



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2025/2026**

Agenda for Board Meeting #13

Place: [Zoom](#)

Date: 2026-03-26

Time: 16.00-17.00

Invitees: Board Members, Auditor

Formalities: [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.
Hilma as meeting chairperson
Kaung as secretary
Aakrity as minute checker
2. Approval of Agenda.
3. Eventual matters related to formalities.

Discussions: [60 min]

4. QnA with Rektorn [Hilma][5min]

The Matsalen is way too big, 250 people.
Kamila will help with the structure
The booking will be done for the 90 person room.

Will the working group have something to share with the rektor?
Not sure, the first working group meeting is next week.

Maybe we can use the data from the CBH school, and the preliminary data can be shared.

5. Science diplomat lecture [Hilma][5min]

From the UK, connected through Ugne.
Suggested 2 days in April.
20-23rd of April, 26-28th of April, pick one of those days.
Can do a lunch seminar. It will be between 12-1pm.
Abhilash and Hilma will work on this planning.

6. Funding of committee/sub-organisation clothing[Ivo][10min]

Ivo reached out to US-AB, regarding costs of nice clothing.
They have a bunch of options on their online webstore
A small print in the front and a big print in the back, 200 kr.
A good piece of clothing with logo will cost around 500 kr per person.
The budget will be given to the groups/committees so that they can figure out how they want to use the money.
Check how many clothes can be provided, aka. who reached the criteria, to give.

Will they be sustainable if it happens every year or every half year?

It should happen once a year but it needs to be negotiated. It can be budgeted from the beginning of the year.

Can also do a ladder system too, where if it costs extra, the chapter can cover a certain percentage after a certain amount.

7. Statute changes[Hilma][20min]

a. Liabilities

Finding someone to work with, to help edit the statutes. Maybe add the 1.18 Accountability segment from the K-THS Statutes.

If we have to type up a liabilities paper, why are we still making an effort to change the statutes. Just share the paper when throwing events.

Suggestion to refer PhD Chapter statutes to read the K-THS statutes, in regards to that. Since PhD Chapter is part of K-THS.

Copy what other chapters have the same liabilities paper, and make our own edits.

Kaung will help with this.

b. Chapter member if board member

The auditors wrote that it is not clear regarding having a chapter membership as a board member.

Discussion points:

Check the statutes.

Can make it hard to fill the positions.

Can resign from the position after the PhD is done.

Allow to finish the term.

Suggestion: Have the position to be immediately vacant once the PhD position is done. The position responsibility will be shared unless there is someone to replace it.

Possibility to do an internal filling.

The biggest challenge is the accountability of the position, if the person in charge is no longer. Plan to do no more voting rights after the position.

Ivo volunteers to support with the drafting.

c. Possibility to change the Chapter Term (Ivo will take charge)

8. Budget Committee[Ivo][5min]

Who would be interested to be part of the committee?

Any group who would be interested and handles the money.

Dita will join as there are a bunch of questions

Kamila will join

Hilma

Abhilash

9. Summer election coming up...[Hilma][5min]

Mention who wants to be part of the chapter again

Try to have 2 positions from each school

Try to recruit people as board members.

10. Question from Council [Dita][5min]

Case: A EECS student was unhappy that we have to check his ID card. Even police officers cannot randomly check ID cards. We have to check IDs since we are serving alcohol. If you are doing a PhD you should be above age.

Response: We can lose the alcohol serving permit. There is always security that always comes to check. We are checking your ID not because we want to know your age, just to know if you have your ID.

11. Student advisor [Hilma][5min]

The student advisor will start on 11th of May. Do we want to have a personal meeting on the first day? Can we have a whole board meeting?

Yes, a meeting will be scheduled for that week.

12. Other matters

Does the newsletter get data on how many people read it?

Currently no but can be looked into.

Chapter time compensations

It is a section below the departmental duties, under 2.4_ past present and planned leaves/assignments that constitute grounds for extensions/special reasons

Approved per capsulam decisions:

23th of March:

Peiling Wu applied for funding for a board game night on the 25th of March between two divisions in transport science for 11 PhD students.

--Description--

We will bring our own board games, and the funding is for light food and drinks.

- Cost breakdown -

150 sek per person

$11 * 150 = 1\ 650$ sek in total

Funding was approved.

Kamila Ooppelova applied for funding for a thank-you event for the PhireD committee.

--Description--

We were thinking about a 2 hours boat cruise with a dinner on board. Price per person is 27 € (no idea why they give it euros) including pizza and I assume we will be 10 people. So with some small buffer (conversion EUR -> SEK + service fee):

- Cost breakdown -

Total: 3000 SEK

(300 SEK/person)

Funding was approved as this is a committee that made great contributions to the association as a whole with their event.

Maria Giamouridou (SCI) of the SCI School Council is requesting 11100SEK (for 30 people, so 370sek pp) for "Escape room" on 8 April

- Description -

We want to organize an escape room activity on the 08th of April. The price varies because they told me that it can be from 350 kr/person to 370/person depending on the room. So now I am waiting the confirmation of the price for them, given that I asked for the indoors activities and not the outdoors (this is the most expensive). That's why there is range in the price from 10500 to 11100 sek. If you think that this is too much I can try to decrease the number of people to 25, but I would really like to do 30 people.

- Cost breakdown -

$350-370$ kr/person x 30 persons = 10500-11100sek

Funding of 200SEK per person was instead approved ($20 * 30 = 6000$ sek in total).

Ivo Bruijl (treasurer) requested 800sek (for 16 PhDs, so 50sek pp) for "Fika during PhD discussion session on division move" on 31 March

- Description -

My division will be moving to a different building this summer. We as PhDs want to make sure our voice is heard and our views are taken into account with respect to the move and the new building. Therefore, we are organising a session to discuss our views and formulate an advice to the division management

- Cost breakdown -

Fika: $16 * 50\text{sek} = 800\text{sek}$

Funding was approved:

Total request is $\leq 250\text{sek pp}$,

Costs for fika are $\leq 50\text{sek pp}$

Signed by:



- Meeting Chairperson



- Meeting Secretary



- Minutes Checker