



**PhD Chapter at THS | Doktorandsektionen vid THS
Board 2025/2026**

Minutes for Board Meeting #17

Place: TC, [Zoom](#)

Date: 2026-06-11

Time: 15.30-17.00

Invitees: Board Members, Auditor, PhD Student Advisor, New PhD Board

Formalities: [2min]

1. Election of Meeting Chairperson, Secretary and Minute Checker.

Suggestion:

Chairperson: Hilma
Secretary: Lena
Minute Checker: Dita

2. Approval of Agenda.

Agenda approved.

3. Eventual matters related to formalities.

Introduction round[10min]

Round the table introduction round.

Reflection: [30min]

4. Reflection of the year [Hilma][30min]

Discussion in the group. See reflections in the [report](#).

- a. Operational report
 - i. What have we done
 - ii. What did we miss
 - iii. What was going well
 - iv. What could have been improved
- b. What to bring to the next year

Discussions

5. Departmental duties presentation in FU [Lena] [10min]

Feedback on how the departmental duties presentation was received at the FU meeting. Christina Divine pointed out that at CBH, it is mainly one group/division that experiences problems regarding departmental duties and pointed out that she is also against the course

for instrument responsibility. Ulysse and Uli pointed out that we should discuss if we as a chapter are actually against this course, as many PhD students might be happy to receive credits for this as it can be difficult to find suitable courses. Uli also pointed out that even if the FAs and the dean think this might not be a widespread problem, a lot of things that are now considered a departmental duty are more in a gray zone and that some PhD students are potentially not aware of their rights. For example, thesis supervision is sometimes considered part of one's research and other times as a departmental duty. Since there have been some problems regarding PhD students not being granted an extension even though they took up departmental duties, it might be a good idea to add the head of department as an additional approver after the supervisor when signing the eISP since they have influence on funding in the department/division.

6. Research corner on Potential 2027 [Kami]

Kami was contacted after the reverse career fair regarding the potential of having a research corner at Potential 2027. The question was if we should in turn offer them a booth at Phired and what we would get out of it. They want to present their research and want to get paid for the fair. We could be there as employees of KTH, then we are not representatives of the PhD chapter. They asked if we can be representatives of PhD students at KTH in general, which is not our responsibility in this case. However, there would be the potential to get new contacts (Saab, Volkswagen).

7. Food waste on events [Kami]

At business events and chapter meetings, people sign up and don't show up. For the future board, it could be a good idea to have a shared document with a "blacklist" of people that frequently don't show up after signing up. This could reduce food waste at events, some school councils seem to already have a similar system in place. If we decide to do this, we need to include GDPR (checkbox) so that we can store people's information.

8. Time compensation [Hilma]

Reminder to send in time compensations to Hilma before 17th of June.

9. Handover document and event [Hilma]

Reminder to write the handover document. Summer BBQ between old and new board members was done last year and we can have something similar this summer, since we have funding left for an activity. Regarding the handover timeline for everyone that is stepping down: contact new board members for handover meetings. Doodle will be sent out to vote on a date for the BBQ.

Approved per capsulam decisions:

May 19th

Kamila Oppelová (Business liaison) requested 11000 SEK for coffee, sandwiches, smoothies, cookies and delivery for the Q&A session with the rector for 55 people.

Funding was approved with funding request nr.: 2026-PhD-047:

Total request is ≤ 250 SEK pp

Costs for meals are ≤ 200 SEK pp

May 21th

Jordi Altayo (EECS) of the EES division requested 6000 SEK (for 50 people, 120 SEK pp) for "Teknikringen 33 Board games night" on May 27.

-Description-

New divisions moved into Teknikringen 33 recently, we make this event so people get to know each other a bit better.

-Cost breakdown-

Pizza: half a pizza per person: 5000 SEK (100 SEK pp)

Non-alcoholic drinks: a soda per person: 1000 SEK (20 SEK pp)

Funding was approved with funding request nr.: 2026-EECS-006

Total request is ≤ 250 SEK pp,

Costs for meals are ≤ 200 SEK pp

Enno Breukelman (EECS) of the EECS School Council requested 5250 SEK (for 15 people, 350 SEK pp) for "Communal dinner with the EECS PhD council at the last council meeting before the summer break"

-Description-

The EECS PhD council will have their last council meeting before summer on Monday, June 15. To thank the members for their efforts during the first part of the year, we would like to have dinner together after our last council meeting. We are planning to visit the restaurant "Diwan" (Valhallavägen 153, 115 31 Stockholm) and we would like to order individually with a drink and a maximum cost of 350 SEK per person. The restaurant accepts an invoice, so that we can directly invoice to the PhD chapter if this funding request is accepted. 350 SEK and 15 people is a conservative estimate. It is likely that we are less people and that individually will pay less than 350 SEK pp.

-Cost breakdown-

Dinner at restaurant: 350 SEK pp

-Analysis-

Total request is > 250 SEK pp,

Costs for meals are > 200 SEK pp

Funding was approved, given non-alcoholic drinks and a 200 SEK pp limit for meals (3000 SEK for 15 people) with funding request nr.: 2026-EECS-007.

May 26th

Lisa Bergsten (ABE) of the RECM division requested 3000 SEK (for 15 people, 200 SEK pp) for "Summer lunch for doctoral students" in June 2026.

-Description-

A summer lunch to get more of a community among our doctoral students.

-Cost breakdown-

Lunch: 3000 SEK (200 SEK pp)

Funding was approved with funding request nr.: 2026-ABE-015:

Total request is <=250 SEK pp,

Costs for meals are <=200 SEK pp

Loris Mazzaferro (ABE) of the SEED division requested 750 SEK (for 15 people, 50 SEK pp) for "Visit to a hydroponic vertical farm (Nära Sverige) in Liljeholmen" on May 28.

-Description-

We will have a tour in an indoor vertical farm located in a parking lot in Liljeholmen, where the company (Nära Sverige) has a research collaboration with the university. One of the PhD students involved in the project will give a tour of the facility where lettuce, kale and pak choi is produced.

-Cost breakdown-

Fika: 750 SEK (50 SEK pp)

Funding was approved with funding request nr.: 2026-ABE-016:

Total request is <=250 SEK pp,

Costs for fika are <=50 SEK pp

May 27th

Abhilash Kulkarni (Event manager) requested 10500 SEK for the PhD Pub event on May 29.

-Cost breakdown-

Decor, lightning and games: 2000 SEK (Lightning permanent purchase to be used at future events)

Renting of barricades for extended permit: 1000 SEK

Food for grilling and making burgers: 6500 SEK (43 SEK pp)

Buffer: 1000 SEK

Funding was approved with funding request nr.: 2026-PhD-050

Ivo Bruijl (Treasurer) requested 2000 SEK for a PhD chapter board teambuilding dinner on May 27.

-Cost breakdown-

Dinner: 2000 SEK (200 SEK pp)

Funding was approved with funding request nr.: 2026-PhD-048:

Total request is <=250 SEK pp

Costs for meals are <=200 SEK pp

Abhilash Kulkarni (Event manager) requested 3500 SEK (for 30 people, 117 SEK pp) for a PhD Loppis event on June 11.

-Description-

We will have this on the 11th of June for which I have booked the chapter hall. If the weather is good, the stands will be right outside the chapter hall.

We will have vegan wraps for people setting up the stands and selling items and some kind of drinks (coffee, cookies or drinks) who visit the loppis.

-Cost breakdown-

Wraps: 2700 SEK (90 SEK pp)

Drinks and cookies: 800 SEK (27 SEK pp)

Funding was approved with funding request nr.: 2026-PhD-049:

Total request is <=250 SEK pp,

Costs for meals are <=200 SEK pp,

Costs for fika/snacks are <=50 SEK pp

May 28th

Maria Giamouridou (SCI) of the SCI School Council requested 6000 SEK (for 30 people, 200 SEK pp) for "BBQ event" on June 24.

-Description-

We want to organize our last event before summer, which will be a BBQ event, probably at Albanova rooftop.

-Cost breakdown-

BBQ + refreshments: 6000 SEK (200 SEK pp)

Funding was approved with funding request nr.: 2026-SCI-009:

Total request is <=250 SEK pp,

Costs for meals are <=200 SEK pp

Seyed Amin Hosseini Tehrani (ABE) of the ABE School Council requested 6000-7000 SEK (for 30 people, 200-230 SEK pp) for "Boat trip event" on June 10.

-Description-

The Boat Trip is a relaxed and enjoyable social event where PhD students and Postdocs can come together to experience Stockholm from the water, unwind, and spend time in a friendly atmosphere outside the university setting. This event is designed to offer participants in the Civil and Architectural Engineering department a pleasant opportunity to connect with peers from different research areas, enjoy a shared outdoor activity, and take a refreshing break from academic routines. The event will be limited to 30 participants.

-Cost breakdown-

Tickets: We estimate a cost of 200-230 SEK for the ticket of boat trip for each participant.

Funding was approved with funding request nr.: 2026-ABE-017:

Total request is ≤ 250 SEK pp,

Costs for event are potentially > 200 SEK pp

Karthik Rajasekar (CBH) of the FPT division requested $2000 + 450 = 2450$ SEK (2 separate requests, but for consecutive activities on the same date, so the funding requests were combined; For 10 people, so 245 SEK pp) for "Padel+Dinner" on June 6.

- Description -

Doctoral students of the Fibre Processes and Technology Division of the School of Chemistry, Biotechnology and Health are interested to promote team building in an afterwork by means of trying out a new sport together. Hence we have decided to try padel together as a team, on the 2nd of June, at the SSSB owned Lappis Padel court, Stockholm. This will be followed by dinner at the near vicinity.

This funding request is to cover the cost of the court booking charges for 2 hours and costs of the dinner.

-Cost breakdown-

Padel court booking: 400 SEK

Taxes and surcharges: 50 SEK

Dinner: 2000 SEK (200 SEK pp)

Funding was approved with funding request nr.: 2026-CBH-003:

Total request is ≤ 250 SEK pp,

Costs for meals are ≤ 200 SEK pp,

Costs for events are ≤ 200 SEK pp

May 29th

Abhilash Kulkarni (Event manager) requested 6500 SEK for dinner during the chapter meeting on June 3.

-Description-

Dinner will be provided to all registered students during the meeting. I plan to also get some snacks (mainly crisps) which we usually lay down for everyone during the meeting.

Funding was approved with funding request nr.: 2026-PhD-051:

Total request is ≤ 250 SEK pp,

Costs for meals are ≤ 200 SEK pp

Elin Hellblom (ABE) of the Transport Planning division requested 4000 SEK (for 10 people, 400 SEK pp) for "Convini-stafetten" on August 19.

-Description-

We would like to participate in the Conivi-stafetten, a running event for companies where a team of 5 people run 5 km each and then sit down afterwards to have a picnic. Colleagues who are not interested in running are, of course, invited to come and cheer us and share our pizza slices, but are not included in this application as we don't know if and how many will join as supporters.

The first invitation was sent out through slack to all doctoral students in our division for a first round of interest, and then the rest of our division was invited to fill the remaining spots to create two teams.

In this application, we are applying for 50% of the registration fee for the two teams, and the remaining 50% will be covered by our division. We also apply for funding to arrange dinner for all participants afterwards.

-Cost breakdown-

Event participation fee: 50% of the total registration fee of 4000 SEK = 2000 SEK (200 SEK pp)

Pizza picnic dinner: 2000 SEK (200 SEK pp)

Funding was approved with funding request nr.: 2026-ABE-018:

Total request is > 250 SEK pp,

Costs for event are ≤ 200 SEK pp,

Costs for meals are ≤ 200 SEK pp,

Non-PhDs are involved, but $> 50\%$ PhDs

June 3rd

Abhilash Kulkarni (Event manager) requested 1200 SEK (for 6 people, 200 SEK pp) for STAD training of PhD students.

-Description-

I would like to request costs for STAD training of PhD students.

It usually happens once a semester (so total twice a year) and we usually have 2-3 new interested people who take it every time and later help out at the pubs.

The training fee itself is taken up by THS but there is also dinner provided for the 2 training sessions and this request is in relation to that. So I would like to request for 6 people for STAD for the entire year in total.

This request concerned 2 STAD trainings that already have been done and 4 future trainings in the next year.

Funding was approved with funding request nr.: 2026-PhD-052:

Total request is ≤ 250 SEK pp,

Costs for event are ≤ 200 SEK pp

Ivo Bruijl (Treasurer) requested 22 SEK for postage to send a letter with details concerning our organisational inkomstdeklaration of 2025 to Skatteverket.

-Cost breakdown-

Digital frimärke for letter up to 50 g (letter weighs 28 g): 22 SEK

Funding was approved with funding request nr.: 2026-PhD-053:

Total request is ≤ 250 SEK pp,

Costs for "event" is ≤ 200 SEK pp

June 9th

Abhilash Kulkarni (Event manager) requested 4560 SEK (for 12 people, 380 SEK pp) on behalf of the BON Physics division.

-Description-

BON PhDs and Postdocs would like to do a fun outdoor activity AW in this good weather before we all leave for midsommar.

The plan is to go after work for Kayaking at Brunnsviken on 16th of June in the evening.

After kayaking, the plan is to grab also some pizzas for dinner.

We estimate to be 12 people for this activity with more than 50% of us being PhD students.

-Cost breakdown-

Kayaking: 2160 SEK (180 SEK pp)

Dinner: 2400 SEK (200 SEK pp)

The request was retroactively changed to 14 participants in total.

Funding was approved with funding request nr.: 2026-SCI-010:

Total request is > 250 SEK pp,

Costs for event is ≤ 200 SEK pp,

Costs for meals is ≤ 200 SEK pp

June 10th

Jordi Altayo (EECS) of the EES division requested 4000 SEK (for 20 people, 200 SEK pp) for "Summer BBQ" on June 19.

- Description -

Summer BBQ with phd students from the EES department before everyone goes on holiday.

- Cost breakdown -

BBQ items, Meat, bread, vegetables, non alcoholic drinks, etc: 200 SEK pp

Funding was approved with funding request nr.: 2026-EECS-008:

Total request is ≤ 250 sek pp,

Costs for meal are ≤ 200 sek pp

Fast track and approved, with funding request nr.: 2026-EECS-008

Karthik Rajasekar (CBH) of the FPT division requested 2450 SEK (For 10 people, 245 SEK pp) for "Padel+Dinner" on June 12.

- Description -

Doctoral students of the Fibre Processes and Technology Division of the School of Chemistry, Biotechnology and Health are interested to promote team building in an afterwork by means of playing a new sport together. This will be followed by dinner at the near vicinity.

This funding request is to cover the cost of the court booking charges for 2 hours and the cost of the associated dinner.

We plan to be 10 people, which would put a cost of 45 SEK per person for the activity (booking of the padel court) and a cost of 200 SEK per person for the dinner, as per the guidelines.

- Cost breakdown -

Padel court booking and surcharges: 450sek

Dinner budget: 200sek per person, 2000sek total

Funding was approved with funding request nr.: 2026-CBH-004:

Total request is ≤ 250 sek pp,

Costs for meal are ≤ 200 sek pp

Costs for event are ≤ 200 sek pp

Signed by:



- Meeting Chairperson



- Meeting Secretary

Hilary

- Minutes Checker