.
- Workshops to convince people to pursue a career in Sweden.
- Markella is in charge of PhD impact.

**Decisions:** [10 min]

#### 16. To approve Time compensation prognosis for PhD Chapter board HT2025

Some people have a really high percentage. A concern brought forth by Zoe and Dita.

#### 17. To approve Time compensation report for VT25 and prognosis for HT25 for PhD Councils

**Approved per capsulam decisions:**

2025-08-04:

Peiling (board) applied for 300SEK funding for podcast recording lunch, two persons, 150SEK per person

2025-08-18:

Hilma Karlsson (board) asked for 3466.34 sek for PhD chapter stickers for the Labor event. My plan is to order 500 sticker with the PhD chapter logo and 500 with a 45th anniversary PhD chapter logo. Pics of them and resp prices are in the comments

Peiling Wu (board) apply for 400 sek for podcast recording lunch for two people

Fabio Marco Monetti (ITM) requests 1200 SEK for a Salad lunch plus Fika with IPU PhD students.

Division of funds -  $8 * 150 \text{ SEK/person} = 1200 \text{ SEK}$

Fast track and approved.

**Signed by:**



11/3/2025

Hilma Karlsson

**- Meeting Chairperson**

Signed by:

Hemanth Venkatesan



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**- Meeting Secretary**

Signed by:

Dita Anggraini



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**- Minutes Checker**