



PhD Chapter - *Doktorandsektionen*

Drottning Kristinas väg 29
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www.dr.kth.se

Spring CM
2025-03-19, Kl. 17:30, [T-centralen]



1. Formalities

1.1. The opening of the meeting - Mötets öppnande

Meeting opened at 17.53

1.2. Timely announcement of the meeting - Mötets behöriga utlysande

Summons were sent out on the 26th of February.
The agenda were posted on the 12th of March

Möteskallelse skickades ut den 26e februari.

Mötesprotokollet lades upp den 12e mars.

1.3. Election of meeting president - Val av mötesordförande

Meeting election Kamila Ooppelova

1.4. Election of meeting secretary - Val av mötessekreterare

Meeting elected Hilma Karlsson

1.5. Appointment of Minutes checkers and vote counters - Val av justerare tillika rösträknare

Meeting elected Raphaël Mauron and Juan Camilo Avendaño

1.6. Co-optations - Adjungeringar

Meeting co-opted Saumey Jain and Daniel Medeiros to the meeting.

1.7. Previous meeting - Föregående protokoll

Minutes from [Autumn CM#4](#)

1.8. Establishing the agenda - Fastställande av föredragslista

Suggestion to change point 5. Motion to 5. Discussion.
The change in the Agenda was accepted by the meeting.

2. Decisions - Beslut

To give freedom of responsibility to the members of the PhD Chapter board 2024/2025

Attachments: [Audit report Dr2026-CF-02](#), [Addendum audit-report Dr2026-CP-02](#) and [Dr2025-PB-01 PhD Chapter – Board Report](#)

The Audit report was presented by Susanna Pozzoli. Please see attachments.

Hemanth Venkatesan, Treasurer 2024/2025, presented an answer to the audit report. Please see attachment.

The Chapter meeting discussed that the audit report was handed in to the board 5 days before chapter meeting instead of 6 days before, as stated in the statutes.

Daniel Medeiros states that we should not overrule our statutes and instead move the decision to the next meeting.

Marcus Dahlqvist, THS representative, states that a Chapter meeting can overrule statements in statutes, since the Chapter meeting is the highest decision organ in the Chapter.

Decision: To approve that the audit report was handed in late compared to our statutes.

	Vote
Approve	23
Against	0
Abstain	0

The meeting discussed the missing receipts and the Auditor answered that the rough total cost is 3kSEK, which is nothing in the circumstances.

Decision: To accept the expenses for which the receipts are missing

	Vote
Approve	22
Against	3
Abstain	1

Meeting discussing Financial liability for the Chapter and the boat incident that was pointed out in the Audit report.

Sussana Pozzoli states that the incident was brought up in the Audit report as there is no current guideline.

The Chapter meeting discussed that it would be good to establish guidelines but that these cases are rare and that a member should only personally be liable if guilty of gross negligence. Overall insurances were also discussed but Marcus Dahlqvist mentioned that chapters typically don't have 'overall' insurances but that some chapters have guidelines on liabilities written in their statutes.

Example in THS states: " a member shall not be personally liable for economic compensation unless he or she has been guilty of a crime, gross negligence, or criminal intent."

The chapter meeting decides not to vote on whether the persons responsible for the damages to the boat should reimburse the Chapter.

Decision: To ask the board to prepare a proposed policy regarding insuring the chapter against liabilities from events it organises.

	Vote
Approve	23
Against	2
Abstain	0

The board ensures the chapter meeting that the board will make sure Fortnox is updated

The chapter meeting discussed if a board member needs to be a THS member for the full term. The auditors Daniel Medeiros and Saumey Jain state that one needs to think whether a non-chapter member can be representing the chapter and that a non-chapter-members can't be held responsible. Hemanth on the other hand states that chapter positions are hard to fill and it thus is necessary to be hard on this.

The board will prepare a proposition to make the statues more clear.

Decision: To give the members of the PhD Chapter Board 2024/2025 discharge of liability.

	Vote
Approve	20
Against	5
Abstain	0

THS information moved before dinner break. Please see point 3.3.

Dinner break start at 19.00-19.30

Meeting starting again at 19.34

3. Reports - Rapporteur

3.1. The Board - Styrelsen

3.1.1. Chairperson [5min]

Please see attached chairperson report.

The chairperson and business liaison were asked if there is any information on if students have been hired after attending PhireD but sadly there is none, since it's hard to get information from alumni.

3.1.2. Treasurer [5min]

Please see attached treasurer report. Additional information states that the board has not received a 60k invoice from P-Hired rent of nymble yet, and thus that cost is not added.

3.2. School Councils (Max 2min presentation/Council)

3.2.1. ABE [2min]

Please see attached ABE school report.

A number of people in the meeting stated that you can get an extension from internship/exchange studies.

3.2.2. CBH [2min]

Since the last chapter meeting a new board has been elected, consisting of 8 people.

The council has held a Julboard but the council is also trying to have smaller sized social events, although it's hard since the school is scattered between 3 campuses.

The previous council was active regarding departmental duties and did a lot of work that the workgroup on departmental duties can take help from.

The current council is working on other student issues.

3.2.3. EECS [2min]

Please see attached EECS school report.

Saumey comments that previous head of School at ECCS decided that one should be able to buy one's computer when employment ends, but now the new head have decided that's not possible. Kamila states though that if you have a 'nice supervisor' they can gift you the computer.

3.2.4. ITM [2min]

Please see attached ITM school report.

3.2.5. SCI [2min]

Please see attached SCI school report.

3.3. THS

Information from THS [5min]

Please see the attached THS presentation.

If someone is interested in organising a new THS association one can contact Marcus Dahlqvist at THS.

Regarding the THS app, one can contact Hilma Karlsson, who can contact the THS board with the Chapters questions .

4. Propositions - Propositioner

4.1. [Proposition of Digital voting](#) [20min]

Decision: To approve the proposition of Digital voting

	Vote
Approve	22
Against	1
Abstain	0

5. Motions - Motioner

5.1. [Budget process proposal](#) [20min]

Please see attached document and presentation on Budget process proposal.

For the coming work, the chapter meeting wonders if a council treasurer needs to be elected but only chairperson and vice-chairperson are fixed members in the councils according to our bylaws. They could be appointed by the council, but it would be important that the treasurer is a THS/Chapter member to be accountable. In our current bylaws, a council board member only needs to be a PhD student.

In regards to the time frame of the budget process proposal, Daniel states that it would be weird if the budget was established before the chairperson was elected, as well as half of the board. He suggested that one could instead do half-year budgets, to have a board working within a budget they have approved themselves as well that it would be good to have the possibility to amend the frame budget.

Hilma points out that the proposal is to establish a frame budget in the June meeting (before the next chairperson is elected) but that the detailed budgets will be established by the newly elected board.

Daniel also points out that the auditors would have a hard time approving freedom of responsibility to people that do not have financial responsibility or are answerable to the chapter (non-board members and non-chapter members) and that this should be looked over before implementing the budget process.

6. Other questions - Övriga frågor

7. Conclusion of the meeting - Mötets avslutande

Meeting ended at 20.53

Meeting Chairperson
Mötesordförande

Meeting Secretary
Mötessekreterare

Minutes Checker
Justerare

Minutes Checker
Justerare