



**PhD Chapter at THS | Doktorandsektionen vid THS  
Board 2025/2026**

## Minutes for Board Meeting #15

**Place:** [Zoom](#)

**Date:** 2026-04-23

**Time:** 15.30-17.00

**Invitees:** Board Members, Auditor

**Formalities:** [5 min – 10 min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.

[Hilma](#)

[Peiling](#)

[Uli](#)

2. Approval of Agenda.

[Agenda approved](#)

3. Eventual matters related to formalities.

**Discussions:** [60 min]

4. Migration and relocation workshop[5min][Hilma]

[Might be cooperation with HR, 15000 kr](#)

[Discussion on](#)

- [if it is focused on people from outside sweden and will move here soon or people graduate soon](#)
- [As chapter we could try then suggest KTH to take over](#)
- [KTH also has such service, but not well-known or where to contact. Can we check if it is something KTH could not offer](#)

[Decision: contact KTH relocation to see if they could offer anything, check what the workshop is actually about](#)

5. Working directives and handover [5min][Hilma]

[This summer, everyone check the document and see if it is updated](#)

[Document will be shared before end of april](#)

[Handover should be done before the chapter meeting in June](#)

6. Storträffen [5min] [Hilma]

The number of people choosing the discussion topics, we could all register and choose the department duty, all of us could join

7. Team building dinner[10min][Hilma]  
A new duddle will be sent out

8. Google Calendar [5min] [Kaung]

Our system is google, hard to update in outlook. We could have commercial subscriptions to be able to add calendar, or have a shorter period rather than a semester

Adding a room in the kth system as 'phd room' to send out events

9. Immigration Policy Changes Newsletter [5min] [Kaung]

Kaung had a meeting with Mohammad Abuasbeh, the new proposal will be voted next week. Peiling will be in contact with Kang

10. KTH and division onboarding [10min][Dita]

Students don't have basic support for onboarding. Could KTH have a proper onboarding. Could be a division level problem and councils could engage more.

Programme responsible and PADs could take the responsibility to do something, but it should not depend on supervisor or certain people. Uli will bring it up in FUsam.

11. PhD Chapter/Council update on APTs[10min] [Hilma]

A professor in EECS doesn't hear from PhD side (chapter), it could be good that the chapter and councils could send in updates to APT. should we push the councils to do?

One time per semester could be practical, could be run by the third cycle education committee (one slide could be enough).

12. PhD Chapter emails [5min][Hilma]

We could remove the social and thsbokking email. Local is for booking t-centralen, could go to event manager emial. If anyone wants to book ths venue, we could book for council, but not for individuals. Therefore the information online for booking and emails will be removed, as well as the researcher.kth.se.

11. Push for evaluation of supervisors [5min][Hilma]

Could be something for the board next year.

13. Operational report follow up [15min][Hilma]

Akedemisa hus issues cannot be addressed by us, probably need to bring to a higher level. Next board could do more in instagram and linkedin, and ths app (calendars, activities etc.) We could include the topic of onboarding.

The document will be sent out after changes according to comments.

14. Next chapter meeting on the 21 May could be moved to the 14th, merged with the one on the 7th. The board meeting on the 18th should be kept as the last board meeting.

**Approved per capsulam decisions:**

**13th April**

Hilma requested 6100 SEK for 48 PhD Chapter glasses as a thank you gift for people leaving the board.

**14th April**

Hilma requested  $2 \times 1004 = 2008$  SEK for booking V1 for the science diplomat lunch lecture and ordering wraps from sweet and salti 😊

Total:

100 for wraps \* 80 + 2008 = 10 008 sek

Cost per student: 125.1

**16th April**

Faeze Mashayekhi (SCI) requested 850sek (for 15 people, so 56,67sek pp) for "Gardening event for Phd student at BON division"

- Description -

As the weather gets warmer, we are organizing a spring gardening event in BON division. We have box planters on the balcony by the office (shared area) and we plan to grow edible tomatoes, strawberries, and nice flowers that we will care for together.

- Cost breakdown -

6 tomato plants: 300kr

6 strawberry plants: 250kr

Flowers of different types: 300kr

- Analysis -

Total request is  $\leq 250$ sek pp,

Costs for activity are  $\leq 200$ sek pp

**21st April**

Hilma would requested 500SEK for 'Thank you' flowers to Alexander Baltatzis, the head of SACO-S, who was part of negotiating the new PhD Student collective agreement.

**23rd April**

Abhilash applied for funding for dinner (an AW) meeting with the MCs which will happen next week. This meeting would be to discuss about the themes and details about our remaining pubs of this semester. It will be particularly for the bigger event at the end of May with permits and handling needed outdoors.

I would like to apply for a total funding of 600 SEK (200 SEK pp x 3 people).

Signed by:



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- Meeting Chairperson



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- Meeting Secretary



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- Minutes Checker